



## FILM Advisory Committee Minutes, SPRING 2016

**Date:** Friday, May 27, 2016

**Number of Attendees:** 10

**Called to order:** 11:50 am

**Adjourned:** 1:00 pm

**Chairperson:** Jim Graebner (Grubb)

**Recorder:** Jennifer Woods

**Members present from industry:** **Jon Hendry**, IATSE Local 480; **Edward Gonzalez**, DATA High School, Film Instructor; **Ivan Wiener**, Exec. Director Albuquerque Film & Music Experience (AFME)

**Members present from CNM:** **Amy Ballard**, Associate Dean; **John Bronisz**, Dean; **Amanda Glennon**, CTE Outreach; **Jim Graebner**, Film Instructor; **Charlie O'Dowd**, Film Instructor; **Jose Velez**, BIT Instructor; **Jennifer Woods**, Academic Tech Assistant

**Next scheduled meeting:** To be decided for Fall 2016

**I. Welcome/Introductions:** Jim Graebner opened the meeting and introductions were made all around.

**II. Minutes:** Motion to approve Minutes from the Fall 2015 meeting, seconded, approved.

### III. Reports:

Amy reported that in the fall term, we have a new **two-year degree** (*Associate in Film Technology* - a combination of two certificates and general education classes) and one **new certificate** (*Construction for Film*).

Grub says that the directing class is going well. Amy asked our advisory members to help with marketing the new degree. We have articulation agreements with ENMU and NMSU, although not all of CNM's classes are accepted by both entities.

Amy talked about the OSHA for Film class. We are still trying to see how this fits into the curriculum. Jon said that the union is providing 10-Hour OSHA classes on a regular basis. The *Construction for Film* certificate would be a good place to put the OSHA training.

Discussion followed about healthcare issues on film sets.

Jon also mentioned that it is difficult to find qualified people to handle utilities issues on film sets.

Amy asked Ivan about the recent AFME event. This is an opportunity for film, BIT, and hospitality students to volunteer their time. Students learn about the business end and marketing of a major event.

Charlie does not feel there needs to be a course in the business of film, because of the way someone is trained in the film industry. Film business is different from other businesses, and it is pointless to try to teach a class in it. Jose suggested that elements of film business could be introduced into existing business courses, such as budgeting, and project management. For budgeting, the computer program called *Movie Magic* is not ideal for the state of NM, because there is no way to manage incentives and rebates. Another program called *Final Draft* is better, though the program is oriented toward script-writing. Ivan thinks budget knowledge is crucial for graduates. Grubb thinks this would make a great special topics class. Charlie will see if we can go to the manufacturer and get *Final Draft* on our computers.

**IV. Old Business** None

### V. New Business

Charlie talked about SAG actors. CNM will investigate a blanket contract to hire SAG actors for student films, to expedite the process. Mostly this has to do with paying the actor, and covering Workman's Comp. Charlie said that we should investigate other schools that use SAG actors, and also discuss this with SAG.



Discussion followed about Burnt Orange. This is a non-profit organization at University of Texas, Austin.

Grubb mentioned that we need scripts all year long and the script-writing class in the theater department does not produce enough material for the film department. So we need a script writing class in the film program. John would like to see the students create short films that market CNM Applied Technology programs.

Charlie said we need ten radios. Jon said Motorola will give an educational institution discount. Bentley's Auction sells good used equipment. Amy clarified for Charlie that equipment requests can be made as part of the annual equipment replacement or Perkins funding cycles. If radios are needed, they should get quotes and make this a high-priority item.

Amy said we have a new (donated) drone, which we still need to register.

Amanda said there will be a free summer camp for middle school and HS students. The electrical trades program will participate, in addition to other programs on the CNM campus.

The advisory committee feedback survey was handed out to the industry partners.

**VI. Adjournment** 1:00 pm. Next meeting to be decided.