



## AST Advisory Committee

**Date:** Thursday, March 12, 2015

**Called to order:** 5:30 pm

**Adjourned:** 7:15 pm

**Chairperson:** Kambiz Shahroudi

**Person completing report:** Jennifer Woods

**Members present from industry:** James Hyder, Jack Jekowsky, Craig Keif, Harold Stewart

**Members present from CNM:** Lisa Chakos-Knapp, Michael Cranney, Andy Huertaz, Fabian Lopez, Matt Pleil, Steven Piatetsky

**Next scheduled meeting:** Thursday, September 17, 2015, 5:30 pm

**I. Welcome/Introductions:** Introductions were made

**II. Minutes:** Approved but with modifications. Questions about Steve Shun, Instructor

**III. Reports:**

- Lisa: CTE Day was cancelled because of bad weather. Rescheduled for April 10, which is also Skills USA Competition Day. Donna Trujillo wants to do a robot presentation. A suggestion was made to do the presentation at the SRC, but this is not possible because it is too far away from the main activities for CTE Day. Robo Rave will be Wednesday, April 30 (W. to Su). CNM booth will be staffed Friday and Saturday.
- Capstone rubric: Long list of skills for grading lab projects. Presentation skills are very important for students. They also learn to fill out purchase orders and create Powerpoint presentations. They need to know how to use equipment properly and safely. Andy does curriculum mapping for each program.
- IPC changed their exams-no longer on paper. Testing is on-line now, and costs more than it used to.
- Class cancellations because of low registration numbers.
- Sara Sokolowsky at SNL wants to hire two new people with certificates. Sandia Labs has a stable budget, but because so many employees are now retiring, there is a need to hire fresh new people. They have a 3<sup>rd</sup> shift now.
- Matt is teaching MEMs and Photonics classes this term.
- There is a need to stay in touch with graduates so we can let them know about job openings, but CNM is not able to track them easily. Not all employers know about the JCC. Our placement rate is about 70%. SNL is always looking for employees, but the application website is extremely difficult to navigate.
- CNM is looking at different ways to recruit new students
- The program needs to be cut down from 72 credit hours to 60 hours for an Associate degree. This could be done if several classes such as IT1010 and the Math class could be cut from the



program. This can only be done if there is documentation that the students are receiving math and Word and Excel training within the AST program. This needs to be sorted out with the curriculum committee.

**IV. Old Business**

- There is a part-time position right now which would be perfect for a student.

**V. New Business**          NONE

**VI. Adjournment:** 7:15 pm. Next meeting will be Sept. 17, 2015, at 5:30 pm