



## *Albuquerque Public Schools*

### **Title I Extended Day Academic Programs (EDAP)**

### **REQUEST FOR INFORMATION (RFI) COVER SHEET**

2016-17

#### **SCHOOL INFORMATION**

School Name: \_\_\_\_\_ School Location #: \_\_\_\_\_

School Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

School Address: \_\_\_\_\_ Zip Code \_\_\_\_\_

Principal's Name \_\_\_\_\_

Principal's E-Mail Address: \_\_\_\_\_

School Hours: \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M. Total School Enrollment SY2015-2016 \_\_\_\_\_

Traditional: \_\_\_\_\_ Year Round: \_\_\_\_\_

#### **COORDINATOR INFORMATION**

Coordinator's Name: \_\_\_\_\_ Position at school: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone #: Cell: \_\_\_\_\_ Classroom: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Alternate Contact (Required):** \_\_\_\_\_ **Position at School:** \_\_\_\_\_

Phone Number: \_\_\_\_\_ **Alternate Phone # :** \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**LAWSON Requester Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

#### **Title I Department Use:**

**Primary Approver** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Final Approver** \_\_\_\_\_ **Date:** \_\_\_\_\_



Title I Extended Day Academic Programs (EDAP)  
 Albuquerque Public Schools  
 2016-2017 Application  
**Line Item Budget**

School: \_\_\_\_\_

Location #: \_\_\_\_\_

**THIS IS AN EXAMPLE.**

**Replace all text in last two columns of chart with your budget information.**

A total of \$8,000 can be requested for each school whose population is less than 1,000 students.

Items A and B and D	Total Can Not Exceed	\$5,500.00
Items C	Total Can Not Exceed	\$500.00
Items E and F and G	Total Can Not Exceed	\$500.00
Item H	Total Can Not Exceed	\$1,500.00

*If school population is over 1,000 students then calculate total amount available by multiplying school population with \$10.00 per student above 1000. For example, for a school with 1245 students the total amount available is \$10,450.00 (8,000 base + (245 x \$10.00)).*

	Lawson Labels	Details of School Program	Total (Round Up)
A.	Activity Leaders Teachers 1411	<b>EXAMPLE:</b> <b>TEACHER'S NAME, Club Name</b> (2 days a week) X (19 weeks)= 38 hours (38 hrs) X \$20.00 per hour =\$760.00  <b>TEACHER'S NAME, Club Name</b> (4 days a week) X (19 weeks)= 76 hours (76 hrs) X \$20.00 per hour =\$1520.00  Prep Time ADD 10% to total  <b>TOTAL</b>	760.00        1520.00        228.00        2580.00
B.	Activity Leaders Educational Assistants 1711	<b>EXAMPLE:</b> <b>EA'S NAME, Club Name</b> (2 days a week) X (19 weeks)= 38 hours (38 hrs) X \$11.70 per hour =\$445.00	445.00
C.	Coordinator 1621	<b>EXAMPLE:</b> <b>Teacher's Name</b> 27 hours X \$18.00	500.00

D.	Benefits (A+B+C) X .25	$\$2580 + \$445 + \$500 = \$3525$ $\$3525 \times .25 =$	881.00
E.	Supplies and Materials 561180	<b>EXAMPLE:</b> <b>Club Name</b> -Groceries for Recipes for Cooking Club <b>Club Name</b> - Rocket Kits for Science Club	500.00
F.	Software 561130		
G.	Equipment less than \$500		
H.	Student Travel-Busing From After School Program 558170		1500.00
	<b>TOTAL</b>		<b>6406.00</b>

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**Site Coordinator**

**Date**

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**Principal**

**Date**

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**Title I Approval**

**Date**

## Title I Extended Day Academic Programs (EDAP)

### First Semester Activity Schedule: August 2016-December 2016

Activity Name	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
<b>Example:</b> Science Club/Teacher Name/Room #		3:15-4:15 PM		3:15-4:15 PM		
1.						
2.						
3.						
4.						
5.						
6.						

### Second Semester Activity Schedule: January 2017-May 2017

Activity Name	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
1.						
2.						
3.						
4.						
5.						
6.						

**Title I Extended Day Academic Programs (EDAP) Activity Form  
2016-2017 Application**

Submit one form for each activity

School						
Activity Title						
Start Date						
End Date						
Start/Stop Time of Activity						
Day (s)	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday

Activity Description (Answer: How will these activities directly tie to Common Core State Standards and improving academic achievement in Language Arts, Math, Science, or Fine Arts?):

Targeted Population and Grade Level Intended to Serve:

Club Ratio of teacher (adult) to student is \_\_\_\_\_.  
Estimated number of students served daily in this activity \_\_\_\_\_.

**Staff Calculations**

Type	Quantity	Hourly Rate	Hours/Wk	Weeks	Total
Teacher		\$20.00			
Educ. Assistant		\$Hourly			
<b>TOTAL</b>					

**Supplies and Equipment Calculations**

Line Item	Projected Cost	Materials/Supply List
Supplies and Materials		