



**ALBUQUERQUE
PUBLIC SCHOOLS**

Student Chromebook Loan Agreement

(Please read the second page carefully prior to completing this form)

Student Name (Please Print): _____ Student ID#: _____ Grade: _____

While the equipment is on loan to a student, it is assumed that the student and their legal guardian accepts full responsibility for any loss or damage while it is in their possession. I _____ accept responsibility for the security of the equipment listed below.

Student Signature: _____ Phone: _____ Date: _____

Parent/Guardian Signature: _____ Phone: _____ Date: _____

Do you have access to the internet at home? YES NO

This portion will be completed by APS staff

Chromebook	APS Tag #	Serial #

School Accountable for Equipment: _____ Location number: _____

Signature of Principal or Equipment Administrator: _____ Return Date: _____

This section is to be completed by site Administrator upon equipment return. Please list any problems with the equipment and/or software at the date of check-out/or return.



STUDENT INTERNET ACCEPTABLE USE POLICY

APS policy requires that all instructional and library media materials be consistent with district adopted guidelines, supporting and enriching the curriculum while taking into account the varied instructional needs, learning styles, abilities and developmental levels of the students. In the past, such materials could usually be screened, prior to use, by committees of educators and community members interested in subjecting all materials to reasonable selection criteria. With access to the Internet and people all over the world comes the potential availability of material that may not be considered to be of educational value in the context of the school setting. APS firmly believes that the value of information, interaction, and research capabilities available outweighs the possibility that users may obtain material that is not consistent with the educational goals of the district. Compliance with this policy is expected. Violation of this policy is grounds for school disciplinary and/or appropriate legal action. The Albuquerque Public School District provides technology resources to its students for educational purposes. The goal in providing these resources is to promote educational excellence in the Albuquerque schools by facilitating resource sharing, innovation, and communication with the support and supervision of parents, teachers, and support staff. Internet use, including email, will have an educational focus and be supervised by an adult at all times. The use of these technology resources is an educational right, however with this right come responsibilities and consequences for not meeting those responsibilities. Proper behavior, as it relates to the use of computers, is no different than proper behavior in all other aspects of APS activities. All users are expected to use the computers and computer networks in a responsible, ethical, and polite manner as outlined in this document. APS does not attempt to articulate all required or prescribed behavior for students. Violation of any part of this policy is grounds for disciplinary action. Users will respect accepted rules of Netiquette including but not limited to the following:

Users will not:

- A. Access, upload, download or distribute pornographic, abusive, hate related, obscene or sexually explicit materials or language.
- B. Violate any local, state or federal statute.
- C. Violate copyright, or otherwise use another person's intellectual property without their prior approval or proper citation.
- D. Vandalize, damage or disable the property, including electronic files, of another person or organization.
- E. Access, assist or allow others to access another person's materials, information or files without the implied permission or direct permission of that person.
- F. Use another's password.
- G. Reveal any passwords or user codes.
- H. Use APS resources for commercial purposes.
- I. Interfere with or disrupt other users, services or equipment.

Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. It is impossible for APS to restrict access to all controversial materials. The district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network, however we reserve the right to do so. Student email accounts, when granted by APS, are good only for the current school year, and will automatically be deleted at the end of the school year. Access to commercial email accounts (AOL, Hotmail, etc.) by students using APS equipment/resources is permitted but still governed by this policy.