

**ALBUQUERQUE PUBLIC SCHOOLS
EMERGENCY DETERMINATION FORM**

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Department or School: Albuquerque Public Schools Risk Management
Contact Person: Michael Brown, Senior Director of Risk Management
Telephone No.: 505-830-8472
E-Mail Address: Michael.brown@aps.edu

II. Name of prospective contractor: Wiggins, Williams & Wiggins
Address: 1803 Rio Grande NW
City, State, ZIP Code Albuquerque, NM 87104
Telephone No.: 505-764-8400
Email Address: jbrumfield@wwwlaw.us

Amount of prospective contract: \$325,000

Term of prospective contract: Through conclusion of trial

III. Thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

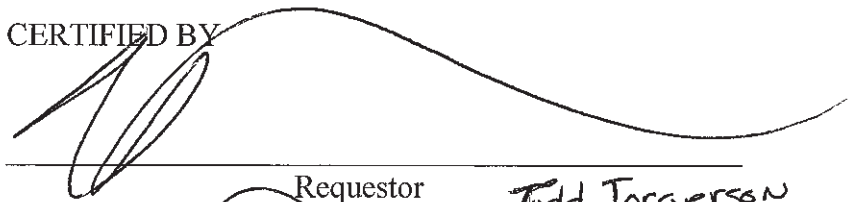
Attorney services – representation by order of the court

IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized.

By order of the court, legal representation is required related to a pending case that is not one of APS pool of attorneys to avoid a conflict of interest. This is a time sensitive requirement that does not allow for a formal procurement.

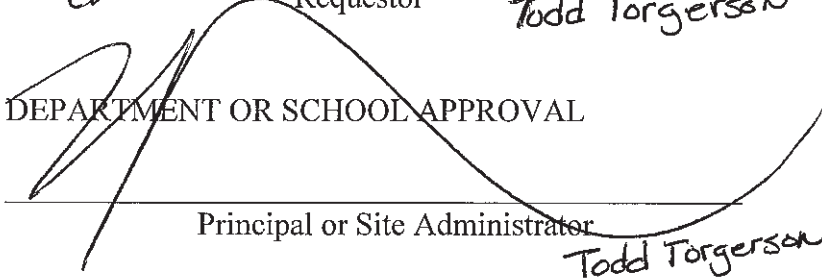
This procurement solves an immediate and serious need that would threaten the functioning of government (judicial).

CERTIFIED BY


Requestor *Todd Torgerson*

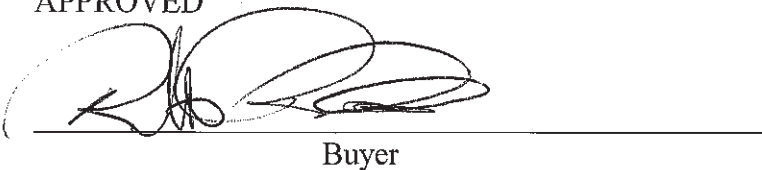
11/4/24
Date

DEPARTMENT OR SCHOOL APPROVAL


Principal or Site Administrator *Todd Torgerson*

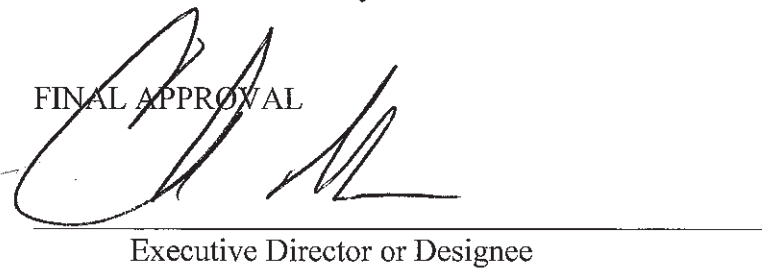
11/4/24
Date

APPROVED


Buyer

11/4/2024
Date

FINAL APPROVAL


Executive Director or Designee

11/4/2024
Date