

**ALBUQUERQUE PUBLIC SCHOOLS  
EMERGENCY DETERMINATION FORM**

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- 1. the functioning of government;
- 2. the preservation or protection of property; or
- 3. the health or safety of any person.

I. Name of Department or School: Technology Department  
 Contact Person: Richard Bowman PhD  
 E-Mail Address: richard.bowman@aps.edu

II. Name of prospective contractor: School Loop  
 Address: 401 Congress Avenue, Suite 2650  
 City, State, ZIP Code Austin, TX 78701

Amount of prospective contract: \$114,000

Term of prospective contract: 7/1/2021 to 6/30/2024

III. Thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

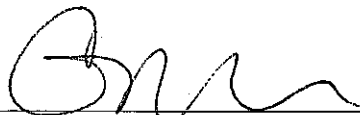
Website Content Management System (WCMS) for each school in the District to have their own accessible (WCAG 2.0 Level AA and WAI-ARIA 1.0) website. This provides a consistent communication tool for students, families and potential families to stay connected and involved in academics and resources available at their school.

IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized.

APS needs this communication tool for the functioning of school (government). It provides information for students and families regarding academics, COVID updates, Resources available, etc. Without this communication tool, Families and Students may not receive valuable information regarding the function of the school. School Loop is the current provider and will continue services.

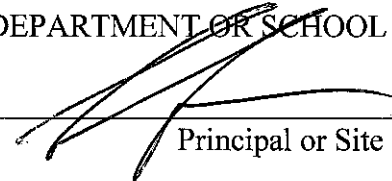
APS Procurement issued two RFPs in fiscal year 2020-2021 to award a contract for these services. Both RFPs were unsuccessful in identifying a responsible and responsive Offeror that could meet the requirements of the District.

CERTIFIED BY

  
\_\_\_\_\_  
Requestor


5/3/2021  
\_\_\_\_\_  
Date

DEPARTMENT OR SCHOOL APPROVAL

  
\_\_\_\_\_  
Principal or Site Administrator

5/4/2021  
\_\_\_\_\_  
Date

APPROVED

  
\_\_\_\_\_  
Buyer

5/5/21  
\_\_\_\_\_  
Date

FINAL APPROVAL

  
\_\_\_\_\_  
Executive Director or Designee

5/4/2021  
\_\_\_\_\_  
Date