



Sole Source Justification Request Form

Please Print

Document #: 2018-053
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Determination: A sole source *determination* is not effective until the *sole source request for determination* has been posted for thirty (30) calendar days without challenge, and subsequently approved and signed by the Executive Director of Purchasing. *Posting period may not apply to requests using Federal Funds.*

Term: Award of Sole Source Procurement Contract will stay on file for the term of the contract. Renewal of Sole Source Procurement must be re-submitted for new term.

SECTION 1 - Requisition Information

Requisition number (if applicable) 1820841 School/Department Office of Accountability and Reporting
Requested By: Name Richard Bowman Email richard.bowman@aps.edu

SECTION 2 - Request Details - Please provide Buyer the vendor quote and/or proposal.

Proposed Vendor Name Curriculum Associates Estimated Cost \$565,000
Estimated Quantity 53,000 Math and 42,000 Reading Term 4 years

SECTION 3 - Description of Goods/Service to be Procured (For descriptions and explanation fields, please use and attach additional pages as needed)

i-Ready Diagnostic Math and Reading per student licenses and training sessions to support teachers with implementation; used to identify student strengths and challenge areas and provide differentiated individual and small group instruction to support student learning.

SECTION 4 - Description of unique specifications, exclusive, and other characteristics of commodity/service. Focus on what is unique about the goods/services and why no other vendor could meet your needs.

i-Ready Diagnostic's adaptive assessment technology provides a customized evaluation of every student's ability. The test adjusts up and down, with questions of varying difficulty, that is perfectly matched to a given student. The assessment identifies specific skills and instructional priorities within the common core state standards that students have mastered or need additional support on.

SECTION 5 - Sole Source Considerations (Check applicable considerations)

- Vendor is the sole manufacturer and sole distributor. (Attach applicable documents)
- Exclusive Design: Item or service possesses a unique function or capability critical in the use of the item or service and not available from any other sources. (Attach explanation)
- Replacement or Compatibility of Existing Equipment: The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results. (Provide manufacture and model number of existing equipment)
- Federal or state appropriation names vendor as condition of funding. (Attach copy of Grant that names vendor.)
- Renewal of support/maintenance/subscription of software licenses, technology, or other intellectual property. (Attach explanation)
- Other (Attach explanation)

*****Additional considerations for federal funds use only*****

- Purchase of books, periodicals, and teacher/staff training materials in printed or electronic format from the publishers or copyright holders thereof.
- Teacher/Staff Professional Development/Training/Workshops/Registration/etc.
- Conference Registration & Memberships
- Travel, meals & lodging
- Other (Attach explanation)

Gleaner Andrews
Signature

3/14/18
Date