

# Sole Source Justification Request Form

Please Print

Document #: 2018-051  
Routing:  
[apsprocurement@aps.edu](mailto:apsprocurement@aps.edu)  
Phone 878-6126  
Fax 830-1161

**Determination:** A sole source *determination* is not effective until the *sole source request for determination* has been posted for thirty (30) calendar days without challenge, and subsequently approved and signed by the Executive Director of Purchasing. *Posting period may not apply to requests using Federal Funds.*

**Term:** Award of Sole Source Procurement Contract will stay on file for the term of the contract. Renewal of Sole Source Procurement must be re-submitted for new term.

### SECTION 1: Requestor Information

Requisition number (if applicable) \_\_\_\_\_ School/Department Athletics-004  
Requested By: Name Edward Drangmeister Email drangmeister@aps.edu

### SECTION 2: Request for Details – Please provide Buyer the vendor quote and/or proposal.

Proposed Vendor Name TW Clocks dba Display Dimensions Estimated Cost \$25,000  
Estimated Quantity \_\_\_\_\_ Term \_\_\_\_\_

### SECTION 3: Description of Goods/Service to be procured (For descriptions and explanation fields, please use and attach additional pages as needed)

Wrestling scoreclocks, controllers and software package, to run high school wrestling tournaments and matches, as mandated by the NMAA. Clock equipment and accessories are compatible with the TrackWrestling Management service. Equipment will replace older equipment that is not compatible with TrackWrestling Management service.

### SECTION 4: Description of unique specifications, exclusive, one of a kind characteristic of commodity/service. Focus on what is unique about the goods/services and why no other vendor could meet your needs.

There are no other scoreclocks on the market that link directly to the TrackWrestling Management service and allow for tournaments to be run via TrackWrestling in their entirety. TrackWrestling is the sole manufacturer of wrestling scoreclocks that are compatible with the TrackWrestling Management service. Equipment and accessories can only be purchased from TrackWrestling and are not available from any other vendors.

### SECTION 5: Sole Source Considerations (Check applicable considerations)

- Vendor is the sole manufacturer and sole distributor. (Attach applicable documents)
- Exclusive Design: Item or service possesses a unique function or capability critical in the use of the item or service and not available from any other sources. (Attach explanation)
- Replacement or Compatibility of Existing Equipment: The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results. (Provide manufacture and model number of existing equipment)
- Federal or state appropriation names vendor as condition of funding. (Attach copy of Grant that names vendor.)
- Renewal of support/maintenance/subscription of software licenses, technology, or other intellectual property. (Attach explanation)
- Other (Attach explanation)

#### \*\*\* Additional considerations for federal funds use only \*\*\*

- Purchase of books, periodicals, and teacher/staff training materials in printed or electronic format from the publishers or copyright holders thereof.
- Teacher/Staff Professional Development/Training/Workshops/Registration/etc.
- Conference Registration & Memberships
- Travel, meals & lodging
- Other (Attach explanation)

Edward Drangmeister  
Signature

Digitally signed by Edward Drangmeister  
DN: cn=Edward Drangmeister, o=Albuquerque Public Schools, ou=APS Athletics, email=drangmeister@aps.edu, c=US  
Date: 2018.02.22 15:57:27 -0700

February 22, 2018  
Date



**Procurement Sole Source Written Determination Form**


**SECTION 1: Buyer Information**

Name Marilee P. Gallacher Title: Senior Buyer

**SECTION 2: Due Diligence Performed in Determining the Basis for Sole Source Procurement**

Quotes were received from two reputable vendors for wrestling scoreclocks: Norcon and Daktronics. Neither vendor can provide a scoreclock that links directly to the TrackWrestling Management service, or allow for tournaments to be run via TrackWestling in their entirety. Additionally, a web search produced no other results. It is necessary to purchase from TW Clocks dba Display Dimensions, who provide clock equipment and accessories that are compatible with the TrackWrestling Management service that APS uses, in order to run high school wrestling matches and tournaments, as mandated by the NMAA.

*Signatures below signify sole source recommendation.*

Buyer  Date: 2/22/18

Date posted on APS website: 2/22/18

*The following certifies this as sole source procurement for Albuquerque Public Schools:*

1. The signature of the Executive Director on this form certifies the sole source has been posted for thirty (30) calendar days and has received no challenges;
2. This sole source is granted as of the date of signature by the Executive Director of Procurement or designee.

APPROVED:

Executive Director of Procurement or Designee \_\_\_\_\_ Date \_\_\_\_\_

Cc: Procurement File

Revised: 11/10/16