



# Sole Source Justification Request Form

Please Print

Document #: 2018-050  
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**Determination:** A sole source *determination* is not effective until the *sole source request for determination* has been posted for thirty (30) calendar days without challenge, and subsequently approved and signed by the Executive Director of Purchasing. *Posting period may not apply to requests using Federal Funds.*

**Term:** Award of Sole Source Procurement Contract will stay on file for the term of the contract. Renewal of Sole Source Procurement must be re-submitted for new term.

### SECTION 1: Requestor Information

Requisition number (if applicable) \_\_\_\_\_ School/Department Athletics-004  
Requested By: Name Edward Drangmeister Email drangmeister@aps.edu

### SECTION 2: Request for Details – Please provide Buyer the vendor quote and/or proposal.

Proposed Vendor Name Lynx Development Systems (APS Vendor 42092) Estimated Cost \$110,000  
Estimated Quantity \_\_\_\_\_ Term \_\_\_\_\_

### SECTION 3: Description of Goods/Service to be procured (For descriptions and explanation fields, please use and attach additional pages as needed)

FinishLynx Elite Timing Package, FAT timing cameras, equipment, and all accessories to fully automatic time track meets as mandated by the NMAA for high school track and field. FieldLynx software and equipment to run field events at track meets. FinishLynx cross country timing equipment.

### SECTION 4: Description of unique specifications, exclusive, one of a kind characteristic of commodity/service. Focus on what is unique about the goods/services and why no other vendor could meet your needs.

Lynx Development is the sole manufacturer of patented hardware and software for Fully Automatic Timing. Peripheral hardware are supplied with proper connectivity providing a comprehensive timing solution. All Lynx products are manufactured in Lynx offices and technical support/repair is all done in house by Lynx. Would be replacing/upgrading equipment and software that is already in place and used in track and field presently.

### SECTION 5: Sole Source Considerations (Check applicable considerations)

- Vendor is the sole manufacturer and sole distributor. (Attach applicable documents)
- Exclusive Design: Item or service possesses a unique function or capability critical in the use of the item or service and not available from any other sources. (Attach explanation)
- Replacement or Compatibility of Existing Equipment: The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results. (Provide manufacture and model number of existing equipment)
- Federal or state appropriation names vendor as condition of funding. (Attach copy of Grant that names vendor.)
- Renewal of support/maintenance/subscription of software licenses, technology, or other intellectual property. (Attach explanation)
- Other (Attach explanation)

#### \*\*\*Additional considerations for federal funds use only\*\*\*

- Purchase of books, periodicals, and teacher/staff training materials in printed or electronic format from the publishers or copyright holders thereof.
- Teacher/Staff Professional Development/Training/Workshops/Registration/etc.
- Conference Registration & Memberships
- Travel, meals & lodging
- Other (Attach explanation)

Edward Drangmeister  
Signature

Digitally signed by Edward Drangmeister  
DN: cn=Edward Drangmeister, o=Albuquerque Public Schools, ou=APS Athletics, email=drangmeister@aps.edu, c=US  
Date: 2018.02.22 12:55:00 -0700

February 22, 2018  
Date



**Procurement Sole Source Written Determination Form**

**SECTION 1: Buyer Information**

Name Marilee P. Gallacher Title: Senior Buyer

**SECTION 2: Due Diligence Performed in Determining the Basis for Sole Source Procurement**

NMAA has mandated requirements to fully automatic time track meets for high school track and field. APS currently utilizes the FinishLynx system to run all Varsity and Jr. Varsity track and field events. In order to meet the NMAA mandate, it is necessary for APS to upgrade, replace and purchase new FinishLynx hardware and software. Lynx Development is the sole manufacturer of patented hardware and software for Fully Automatic Timing. There are multiple distributors who provide some of the Lynx Development product line, however they are unable to provide the full product line necessary for APS' FinishLynx systems' upgrade and ongoing maintenance. Additionally, it is more cost effective to purchase directly from the manufacturer.

*Signatures below signify sole source recommendation.*

Buyer  Date: 2/22/18

Date posted on APS website: 2/22/18

*The following certifies this as sole source procurement for Albuquerque Public Schools:*

1. The signature of the Executive Director on this form certifies the sole source has been posted for thirty (30) calendar days and has received no challenges;
2. This sole source is granted as of the date of signature by the Executive Director of Procurement or designee.

**APPROVED:**

Executive Director of Procurement or Designee \_\_\_\_\_ Date \_\_\_\_\_

Cc: Procurement File

Revised: 11/10/16