



Sole Source Justification Request Form

Use this form for Purchases exceeding \$10,000 for goods, and \$60,000 for Professional Services. Please Print

Determination: A sole source determination is not effective until the sole source request for determination has been posted for thirty (30) calendar days without challenge, and subsequently approved and signed by the Executive Director of Purchasing.

Term: Award of Sole Source Procurement Contract will stay on file for the term of the contract. Renewal of Sole Source Procurement must be re-submitted for new term.

SECTION 1: Requestor Information

Date of Request 9-19-2016 Requisition number (if applicable) Department ENVIRONMENTAL MANAGEMENT
Requestor Name Van Lewis Phone 765-5950467473 Email lewis_v@aps.edu

SECTION 2: Request for Details

Proposed Vendor Name Environmental Monitoring & Testing Estimated Cost \$9,012.00/yr Estimated Quantity 12
Contact Person Link Summers Title Owner
Phone (575) 758-2772 Email Address linksummers@hotmail.com
Term 4 years Web Site Address

SECTION 3: Description of Goods/Service to be procured (For descriptions and explanation fields, please use and attach additional pages as needed)
Maintenance and operation of "BioClear" Wastewater Treatment System at San Antonio Elementary

SECTION 4: Description of unique specifications, exclusive, one of a kind characteristic of commodity/service
Factory Representative and Dealer for BioClear System. Uniquely Familiar With design and function of system

SECTION 5: Sole Source Considerations (Check applicable considerations)

- Vendor is the sole manufacturer and sole distributor. (Attach applicable documents)
Exclusive Rights: Item or service under patent or copyright held by a single vendor and item or service possesses functions or capabilities critical to use. (Attach patent/copyright info.)
[X] Exclusive Design: Item or service possesses a unique function or capability critical in the use of the item or service and not available from any other sources. (Explain below.)
Replacement or Compatibility of Existing Equipment: The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results. (Provide Manufacture and Model Number of Existing Equipment)
Federal or state appropriation names vendor as condition of funding. (Attach copy of Grant that names vendor.)
Renewal of support/maintenance/subscription of software, technology, or other intellectual property. (Explain below.)
Other (Explain below)

Explanation:

See Section #4

Requestor Signature Van Lewis Date 9-19-2016
Principal or Site Administrator [Signature] Date 9/19/2016