

**ALBUQUERQUE PUBLIC SCHOOLS
EMERGENCY DETERMINATION FORM**

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- the functioning of government;
- the preservation or protection of property; or
- the health or safety of any person.

I. Name of Department or School: MAINTENANCE & OPERATIONS (M&O)
Contact Person: JOHN DUFAY
Telephone No.: 505.765.5950 Ext. 228 Fax No.: 505.243.3773
E-Mail Address: dufay@aps.edu

II. Name of prospective contractor: SUPREME MAINTENANCE INC. SMI
Address: 3412 BRYN MAWR NE
City, State, ZIP Code: ALBUQUERQUE, NM 87107
Telephone No.: 505.555.5130 Fax No: 505.555.5158
Email Address: SUPREME505@AIL.COM

Amount of prospective contract: Estimate value \$188,000.00 through December 2016

Term of prospective contract: Pending Formal RFP Solicitation and Award

III. Thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Janitorial Services are required at various APS District Schools and Administrative Sites.

IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized:

The purpose of this emergency procurement is to prevent an imminent threat to public health, welfare, property, and safety and to prevent serious disruption in district operations. An emergency contract with Supreme Maintenance Inc. is needed because a new contract cannot be competitively solicited and awarded to have a vendor in place to provide the daily janitorial needs of the District.

Emergency Determination Form
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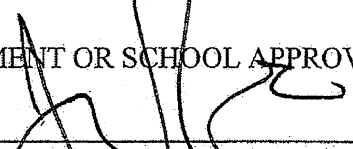
CERTIFIED BY:



Requestor

8/16/16
Date

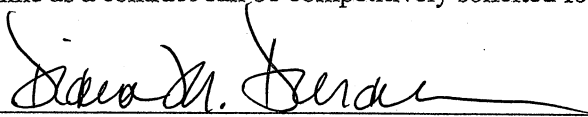
DEPARTMENT OR SCHOOL APPROVAL



Principal or Site Administrator

8/16/16
Date


APPROVED: Procurement determines that the District is justified in using the emergency method of procurement to continue the required custodial services in APS facilities until such time as a contract can be competitively solicited for a period not to exceed 150 days.



District Buyer

8.16.16
Date

FINAL APPROVAL



Executive Procurement Director or Designee

8/16/16
Date

Created 8/23/13