



Sole Source Justification Request Form

Use this form for Purchases exceeding \$10,000 for goods, and \$60,000 for Professional Services. Please Print

Determination: A sole source *determination* is not effective until the *sole source request for determination* has been posted for thirty (30) calendar days without challenge, and subsequently approved and signed by the Executive Director of Purchasing.

Term: Award of Sole Source Procurement Contract will stay on file for the term of the contract. Renewal of Sole Source Procurement must be re-submitted for new term.

SECTION 1: Requestor Information

Date of Request 4/5/16 Requisition number (if applicable) _____ Department Special Education
Requestor Name Valerie Smith Phone 855-9928 Email smith_v@aps.edu

SECTION 2: Request for Details

Proposed Vendor Name Don Johnston Estimated Cost \$34,250 Estimated Quantity 1
Contact Person Amy Mitchell Title Customer Implementation Specialist
Phone 800-999-4660 x504 Email Address amitchell@donjohnston.com
Term 5/26/16 to 5/26/17 Web Site Address donjohnston.com

SECTION 3: Description of Goods/Service to be procured (For descriptions and explanation fields, please use and attach additional pages as needed)

Co:Writer Universal software uses grammar and vocabulary smart Word Prediction to help students better express their ideas in writing across devices. Includes a built-in Speech Recognition. Co Writer Keyboard for iPad. New Standards vocabulary support, and outcome data capability to see student's progress while protecting student privacy.

SECTION 4: Description of unique specifications, exclusive, one of a kind characteristic of commodity/service

Integrates across Google, iPad, and Desktop. Includes over 4 million Topic Dictionaries that supply vocabulary from every college and career-ready standard to help students write with more academic and topic-specific vocabulary. Has built-in speech recognition in Google Chrome so students can speak their responses in Google Drive, email, and websites, then go back and edit.

SECTION 5: Sole Source Considerations (Check applicable considerations)

- Vendor is the sole manufacturer and sole distributor. (Attach applicable documents)
- Exclusive Rights: Item or service under patent or copyright held by a single vendor and item or service possesses functions or capabilities critical to use. (Attach patent/copyright info.)
- Exclusive Design: Item or service possesses a unique function or capability critical in the use of the item or service and not available from any other sources. (Explain below.)
- Replacement or Compatibility of Existing Equipment: The purchase is for equipment associated with use of existing equipment where compatibility is essential for integrity of results. (Provide Manufacture and Model Number of Existing Equipment)
- Federal or state appropriation names vendor as condition of funding. (Attach copy of Grant that names vendor.)
- Renewal of support/maintenance/subscription of software, technology, or other intellectual property. (Explain below.)
- Other (Explain below)

Explanation:

This software includes cross platform with a simple login and extension. Similar programs require the purchase of add-ons for cross platform. Other vendors with similar programs also charge per school and do not offer district licensing which is significantly more expensive.

This is a subscription of software license renewal

Requestor Signature *Valerie Smith* Date 4/5/16
Principal or Site Administrator *Bonnie Anderson* Date 4/5/16