

SOLE SOURCE DETERMINATION FORM

A sole source determination is not effective until the determination has been approved, in writing, by the Executive Director of Procurement or designee even if signed by the department and/or school, or prospective contractor.

- I. Name of Department or School: Curriculum and Instruction
Contact Person: Robert Cougar Burke
Telephone No.: 505-417-6917 Fax No.: 505-872-8856
E-Mail Address: burke@aps.edu
- II. Name of prospective contractor: Texas Instruments Incorporated
Address: 13532 N. Central Expressway, MS 3817
City, State, ZIP Code Dallas, TX 75243
Telephone No.: 800-842-2737 Fax No: 214-479-1503
Email Address: t3-pdsales@list.ti.com

Descriptive Title and use of proposed Sole Source:

The T³ Professional Development will be critical for the effective implementation of TI Nspire and TI Navigator technology at high school sites. The professional development will build teacher's professional capacity around digital learning and change teaching pedagogy in order to increase student achievement.

APS employees involved in determination:

Name	Phone number	E-mail Address
Katarina Sandoval	505-880-3703	katarina.sandoval@aps.edu
Jacqueline Costales	505-880-3799	costales@aps.edu
Holly Gurule	505-855-9891	holly.gurule@aps.edu

- III. An explanation of the criteria developed and specified by the department and/or school as necessary to perform the contract and upon which the state agency reviewed available resources. (Please do not use "technical jargon"; use plain English. Also, please do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

Since 2012, six comprehensive high school sites in the district have purchased TI Nspire, TI Navigator, and T³ Professional Development. In order to achieve equitable access, it is imperative to provide all sites in the district the professional development associated with the equipment. In addition, the professional development will aid teachers and administrators in effectively discussing data and will support teachers with instructional strategies to improve student engagement and achievement outcomes.

- IV. A detailed, sufficient explanation of the reasons, qualifications, proprietary rights or unique capabilities of the prospective contractor that makes the prospective contractor the **ONLY** source capable of providing the required professional service. (Please do not state the source is the “best” source or the “least costly” source. Those factors do not justify a “sole source.”)

Please reference the Sole Source letter from Lenda Green, T³ Implementation Manager, for further details or justification.

- V. A narrative description of the procedures used the department and/or school to conduct a good faith review of available sources, including researching trade publications, industry newsletters and the internet; reviewing telephone books, and other advertisements; contacting similar service providers; and reviewing the Procurement Executive Director’s vendor list.

In order to provide equitable implementation of the equipment, the professional development should be facilitated from the same source that has been in place since 2012.

- VI. A list of all businesses contacted (**do not state that no other businesses were contacted**), date of contact, method of contact (telephone, mail, e-mail, other), and documentation demonstrating and explanation of why those businesses could not or would not, under any circumstances, perform the contract or provide goods; or an explanation of why the department and/or school has determined that no businesses other than the prospective contractor can perform the contract.

As per the attached letter from Texas Instruments, the T³ Professional Development is copyrighted. They hold all intellectual property rights.

- VII. A four (4) year plan from the department and/or school stating the steps being taken to resolve the need for a Sole Source. (Not applicable for professional services Sole Source.)

A four year plan is not necessary. T³ Professional Development is a professional service Sole Source

Sole Source Determination Form

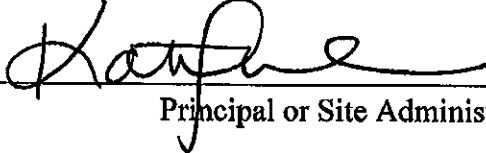
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CERTIFIED BY:


Requestor

10/7/15
Date

DEPARTMENT OR SCHOOL APPROVAL


Principal or Site Administrator

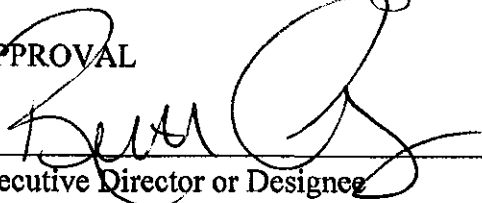
10/7/15
Date

APPROVED


Buyer

10/7/15
Date

FINAL APPROVAL


Executive Director or Designee

10/7/15
Date

If this sole source relates to a procurement of Albuquerque Public Schools:

- 1) the signature of the Executive on this form certifies the sole source has been posted for thirty (30) calendar days and has received no challenges;
- 2) the sole source is granted as of the date of signature by the State Purchasing Agent; and
- 3) the signature of the Executive Director on this form is the final signature required for this sole source procurement.
- 4) this sole source is granted as of the date of signature by the Executive Director of Procurement or designee.

APPROVED:

Executive Director of Procurement or Designee

Date



May 28, 2015

Albuquerque Public Schools
Attn: Mr. Rossell
6400 Uptown Blvd. NE
Albuquerque, NM 87110

Dear Mr. Rossell,

Thank you for your interest in purchasing T³ Professional Development.

Texas Instruments Incorporated, acting by and through its Educational Technology business, represents that it is the copyright owner or has all intellectual property rights necessary to enter into and perform its obligations under a professional development services agreement.

Again we thank you for your interest in purchasing T³ professional development and we look forward to working with you.

Best Regards,

A handwritten signature in black ink that reads 'Lenda Green'.

Lenda Green
T³ Implementation Manager
214-479-1385
lgreen@ti.com