

## Purchasing Agendas/Planners for Students

Below is the list of the vendors who were awarded a contract from BID 18-009KN Student School Planners. This contract expires 11/15/2023.

<u>Awarded Vendors</u>	<u>Vendor #</u>	<u>PA #</u>	<u>Contact Info</u>
Amsterdam Printing	10204	14930	Heather Sargeant 800/833-6231 x2580 hlsargeant@taylorcorp.com
Business Printing Services	10442	14931	Leonard Baca 505/266-4011 x3004 leonard@bpsabq.com
Global Datebooks	44841	14932	Patty Ashton 508/232-7729 pashton@gprinting.com
Premier Agendas	12065	14933	Melissa Zylstra 360/788-7504 melissa.zylstra@schoolspecialty.com
School Datebooks	23480	14934	Frank Breternitz 866/405-4792 frank@schooldatebooks.com
School Mate	15510	14935	Cari Greenough 800/516-8339 planner@schoolmate.com

### Quote and PO Instructions

***A quote must be received from the vendor prior to placing the order, to ensure APS receives the contracted pricing. When requesting a quote, provide the following information to the vendor:***

1. Contract with "Albuquerque Public Schools"
2. The APS Site's "**Ship To**" address (your location)
3. APS Bid 18-009KN Student School Planners
4. APS Price Agreement number (see list above)
5. List of items to be quoted
6. Your contact information in case the vendor has a question regarding your request

**The following information must be entered on the requisition in the "Comments to Print on Purchase Orders" section of the Header, when using the APS Bid:**

PA #XXXXX

BID #18-009KN

Student School Planners

Term: 11/16/17 – 11/15/23

Board Approved: 11/15/17

Quote #: