

## Recess/ Recreational/ PE Equipment Purchasing Guide

**BID 21-056 RA**

**Contract Term: 5/24/2021 to 5/23/2027**

### **QUOTE AND PO INSTRUCTIONS**

*A quote must be received from the vendor prior to entering the requisition, to ensure APS receives the contracted pricing.*

### **Information to give the Vendor when requesting a quote:**

*When requesting a quote, provide the following information to the vendor in order to ensure the quote contains the discounted contact pricing:*

1. Albuquerque Public Schools Contract: Bid 21-056 RA
2. Vendor's APS Price Agreement (PA) number (see vendor list below)
3. APS Site's "**Ship To**" address (*your location*)
4. List of items to be quoted
5. Your APS contact information, in case the vendor has a question regarding your request
6. Instruct the vendor to send you the quote via email in PDF format

Awarded Vendor	Vendor #	Pricing Agreement #	Vendor Contact
Gopher Sports	11069	15725	Adam Herbst 855-500-2748 adamherbst@gophersport.com
Palos Sports	11950	15724	Greg Barca 800-233-5484 gbarca@schoolhealth.com
Pyramid School Products	12117	15721	Patricia Olivas 800-792-2644 X23
School Specialty	12321	15722	Patsy Stephens 505-639-9668 Patsy.Stephens@schoolspecialty.com
S&S Worldwide	12259	15723	Erin Hemingway 800-642-7354 bids@ssww.com