

Kitchen Exhaust Hood Cleaning Services

Bid No. 23-073MS

Contract Term: 6/29/2023 - 6/27/2029

Board Approved: 6/28/2023

PA#	Vendor	Vendor#	Vendor Contact	Email Address	Phone	Ext.	Reference information required by vendor to be on All quotes & PO's.
16203	Servpro	33627	Tonya Smith	tonya@servpro11408.com	505-890-2345		

Quotes and PO Instructions

A quote must be received from the vendor prior to placing your order(s), to ensure APS receives the contracted pricing. When requesting a quote, provide the following information to the vendor:

1. Reference Contract with “Albuquerque Public Schools”
2. The APS Sites “Ship To” address (your location)
4. APS Price Agreement Number (see below)
5. List of items to be quoted
6. Your contact information in case the vendor has a question regarding your request
7. Upload Quote in Attach IT

The following information must be entered on the requisition in the “Comments to Print on Purchase Orders” section of the Header, when using the APS Bid:

PA# 16203

Bid# 23-073MS

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Quote#

Quote Date:

Quote amount:

Quote expiration: