

Purchasing Guide for Athletic Clothing & Related Materials

BID 19-055RR-DLT Athletic Clothing & Related Materials
Contract Term: 8/26/2019 - 8/25/2027

QUOTE AND PO INSTRUCTIONS

A quote must be received from the vendor prior to entering the requisition, to ensure APS receives the contracted pricing.

Information to give the Vendor when requesting a quote:

When requesting a quote, provide the following information to the vendor to ensure you receive the discounted, contract pricing.

1. Albuquerque Public Schools Contract: Bid 19-055RR-DLT Athletic Clothing & Related Materials
2. APS Price Agreement (PA) number (see list below)
3. Any additional reference information listed below with vendor information
4. APS Site's **"Ship To"** address (your location)
5. List of items to be quoted
6. Your APS contact information, in case the vendor has a question regarding your request
7. Instruct the vendor to send you the quote via email in PDF format

Header Comments:

The following information must be entered on the requisition in the "Comments to Print on Purchase Orders" section of the Header.

RQ
 PA
 19-055RR-DLT
 Athletic Clothing & Related Materials
 Term: 8/26/2019 - 8/25/2027
 Board Approved 8/21/2019
 Quote:
 Quote Date:
 Quote Prepared by:

Awarded Vendor	Vendor #	PA #	Vendor Contact Info
ABQ Jock Shop	38388	PA 15478	Marc Baca 505-899-5700 nd11marc@aol.com
Absolute Quality	20458	PA 15477	Frank Peralta 505-873-3369 frank@AQTEE.com
Balady Promotions	47104	PA 15479	Joanne Balady 973-682-8440 sales@balady.com

<u>Awarded Vendor</u>	<u>Vendor #</u>	<u>PA #</u>	<u>Vendor Contact Info</u>
Black Duck Inc.	10374	PA 15480	Dana Bird 505-884-3656 duck@swcp.com
BSN Sports	10427	PA 15481	John Stafford 800-527-7510 tmjohnson@bsnsports.com
Coastal Sportswear	47105	PA 15482	Shayne Kollins 800-644-3900 goods@coastalsportswear.com
Gardenswartz Team Sales	11009	PA 15483	Jack Jones 505-884-1234 gtscar@gtsteamsales.com
Pyramid School Products	12117	PA 15484	Kenny Miller 800-792-2644, Ext 225 orders@pyramidsp.com
Riddell All American	12206	PA 15485	Robin Campbell Hotchkiss 800-275-9844, Ext 3408 dcampbell@riddellsales.com
Varsity Spirit Fashion	25870	PA 15486	Cecelia Patroliia 800-533-8022, Ext. 5921 alazo@varsity.com