



PRICE AGREEMENT NO. 13481

AMENDMENT NO. 3

ALBUQUERQUE PUBLIC SCHOOLS – PROCUREMENT DIVISION
PO BOX 25704
ALBUQUERQUE, NM 87125
PHONE (505) 881-8415
FAX (505) 830-1161

V
E
N
D
O
R

School Outfitters
3736 Regent Ave.
Cincinnati, OH 45212

SHIP TO

See Purchase Order for
Ship To / Contact Person

ATTENTION

OF

DATE	VENDOR NO.
1/30/2016	24507

sls

The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico Criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

PLEASE SHOW CONTRACT NUMBER ON ALL INVOICES, SHIPPING PAPERS, PACKAGES, CORRESPONDENCE, ETC. INVOICE IN DUPLICATE.

ITEMS, TERMS & CONDITIONS

PRICE AGREEMENT

January 30, 2016 - January 29, 2017

Final year

Amendment 3

Science Supplies & Equipment - Discount from List

Per terms and conditions of Bid No. 13-024SC-SL

Reason for Amendment: Renewal of price agreement for one (1) additional year

All original terms and conditions remain unchanged

CONTACT: Nicole Hilliker
PHONE: (888) 619-6928 / FAX: (888) 619-6929
EMAIL: nicole.hilliker@schooloutfitters.com

NOTE: THIS IS NOT AN ORDER BUT NOTIFICATION THAT THE BOARD OF EDUCATION HAS ENTERED INTO AN AGREEMENT TO RECEIVE THE ABOVE SERVICES AND/OR PRODUCTS AS REQUESTED.

PROCUREMENT DIVISION AUTHORIZED SIGNATURE

Renette Apodaca

Steven L. Carpenter
Senior Buyer

PA13481

School Outfitters
Firm Name

Bid No. 13-024SC-SL

SCIENCE SUPPLIES AND EQUIPMENT

Page 8

Vudon # 24507

Item
No. Description

In the interest of fairness and sound business practice, please provide the following information regarding your company. No value will be assigned but it will be a factor in determining the responsive and responsible bidder(s). APS reserves the right to request additional information as necessary.

NOTE: Your bid will be rejected if the following information is not provided on these pages.

- 1. **Contract Designee:** (Name of person assigned to APS account. Include telephone and fax number. Please notify APS if contract designee changes.)

Nicole Hilliker 888-619-6928 (direct)

888-619-6929 (direct fax)

Nicole.hilliker@Schooloutfitters.com

- 2. **Special Quotation/Reference/Account Number:** (Optional. If applicable, indicate type and number.)

None

- 3. **Order Address:** (Mailing address for orders)

School Outfitters

3736 Regent Ave

Cincinnati, OH 45212

- 4. **Remit Address:** (Mailing address for payments)

School Outfitters

3736 Regent Ave

Cincinnati, OH 45212

- 5. **Federal Identification No.:**



- 6. **Overall Catalog Discount:** (Net, 10%, etc.) Cover letter explaining discounts is recommended.

3% off of the product cost.

Please call for quote.

School Outfitters

Firm Name

Bid No. 13-024SC-SL

SCIENCE SUPPLIES AND EQUIPMENT

Page 9

Item

No. Description

7. **Individual Price List Discount:** (Indicate area, i.e. live material, furniture, etc. which may be more or less than No. 6.)
We are offering a discount off of the entire category called "Science and Lab Furniture" on our website, www.schooloutfitters.com.
Our website is our catalog.
8. **Discount Exceptions:** (Indicate, if applicable, i.e. live material, preserved material, chemicals, X amount or more pricing, motor freight items, etc.)
- Freight will be added as a separate line item.
- You must call for quote to receive your discount
9. **Minimum Order/Delivery amount per order to qualify for discount:** (If applicable.)
None
10. **Miscellaneous Charges:** (i.e. small order charge, hazardous materials surcharge, etc. Please specify name of charge and amount or percentage.)
- Freight will be added as a separate line item.
- Additional delivery services will be an additional charge, which will be included on the quote.

School Outfitters

Firm Name

Bid No. 13-024SC-SL

SCIENCE SUPPLIES AND EQUIPMENT

Page 10

Item

No. Description

11. **Delivery Charge Exceptions:** (Indicate the amount, percent, etc. to be charged.) Before filling in this section, read General Requirements, F.O.B. Destination, page 6.

Freight will be added as a separate line item and quoted at the time of transaction and communicated to the customer.

12. **APS may on occasion require inside delivery of science supplies, specimens, equipment, and related material to a certain location. Can you company delivery science supplies, specimens, equipment, and related material inside a building?**

Yes, we can price additional delivery services at the time of quoting.

13. **Specify any exceptions and conditions that your company may require.**

Additional volume discounts are available, this varies based on the item, manufacturer, & quantity. Please call for quote.

14. **What is your average lead-time after receipt of order?**

2+ Days. It varies if item is made to order. Lead time will be included in the quote.

15. **What is your Return Policy? (Specify your return goods policy, restocking charges, exchanges, etc.)**

Please see our return policy, which is included.

School Outfitters

Firm Name

Bid No. 13-024SC-SL

SCIENCE SUPPLIES AND EQUIPMENT

Page 11

Item

No. Description

16. Please explain your discount procedures as it applies to your invoice. (i.e. discount based on unit price, total extension of unit price, total order, etc.) APS PREFERS DISCOUNT BY LINE ITEM.

The discount offered is off of the unit cost, however volume discounts may be available

17. Add any other information regarding ordering procedures that has not been discussed that you wish to have considered.

Please call or email for quote to receive your discounted pricing.

18. Fax Number(s) for purchase orders:

~~888~~ 888-619-6929

19. Email address for companies APS contact: (Used to get quotes, request returns, pricing problems)

nicole.hilliker@schooloutfitters.com

Note: Please include any attachments/procedures that display your companies' policies.

Previous Bid No. 09-047SC-LJ



**SCHOOL
OUTFITTERS**

*Furnishing great
places to learn:*

November 29, 2012

Steven L. Carpenter,

This is our submission for the Science Supplies and Equipment Bid # 13-024SC-SL. We are offering a discount off of our already discounted prices on our website www.schooloutfitters.com. Freight will be added to each order as a separate line and will vary by item and by manufacturer. Please let us know if you have any questions at all or need anything else! Thank you for the opportunity to quote this for you and please keep School Outfitters in mind for any future projects! If you have any questions or wish to place an order please call the School Outfitters Sales Department to receive your contracted price:

Nicole Hilliker
New Mexico Sales Representative
1-888-619-6928
1-888-619-6929 (fax)
Nicole.hilliker@schooloutfitters.com
<http://www.schooloutfitters.com>

Thank you,

Kristy Lohmiller

National Contract Coordinator

School Outfitters-Furnishing great places to learn
3736 Regent Avenue
Cincinnati, OH 45212-3724
1-866-619-3449
1-866-619-3450 (fax)
kristy.lohmiller@schooloutfitters.com
<http://www.schooloutfitters.com>

sales@schooloutfitters.com

www.schooloutfitters.com

800.260.2776

800.494.1036

PO Box 141231

Cincinnati, Ohio 45250-1231



**SCHOOL
OUTFITTERS**

*Furnishing great
places to learn:*

Deviations

- Freight will be added to each order as a separate line item and will vary by item and manufacturer.
- Discounts are being offered off of our already discounted prices on our website:
www.schooloutfitters.com
 - Volume discounts are available – call for a quote!
 - You must call to receive your contracted prices

sales@schooloutfitters.com
www.schooloutfitters.com
800.260.2776
800.494.1036

PO Box 141231
Cincinnati, Ohio 45250-1231

School Outfitters Returns Policy

You are responsible for inspecting your merchandise when it is delivered. If there is excessive damage or the shipment is incorrect, you should refuse the shipment and call us immediately.

Occasionally, delivery drivers do not allow enough time for you to inspect the shipment, or the order is delivered while you are not there. If the driver does not allow you time to inspect your shipment, sign for it, noting "damaged" on the bill of lading.

It is your responsibility to fully inspect your merchandise within 2 weeks of receipt. If you find you have a problem with damage or an incorrect shipment, you must contact us during this period. We cannot be held responsible for damages or incorrect shipments if you wait beyond this period to inform us.

As long as you contact us during this period, any item that is damaged when it arrives or that does not arrive as ordered (size, color, or features were not as you specified) will be promptly replaced by us at no additional cost to you.

If you order something and it arrives as ordered but you subsequently decide you want or need to return it, you will be responsible for all shipping charges, including return charges. You must contact us within 2 weeks to return these items. In some cases, you will need to pay a restocking fee of 15-30% as well. (We will try our best to get the restocking fee waived by the manufacturer but we are not always successful.) So if you're not sure about a color or a size, please ask. We want to help you make your purchase exactly what you want on the first try.

Important Note: Please keep the original cartons in which your order shipped until you are satisfied that your merchandise is correct and undamaged. Most manufacturers will not accept returns of merchandise not in the original packaging, and freight companies often ask to inspect the packaging if a shipment is reported as damaged.

There are a few types of items we sell that have additional return restrictions. Please make note of these special cases:

Food Service Items

If a food service item has been uncrated but is still unused, it may be re-crated and returned to the manufacturer provided it is still in its original condition. However, the restocking fee on these items is typically 25-35%, and you will also be responsible for the return shipping charge. Written authorization from the manufacturer is required prior to returning food service items.

Once a food service item has been used, it may not be returned. If there is a mechanical problem with a food service item under warranty, the manufacturer will repair or replace it at no charge to you.

Outdoor Play Equipment

You may return outdoor play equipment as long as it has never been installed or been in storage for more than six months. You will be responsible for the cost of return shipping and any restocking fees, and a prior written return authorization from the manufacturer is required.

Custom Items

A number of items we sell—including some food service and outdoor play items—are made to order and are considered "custom."

Some custom items may be purchased directly from our website. Their product descriptions will always include the following notice: Custom—sorry, no returns.

Other custom products are available only when you speak with one of our sales consultants. They will always remind you if an item you are ordering is nonreturnable and will include that information on any quote they provide you.