



PRICE AGREEMENT NO. 13478

AMENDMENT NO. 3

ALBUQUERQUE PUBLIC SCHOOLS – PROCUREMENT DIVISION
PO BOX 25704
ALBUQUERQUE, NM 87125
PHONE (505) 881-8415
FAX (505) 830-1161

V
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O
R

Pitsco Education
PO Box 1708
913 E. Jefferson
Pittsburg, KS 66762

SHIP TO

See Purchase Order for
Ship To / Contact Person

ATTENTION

OF

DATE	VENDOR NO.
1/30/2016	11153

s/s

The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico Criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

PLEASE SHOW CONTRACT NUMBER ON ALL INVOICES, SHIPPING PAPERS, PACKAGES, CORRESPONDENCE, ETC. INVOICE IN DUPLICATE.

ITEMS, TERMS & CONDITIONS

PRICE AGREEMENT

January 30, 2016 - January 29, 2017

Final year

Amendment 3

Science Supplies & Equipment - Discount from List

Per terms and conditions of Bid No. 13-024SC-SL

Reason for Amendment: Renewal of price agreement for one (1) additional year

All original terms and conditions remain unchanged

CONTACT: Angela Watson
PHONE: (800) 835-0686 / FAX: (800) 533-8104
EMAIL: awatson@pitsco.com

NOTE: THIS IS NOT AN ORDER BUT NOTIFICATION THAT THE BOARD OF EDUCATION HAS ENTERED INTO AN AGREEMENT TO RECEIVE THE ABOVE SERVICES AND/OR PRODUCTS AS REQUESTED.

PROCUREMENT DIVISION AUTHORIZED SIGNATURE

Renette Apodaca

Steven L. Carpenter
Senior Buyer

PITSCO

E D U C A T I O N

December 4, 2012

Albuquerque Public Schools
6400 Uptown Blvd NE, Ste 500E
Attn: Procurement Department
Albuquerque, NM 87110

RE: Science Supplies and Equipment Bid # 13-042SC-SL

Dear Valued Customer, recently we had an opportunity to participate in your Science Supplies and Equipment bid. We appreciate being invited to bid, and would like to be considered for future bids.

PITSCO is willing to give a catalog discount to the Albuquerque Public Schools. According to the bid agreement, the district will receive a two-percent discount on all purchase orders greater than \$100.00 that reference our bid number. Shipping and handling charges will be prepaid and added to the invoice.

To better serve you, we have developed a bid-numbering system. This system was created to reduce the possibility of error and expedite the processing of orders. We closely track purchase orders that are linked to bids. When ordering, please place our bid number – **527932** – on the purchase order. This will enable us to process your order correctly and without delay. If the order does not include our bid number, it will not be processed as a bid. This discount will only cover items found in the enclosed Pitsco Education Big Book and Hearlihy Drafting & Supplies Catalog. Discount will expire on December 31, 2013.

We look forward to receiving your order and providing unmatched support as we continue to lead the field in providing new and innovative products for 21st century students.

Sincerely,

Angela Watson

Angela Watson
Bid Clerk
Email: awatson@pitsco.com

Enclosures



DEVIATIONS

All purchase orders \$100.00 and greater must reference our bid number **527932** to receive the 2% discount. If this number is not referenced, the order will not be processed as a bid. Once the invoice is generated, no corrections regarding the discount will be given. If the bid number is referenced on the order and it was an oversight on our part, a credit memo will be issued.

PitSCO will make every attempt to deliver the purchased items in the delivery time specified. The items not delivered within the specified time may be cancelled without a charge. The School District may order items not delivered, from other sources that they deem necessary. However, PitSCO will not reimburse the School for the difference on items purchased elsewhere.

A hazardous material charge of \$30.00 may be applied to items marked in the catalog as such. Quantity specifications will apply. Call for verification.

No other PitSCO catalog, other than the PitSCO Education Big Book and the Hearlihy Drafting and Supplies catalog, will be covered by this contract. Furthermore, this contract does not include other divisions of PitSCO, including PitSCO Education Curriculum, Technology Fluency Institute and Star Academy.

All returns must be confirmed with our Customer Service Department prior to returning. Please contact them at 1-800-358-4983. Missing, damaged or incorrect products must be handled within 30 days of receipt of the order. Items that you would like to return may be subject to a restocking fee of up to 15%. This will depend upon the condition of the items once we have received it back. Restockable items, will not be charged this fee. Opened software cannot be returned. Standard 1 year limited warranty against defects in manufacturing on all items purchased. Items under warranty will be repaired or replaced at PitSCO's discretion. All repairs associated with non-warranty items will be charged a minimum of \$50.00. Items needing returned will receive an Authorization Number.

Shipping/handling charges will be as follows:

Orders up to \$99.99 will be \$8.00

Orders from \$100.00 to \$499.99 will be 8%

Orders from \$500.00 to \$999.99 will be 7%

Orders from \$1000.00 to \$2750.99 will be 5%

Orders from \$2751.00 to \$3500.99 will be 4%

Orders over \$3501.00 will be 3%

Vendor # PA13478
11153

Pitsco Education
Firm Name

Bid No. 13-024SC-SL

SCIENCE SUPPLIES AND EQUIPMENT

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**Item
No. Description**

In the interest of fairness and sound business practice, please provide the following information regarding your company. No value will be assigned but it will be a factor in determining the responsive and responsible bidder(s). APS reserves the right to request additional information as necessary.

NOTE: Your bid will be rejected if the following information is not provided on these pages.

1. **Contract Designee:** (Name of person assigned to APS account. Include telephone and fax number. Please notify APS if contract designee changes.)

Angela Watson, Bid Clerk

800-835-0686

800-533-8104

2. **Special Quotation/Reference/Account Number:** (Optional. If applicable, indicate type and number.)

527932

3. **Order Address: (Mailing address for orders)**
PO Box 1708

913 E. Jefferson

Pittsburg, KS 66762

4. **Remit Address: (Mailing address for payments)**
PO Box 844168

Dallas, TX 75284-4168

5. **Federal Identification No.:**



6. **Overall Catalog Discount:** (Net, 10%, etc.) Cover letter explaining discounts is recommended.

2% on orders \$100.00 and greater

Pitsco Education
Firm Name

Bid No. 13-024SC-SL

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Item

No. Description

7. **Individual Price List Discount:** (Indicate area, i.e. live material, furniture, etc. which may be more or less than No. 6.)

8. **Discount Exceptions:** (Indicate, if applicable, i.e. live material, preserved material, chemicals, X amount or more pricing, motor freight items, etc.)

Reference the attached deviations page.

9. **Minimum Order/Delivery amount per order to qualify for discount: (If applicable.)**

10. **Miscellaneous Charges:** (i.e. small order charge, hazardous materials surcharge, etc. Please specify name of charge and amount or percentage.)

Reference the attached deviations page.

SCIENCE SUPPLIES AND EQUIPMENT

Item

No. Description

11. **Delivery Charge Exceptions:** (Indicate the amount, percent, etc. to be charged.) Before filling in this section, read General Requirements, F.O.B. Destination, page 6.

Reference the attached deviations page.

12. **APS may on occasion require inside delivery of science supplies, specimens, equipment, and related material to a certain location. Can you company delivery science supplies, specimens, equipment, and related material inside a building?**

All orders ship by UPS Ground and will be delived to the designated UPS delivery area.

13. **Specify any exceptions and conditions that your company may require.**

Reference the attached deviations page.

14. **What is your average lead-time after receipt of order?**

10 days ARO

15. **What is your Return Policy? (Specify your return goods policy, restocking charges, exchanges, etc.**

Reference the attached deviations page.

December 4, 2012

Firm Name

Bid No. 13-024SC-SL

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Item

No. Description

16. **Please explain your discount procedures as it applies to your invoice. (i.e. discount based on unit price, total extension of unit price, total order, etc.) APS PREFERS DISCOUNT BY LINE ITEM.**

Discount will be applied to the total order before shipping/handling charges are added. Orders must reference the bid number to receive the discount.

17. **Add any other information regarding ordering procedures that has not been discussed that you wish to have considered.**

18. **Fax Number(s) for purchase orders:**

800-533-8104

19. **Email address for companies APS contact: (Used to get quotes, request returns, pricing problems)**

awatson@pitsco.com

Note: Please include any attachments/procedures that display your companies' policies.

Previous Bid No. 09-047SC-LJ