



**ALBUQUERQUE  
PUBLIC SCHOOLS**

PRICE AGREEMENT NO. 14380  
AMENDMENT NO. 1

**ALBUQUERQUE PUBLIC SCHOOLS - PROCUREMENT DIVISION**  
PO BOX 25704  
ALBUQUERQUE, NEW MEXICO 87125  
PHONE (505) 881-8415  
FAX (505) 830-1181

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EASI Therapy & Diagnostic Services, Inc.  
PO Box 3338  
Albuquerque, NM 87190

SHIP TO

Special Education  
6400 Uptown Blvd NE, Ste 200 W  
Albuquerque, NM 87110

ATTENTION  
OF

Jeff Renegar, Cindy Soo Hoo

DATE	VENDOR CODE
8/18/2015	10826

The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico Criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

**PLEASE SHOW PRICE AGREEMENT NUMBER ON ALL INVOICES, SHIPPING PAPERS, PACKAGES, CORRESPONDENCE, ETC. INVOICE IN DUPLICATE.**

**ITEMS, TERMS, & CONDITIONS**

**PRICE AGREEMENT**

Occupational and Physical Therapy Services for Special Education

Contract Term: 8/5/15 - 8/4/19

Per terms and conditions of: 15-055SC-AM

Board Approved: 8/5/2015

Pricing Attached

**SERVICES AND/OR GOODS TO BE PROVIDED:** The Contractor shall provide the good(s) and/or service(s), as defined in this agreement, on an "as ordered" basis. This is not an order and no funds are obligated under this Pricing Agreement. Funds are obligated by approved purchase orders on an "as needed" basis. Contractor shall receive separate individual Purchase Orders for each individual requests.

**MINIMUM AMOUNT:** Albuquerque Public Schools does not guarantee a minimum amount of purchases in conjunction with this pricing agreement.

**QUOTES AND PAYMENT:** The Contractor shall include the APS Pricing Agreement Number on each quote and reflect the price as awarded. The invoice submitted for payment shall match the quote and shall note the purchase order number.

**PRICING ESCALATION:** Price escalation will be considered only at yearly observance of award and only upon receipt of written request from contractor stating reason for escalation and the amount being requested. Justifying documentation must accompany price escalation request.

**Amendments:** This Pricing Agreement shall not be altered, changed, or amended except by written agreement signed by both parties.

**Reason for Amendment:** Renewal of Price Agreement

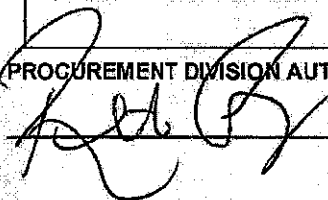
Contact: Lauraine Jameson

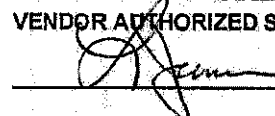
Phone: 505-255-5099

Email: lorij@edua.com

PROCUREMENT DIVISION AUTHORIZED SIGNATURE

VENDOR AUTHORIZED SIGNATURE

  
Date 6/24/16

  
Date 8/27/16

## ALBUQUERQUE PUBLIC SCHOOLS (APS) GENERAL TERMS AND CONDITIONS

- 1. INSPECTION.** The materials, supplies or services furnished shall be exactly as specified in this order, free from defects in Seller's design, workmanship and materials, and, except as otherwise provided in this order, shall be subject to inspection and test by APS at all times and places. If, prior to final acceptance, any materials, supplies or services are found to be defective or not as specified, APS may reject them, require Seller to correct them without charge, or require delivery of such materials, supplies, or services at a reduction in price which is equitable under the circumstances. If Seller is unable or refuses to correct such defects within a time deemed reasonable by APS, APS may terminate the order in whole or in part. Seller shall bear all risks as to rejected materials, supplies and services and, in addition to any other costs for which Seller may become liable to APS under other provisions of this order, shall reimburse APS for all transportation costs, other related costs incurred, or payments to Seller in accordance with the terms of this order for unaccepted materials, supplies and services. Notwithstanding final acceptance and payment, Seller shall be liable for latent defects, fraud or such gross mistakes as amount to fraud. Any test programs and procedures required by the specifications are in addition to, and do not limit, APS's rights provided in this Paragraph.
- 2. WARRANTIES.** Seller warrants the materials, supplies or services furnished to be exactly as specified in this order, free from defects in Seller's design, labor, materials and manufacture, and to be in compliance with any drawings or specifications incorporated herein and with any samples furnished by Seller. All applicable UCC warranties, express or implied are incorporated herein.
- 3. ASSIGNMENT.** Neither the order nor any interest therein, nor claim thereunder shall be assigned or transferred by the Seller except as authorized in writing by APS. No assignment or transfer shall relieve the Seller from its obligations and liabilities.
- 4. CHANGES.** APS may make changes within the general scope of this order by giving notice to Seller and subsequently confirming such changes in writing. If such changes affect the cost of, or the time required for performance of this order, an appropriate equitable adjustment shall be made. No change by Seller shall be recognized without written approval of APS. Any claim of Seller for an adjustment under this Paragraph must be made in writing within thirty (30) days from the date of receipt by Seller of notification of such change unless APS waives this condition. Nothing in this Paragraph shall excuse Seller from proceeding with performance of the order as changed hereunder.
- 5. LABOR DISPUTES.** Seller shall give prompt notice to APS of any actual or potential labor dispute which delays or may delay timely performance of this order.
- 6. TERMINATION AND DELAYS.** APS may by written notice stating the extent and effective date, terminate this order for convenience in whole or in part, at any time. APS shall pay Seller as full compensation for performance until such termination: (1) the unit or pro rata order price for the delivered and accepted portion; and (2) a reasonable amount, not otherwise recoverable from other sources by Seller as approved by APS with respect to the undelivered or unaccepted portion of this order; provided compensation hereunder shall in no event exceed the total order price. Such amount will be limited to the Seller's actual cost and shall not include anticipated profits.

APS may by written notice terminate this order for Seller's default, in whole or in part, at any time, if Seller refuses or fails to comply with the provisions of this order, or so fails to make progress as to endanger performance and does not cure such failure within a reasonable period of time, or fails to make deliveries of the items or services or to perform the services within the time specified or any written extension thereof. In such event, APS may purchase or otherwise secure items or services and, except as otherwise provided herein, Seller shall be liable to APS for any excess costs occasioned APS thereby, including incidental and consequential damages.

If, after notice of termination for default, APS determines that the Seller was not in default or that the failure to perform this order is due to causes beyond the control and without the fault or negligence of Seller (including, but not restricted to, acts of God or of the public enemy, acts of APS, acts of Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather, and delays of a subcontractor or supplier due to such causes and without the fault or negligence of the subcontractor or supplier), termination shall be deemed for the convenience of APS, unless it shall be determined that the items or services covered by this order were obtainable from other sources in sufficient time to meet the required delivery schedule.

If APS determines that Seller has been delayed in the work due to causes beyond the control and without the fault and negligence of the Seller, APS may extend the time for completion of the work called for by this order, when promptly applied for in writing by the Seller; and if such delay is due to failure of APS, not caused or contributed by Seller, to perform services or deliver property in accordance with the terms of the order, the time and price of the order shall be subject to change under the Changes Paragraph. Sole remedy of Seller in event of delay by failure of APS to perform shall, however, be limited to any money actually and necessarily expended in the work during the period of delay, solely by reason of delay. No allowance will be made for anticipated profits.

The rights and remedies of APS provided in this Paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this order. As used in this Paragraph, the word "Seller" includes Seller and its sub suppliers at any tier.
- 7. AFFIRMATIVE ACTION.** Seller shall not maintain or provide racially segregated facilities for employees at any establishment under his control. Seller agrees to adhere to the principle set forth in Executive Order 11246 and 11375, and to undertake specifically to maintain employment policies and practices that affirmatively promote equality of opportunity for minority group persons and women; to take affirmative steps to hire and promote women and minority group persons at all job levels and in all aspects of employment; to communicate this policy effectively to all persons concerned within Seller's company, with outside recruiting services and the minority community at large; to provide APS on request a breakdown of its labor force by ethnic group, sex, and job category; and to discuss with APS its policies and practices relating to its affirmative action program.
- 8. INDEMNIFICATION AND INSURANCE.** Seller assumes the entire responsibility and liability for losses, expenses, damages, demands and claims in connection with or arising out of any actual or alleged personal injury (including death) and/or damage or destruction to property sustained or alleged to have been sustained in connection with or arising out of the performances of the work by Seller, its agents, employees, subcontractors or consultants, except to the extent of liability arising out of the negligent performance of the work by or willful misconduct of APS. Seller shall indemnify and hold harmless APS, its officers, agents, and employees from any and all liability for such losses, expenses, damages, demands, and claims and shall defend any suit or action brought against any or all of them based on any actual or alleged personal injury or damage and shall pay any damage costs and expenses including attorneys' fees, in connection with or resulting from such suit or action. Seller agrees that it and its subcontractors will maintain public liability and property damage insurance in reasonable amounts covering the above obligation and will maintain workers' compensation coverage covering all employees performing this order on premises occupied by or under the control of APS.
- 9. PATENT AND COPYRIGHT INDEMNITY.** Seller shall pay all royalty and license fees relating to deliverables and other items covered hereby. In the event any third party shall claim that the reproduction, manufacture, use or sale of goods or items covered hereby infringes any copyright, trademark, patent, or other intellectual property rights, Seller shall indemnify and hold APS harmless from any cost, expense, damage, or loss resulting therefrom.
- 10. DISCOUNTS.** APS will take advantage of prompt payment discounts whenever possible; however these will not be used as a means to determine the low responsive and responsible bidder. Any discount period will not begin until the materials, supplies or services have been received and accepted and a correct invoice submitted for payment. If testing is required, discount period will not begin until such tests are satisfactorily completed.
- 11. CONTINGENCY FEES.** Seller warrants that no person or selling agency has been employed or retained to solicit or secure this order upon an agreement or understanding for a commission, percentage, brokerage or contingent fee excepting bona-fide employees or bona-fide established commercial or selling agencies maintained or utilized by Seller for the purpose of securing business. For violation or breach of this warranty, APS shall have the right to annul this order without liability or, at its discretion, to deduct from this order, price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.
- 12. PENALTIES.** The New Mexico Procurement Code (NMSA 1978) imposes civil and criminal penalties for its violation. In addition, New Mexico criminal statutes impose penalties for bribes, gratuities and kickbacks.
- 13. TITLE AND DELIVERY.** Title to the materials and supplies passed hereunder shall pass to APS at the F.O.B. point specified subject to the right of APS to reject upon inspection. For any exception to the delivery date specified, Seller shall give prior notification and obtain approval thereto from APS's Purchasing Department. Order is subject to termination for failure to make timely delivery.
- 14. TAX STATUS.** APS holds a Class 9 Nontaxable Transaction Certificate and is exempt from payment of tax on the purchase of tangible personal property. This certificate will be issued upon request. It is not valid for the purchase of services including construction, or materials that become part of a construction project or for the lease of property. Seller is responsible for payment of all applicable taxes, which will be added to invoice as a separate item at the current rate.
- 15. APPLICABLE LAWS.** If this order is a subcontract under a U.S. Government Prime Contract, applicable clauses of the Federal Acquisition Regulations are incorporated herein by reference. Any provision required to be included in a contract of this type by any applicable and valid Executive Order, federal, state or local law, ordinance, rule or regulation also shall be deemed to be incorporated herein. Any contract or litigation resulting from acceptance of this purchase order will be construed according to the laws of the State of New Mexico unless otherwise stated.

## **A. EXPERIENCE**

### **1. EASi's Experience**

EASi Therapy & Diagnostic Services is the longest running private provider of ancillary and diagnostic services to New Mexico schools. EASi is managed with a philosophy of quality services, responsiveness and dedication to our client schools. EASi professionals work to provide services that build bridges to help exceptional children realize their personal potential and be active participants in their school activities and academic work. We are dedicated to becoming partners with Albuquerque Public Schools in making this happen. We have provided ancillary and related services to Albuquerque Public Schools in the past and would appreciate the opportunity to serve the students in your district once again.

EASi is currently providing Speech-Language Pathology, Occupational and Physical therapy, School Psychology and Educational Diagnostic services in at least 30 public education entities in New Mexico, including districts, BIE schools, charter schools and Special State Supported Schools. With such a wide variety of settings served, EASi therapists are able to adapt to the diverse populations throughout New Mexico.

Our professional staff bring a broad range of expertise and interests in their individual fields with a myriad of strengths that can be adapted and applied to individual student needs and school settings. Our personnel are fully trained to the standards of their professions. EASi staff are monitored and supported in their professional growth by a team of professional mentors who are available to them for consultation. We foster and encourage a spirit of teamwork and commitment to the schools in which our staff work. Our providers have experience consulting with teachers and administrators as well as responding to parent inquiries. It is our desire to be an essential part of Albuquerque Public School's special education program.

EASi has many years of experience providing personnel with appropriate backgrounds and training to meet the unique needs and characteristics of the schools to which they are assigned. Because of this, EASi personnel have a history of remaining in the same schools for years, providing continuity and stability for students and their educational teams.

## **A. EXPERIENCE**

### **2. Concerning No Shows**

EASi's therapists will be aware of the specific school's attendance policies and those of Albuquerque Public Schools. Within the framework of those guidelines, therapists will work with students and appropriate school personnel to enforce those guidelines. The therapist will ensure that school personnel are aware of a student's "no shows"/absences in regard to therapy sessions. The therapist will pursue knowledge concerning reasons for "no-shows"/absences and work with the teacher and school administration, as appropriate, to resolve these issues.

In the event of there being a medical reason for the absences, the therapist will ensure that school personnel are aware of that contingency and will work within guidelines to ensure FAPE. Absences that are excused by the school are not addressed under the above guidelines.

## **A. EXPERIENCE**

### **3. Resumes for EASi Staff**

The resumes for EASi's senior Occupational Therapist and Physical Therapist are provided as a sample of our commitment to ensuring that Albuquerque Public Schools will receive the best services, which include qualified and experienced therapists.

As soon as personnel are assigned to serve Albuquerque Public Schools resumes will be provided to the District.

## A. EXPERIENCE

### 3. Resumes for EASi Staff

#### CONNIE GRANADO BEHM, MA, OTR/L Occupational Therapist

7112 Seminole Road NE Albuquerque, NM 87110  
(505) 888-2434 (land line) (505) 604-3162 (mobile)  
Email: conniegranadobehm@gmail.com

#### EDUCATION

- **San Bernardino Valley College** San Bernardino, California  
Associate of Science Degree in Life Science, June 1973
- **San Jose State University** San Jose, California  
Bachelor of Science Degree in Occupational Therapy, December 1975
- **University of New Mexico** Albuquerque, New Mexico  
Master of Arts Degree in Art Education, December 2006

#### EMPLOYMENT HISTORY

**August 2014 – Present**  
**Lead Occupational Therapist**

#### EASi Therapy & Diagnostic Services

6020 Constitution Avenue NE, Ste.4,  
Albuquerque, NM 87110

(505) 255-5099

Supervisor: Maggie Horan, Director of Ancillary Services

#### Duties:

Provide guidance and consultation to new Occupational Therapists as needed within the agency. Assist with workshops. Evaluations were also completed at Charter school site.

**August 2002 – Present**  
**School Occupational Therapist**  
Supervisor: Linda Sink, Director of Ancillary Services

#### Cooperative Educational Services

4216 Balloon Park NE Albuquerque, NM 87109  
(505) 344-5470

#### Duties and responsibilities:

Evaluations for Child Find, Pre-K and school age children are completed after referral is given by the SAT team followed by an IEP meeting consisting of school staff (teacher, site designee, OT, PT, SLP, Diagnostician, and parent) to discuss results of testing and get approval to provide Occupational Therapy services. Treatment consists of facilitating improvement of sensory processing, handwriting problems, visual perceptual & fine motor skill deficits.

**January 1996 – June 2008**  
**Inpatient Rehabilitation Therapist**  
**Offsite OT Clinic Pediatric Therapist**  
**Neonatal Intensive Care Unit Therapist**  
427-6996

#### Kaiser Permanente Medical Center Department of Physical Medicine

9985 Sierra Avenue Fontana, California 92335  
(909) 427-6991 or (909)

Supervisor: Douglas La Valley, PT, Department Administrator

#### Duties and responsibilities:

My primary practice was in offsite OT clinic doing a battery of tests after children (neonates – 15 years old) were referred by pediatricians from the hospital and surrounding clinics. Treatment was given to neonates discharged from NICU that required follow-up. Majority of treatment caseload included Torticollis or Plagiocephaly infants, Autism Spectrum disorders, Tourettes Syndrome, Developmentally Delayed infants and toddlers, feeding disorders, Sensory Processing dysfunction, and Learning Disabilities. One to two times a week I was scheduled to work in the Level 2 and Level 3 NICU providing assessment and critical developmental treatment to high risk newborns. Once a month, in the evenings, a class was offered to parents of the premature neonates on developmental milestones to be facilitated by proper handling techniques, feeding positions, and assisting in transitioning the neonate to home. Parents were also taught how to read their neonate's behavioral signs. For seven summers, I also assisted the inpatient OT's on the hospital units in assessment & treatment of adult patients with hip or knee fractures, stroke victims, Traumatic Brain Injured patients or medically involved children in the pediatric units. Lastly, I assisted in evaluation and treatment of premature infants when needed at other Kaiser hospitals' NICUs (Riverside and Baldwin Park, California)

**October 1982 – December 1996** Pediatric Occupational Therapist in Private Practice  
**Consultant/Contract Occupational Therapist** **Self employed**

CONNIE GRANADO BEHM, MA, OTR/L

Helen Evans Home, Hacienda Heights, CA (October 1983 - January 1996)  
Harbor Regional Center, Torrance, CA (December 1982- January 1996)  
South Central Los Angeles Regional Center (December 1984 - July 1985)  
Leffingwell Infant-Family Program, Whittier, CA (December 1984 - August 1985)  
Break thru Infant Development Program, Long Beach, CA (October 1981 - February 1985)  
Huntington Medical Systems, Seaside Care Center, Long Beach, CA (July 1982 - December 1983)  
Visiting Nurse Association, Bell, CA (January 1982 - May 1982)

**Duties and responsibilities:**

All these contracts were secured by word of mouth referrals. The Los Angeles County medical community knew I did in-home OT evaluations and treatment and I always had more than enough work for my private practice. All my clients were ages 0 to three with majority of them having developmental delay due to prematurity and some had medical issues (Failure To Thrive, Hydrocephaly, Spina Bifida, Cerebral Palsy, etc.) resulting in developmental delay. The assessment of choice was the Gessell Developmental Schedules or the Michigan Scales of Development. I speak fluent Spanish; therefore, all my referrals were to do intervention with families that were Spanish speaking only.

**October 1979 - October 1982**

**California Children Services**

**Katherine Finchy Therapy Unit**

855 Tachevah Drive Palm Springs, California

**Children's Occupational Therapist**

Supervisor: Roger Aycock, Department Administrator (714) 325-7549

**Duties and Responsibilities:**

Evaluation & treatment was provided on a school site to service children from infancy to 21 years old. We provided infant stimulation, sensory and perceptual motor skills, activities of daily living training, vocational skills, therapeutic arts and crafts, range of motion, splinting, making of adaptive equipment, and therapeutic ball exercises. This unit was a state operated therapy service that provided free therapy services in the Palm Springs and surrounding desert communities. I also assumed some supervisory responsibilities at times as well did regular training of Loma Linda University Occupational Therapy students.

**August 1976 - October 1979**

**Pomona Psychiatric Hospital (CPC)**

566 Gordon Avenue Pomona, California

(714) 627-4011

**Director of Adjunctive Therapy & Occupational Therapist**

Supervisor: Robert Hutchins, Hospital Administrator

**Duties and responsibilities:**

I did all the hiring of therapy staff consisting of Recreational Therapist, Movement Therapist, Therapy aides and OT.'s. I did all the supervision and training of new personnel, planning and implementation of new programs, attended all department head meetings, and did 50% of all OT evaluations. I created & implemented a 3<sup>rd</sup> party payer system for mental health Occupational Therapy services to be paid for.

**PROFESSIONAL AFFILIATIONS**

Occupational Therapy Association of California (OTAC) member 1973- 2001)  
American Occupational Therapy Association member (AOTA) 1973 - present  
OTAC President, 1979 & OTAC Public Relations Liaison, 1980  
OTAC, Southeastern Los Angeles Chapter Secretary, 1982 and 1983  
Pediatric Therapy Study Group, 1985-1988  
Sensory Integration International member  
Tourettes Spectrum Disorder Association member  
International Dyslexia Association member

**CERTIFICATIONS and LICENSES**

National Board for Certification in Occupational Therapy License #AA37290  
State of New Mexico Board of Examiners in Occupational Therapy License #1731  
Board of Occupational Therapy, California License #4441  
State of New Mexico Medicaid Provider #78354757  
National Plan and Provider Enumeration System (NPI) #1093852347  
State of New Mexico Level II K-12 Occupational Therapist License #293821  
Eastern New Mexico State University Board of Education Prueba de Espanol Certificacion Bilingue  
American Heart Association BLS (CPR & AED) Certification 6/2012-2014  
Crisis Prevention Intervention Certificate 2013-present

## A. EXPERIENCE

### 3. Resumes for EASi Staff

#### CURRICULUM VITAE GRETCHEN K. BEDEAUX

**Address** 21 Crystal Lane  
Sandia Park, New Mexico 87047

**Home Phone** (505) 281-1089

**Education** University of New Mexico, Albuquerque, New Mexico  
June 1980-October 1982 Awarded Bachelor's of Science Degree in  
Physical Therapy  
New Mexico State University, Las  
Cruces, New Mexico 1976-1980  
Course of study in biology

#### **Employment**

1/04- Present

##### **EASi Therapy & Diagnostic Services, Inc.**

PO Box 3338  
Albuquerque, NM 87190

Lead Physical Therapist. Provide consultation as needed to Physical Therapists as needed upon request. Review evaluation reports and provide guidance as needed. Assist with workshops. Most recently I have been working in the Belen Consolidated Schools as a contracted therapist serving in preschool, elementary, and middle school levels doing a variety of therapy in individual pullout sessions, classroom groups and in the classroom.

Provide onsite supervision of physical therapy assistant in one district.

From 08/05 until 06/07 I was employed in the capacity of physical therapist supervisor for EASi Therapy & Diagnostic Services. Duties included remote and onsite supervision of physical therapists employed in school districts and the waiver programs.

6-2008 - Present

##### **Skyline Therapy Services**

P.O. Box 2225  
Edgewood, NM 87047

Part-time physical therapist working primarily with children with disabilities ages 1 year to 21 in setting which includes using the movement of the horse to facilitate neuromotor control.



4-2012- Present

**Inspirations**

7010 Phoenix Ave. NE Suite 709

Albuquerque, NM 87110

Work part time as a contracted physical therapist in an early childhood intervention agency, evaluating and treating children birth to 3 with developmental delay in their homes and communities.

8-99 to 1/04

**Moriarty Municipal Schools**

P.O. Box 2000

Moriarty, NM 87035

Working part time as a staff physical therapist. Assignments included preschool, elementary, and middle school levels doing a variety of therapy in individual pullout sessions, classroom groups and in the classroom. During the past year I have also subcontracted to provide services for the DD Waiver program for 2 clients.

9-90 to 5-99

**Educational Assessment Systems, Inc.**

5200 Copper NE

Albuquerque, NM 87108

EASI contracted my services to Moriarty Public Schools since 8-94. My duties were to provide physical therapy evaluation and treatment for children from 2-11 years of age and who have gross motor deficits and physical disabilities. Prior to the Moriarty District assignment, EASI contracted my services to Albuquerque Public Schools from 9-90 to 5-93.  
8-84 to 5-90

**New Mexico Physical Therapist, Inc.**

2605 Wyoming NE

Albuquerque, NM 87106

I was hired to contract services to Albuquerque Public Schools. Duties included evaluation and treatment of children with physical disabilities in the public school system ages 5-21. NMPT, Inc. contracted my services in the summer months to a variety of other physical therapy clinics including: Holy Cross Hospital, Taos, NM; St. Joseph's on the West Mesa, Albuquerque, NM; Presbyterian Hospital, Albuquerque, NM; Los Alamos Hospital, Los Alamos, NM; and Santa Rosa Hospital, Santa Rosa, NM. In addition, I contracted privately on a part time basis to: Fort Stanton Training Hospital, Fort Stanton, NM; DLD School, Albuquerque, NM; Southwest Physical Therapy, Albuquerque, NM; Skyline Therapy, Cedar Crest, NM; and Tohatchi Special Education and

Training Center, Tohatchi, NM. Throughout these various assignments I worked with a variety of disabilities and cultures in child and adult populations.

10-83 to 8-84

**St. Joseph's Hospital**

400 Walter Street

Albuquerque, NM 87106

I held a position of staff physical therapist and worked with patients in acute care, orthopaedics, and rehabilitation.

12-82 to 10-83

**Northern New Mexico Rehabilitation Center**

**Las Vegas, NM**

I was a staff physical therapist with primary emphasis on adult neurological rehabilitation.

***Presentations***

5-82 "Effects of Massage on Plasma Beta Endorphin Levels" senior research project and poster presentation, UNM Physical Therapy School and NM Chapter APTA Meeting

5-83 "Therapies in Arthritis Workshop" NNMRC Las Vegas, NM

11-86 "Handicap Ski Program" presentation given to the Spina Bifida Association of NM

4-88 "Adaptive Equipment in the Classroom" presentation to APS administrators

1-92 "Report on Sensorimotor Integration Symposium" given to OTs and PTs at EASI

2-99 "Physical Therapy" presentation given to the Occupations Club of Moriarty High School, Directed by Dr. Ken Ley

***Professional Organizations***

Member National American Physical Therapy Association (APTA)

State NMAPTA

Section: Pediatric Section Member APTA

***License***

New Mexico State Physical Therapy License #539

State of New Mexico Educator Certificate

## **B. SERVICE CAPABILITY**

### **1. Knowledge of State and Local Governmental Occupational Therapy and Physical Therapy Policies and Procedures**

EASi personnel adhere to New Mexico law and rules for Occupational and Physical Therapy licensing and practice in New Mexico and special education services in New Mexico Schools. We follow statutes for licensing with NM Regulation and Licensing Department per NMAC Title 16 and NM PED regulations. We adhere to rules for special education from New Mexico Public Education Department per NMAC 6.31.2. EASi therapists have knowledge of and are expected to practice within the code of ethics for Occupational and Physical Therapy.

With the abundance of rules and regulations at every level of the special education environment, it is vital that the providers who serve exceptional children are aware and able to respond according to state and local rules as they pertain to their individual discipline. Albuquerque Public Schools can be assured that EASi providers are able to meet this challenge.

## **B. SERVICE CAPABILITY**

### **2. Management of Therapy Service and Project Requirements**

EASi personnel are monitored and supported in their professional growth through direct supervision and professional mentorship by lead therapists who are available for consultation as needed or upon request. EASi fosters a spirit of teamwork and commitment to the schools in which they serve. Our personnel are fully trained to the standards of their professions and are dedicated to the children and families they serve.

EASi staff provide services at all grade levels, both in inclusion and segregated settings, as individual student needs dictate. EASi works with client schools to match professionals and expertise that will best serve the needs of the ages and abilities of students assigned. Our staff typically follow the same schedule as all school staff, report to a site supervisor and work under the direction of the school's Director of Special Education.

## **B. SERVICE CAPABILITY**

### **3. Plan For Providing Requested Services**

Any EASi therapist assigned to your district will work with the special education team at their designated work site/s to serve the caseload provided. EASi professionals will work with program staff to establish and maintain a schedule of service delivery as outlined in the students' IEP. Therapy goals and objectives will be developed as a part of the team process, and jointly developed and shared with all members of the student's educational team, including the student's family members. When appropriate, the therapists will work with students in the classroom, rather than in a separate space, thus enabling teachers to observe procedures and to participate if feasible. Therapists can make recommendations to teachers for possible modifications of instructional methodology, classroom space or the students' positions or response modes in order to coordinate all components of treatment plans. Our aim is always to meet the needs of the children for their success in the classroom.

Once an EASi therapist is assigned to the Albuquerque Public Schools, the professional works with the special education team at their designated work site/s to serve the caseload provided. A therapy schedule is developed to meet each student's IEP needs within the school day. The therapist works with teachers and team members on scheduling and scheduling changes as appropriate. A copy of the schedule is provided to the school main office. Throughout the year the therapist conducts evaluations of students, completes appropriate reports and provides recommendations for consideration by the IEP committee. Appropriate documentation is provided for each therapy session and periodic progress reports are completed per school/district policy. Therapists are willing to respond to requests by school staff and other services providers for consultation regarding progress, concerns and needs as they arise. EASi therapists are encouraged to become active and integral members of the school community.

EASi staff will meet all workload time lines and criteria necessary to fulfill school and IEP commitments for children's services. To that end, staff will provide timely documentation of service and progress notes. Evaluation reports and data for MDT/IEP completion will be completed and turned in by due dates.

The key to EASi's more than 35 years of successful experience working with public schools has been the quality of our service. Albuquerque Public Schools can expect competence, professionalism and a high standard of ethics from all EASi staff. We have been very successful in meeting the specialized staffing needs of our client districts. EASi's Director of Ancillary Services works year round to recruit highly qualified professionals both nationally and in New Mexico.

Our goal is to be responsive to the needs of students with special needs. Our staff will support the provision of high quality services to the students of Albuquerque Public Schools.

## **B. SERVICE CAPABILITY**

### **4. Scope of Service**

#### **EASi Staff assigned to Albuquerque Public Schools will:**

- A. Conduct occupational therapy and physical therapy evaluations and provide therapy services for eligible assigned students according to state and federal regulations.
- B. Assure that all occupational therapy and physical therapy services are provided in accordance with state licensure requirements and within standards of professional ethics.
- C. Provide daily performance data, assist with goal writing and participate in Individualized Education Program (IEP) meetings for eligible students, in accordance with state and federal regulations.
- D. Design and implement therapy services to assigned caseload at assigned sites including teacher consultation services, appropriate to meet the needs of the individual students as determined by the IEP Committee.
- E. Provide caseload information for data input, Medicaid documentation, progress reports, and/or evaluation reports (if applicable) within specified timeframes, as required by APS.

#### **EASi will honor contractor responsibilities as outlined in RFB 15-0555SC-AM on pages 12 through 14.**

- A. Provide laptop computers if needed.
- B. First time contractors will attend a pre-service orientation meeting held by the District for contracting therapists to address procedures related to licensure documentation, fingerprinting and background checks, district-required timesheets, service documentation, Medicaid billing, and Federal, State and District requirements.
- C. Weekly timesheets will be completed using a District form with approved signatures of site administrator or designee. Timesheets must be included with monthly invoice to District.
- D. Bill for direct/indirect service hours not to exceed 6.5 hours per day. Direct/indirect service may include evaluations, therapy, parent consultation, consultation with school staff, participation in District-scheduled parent conferences, participation in IEP meetings, report writing, service documentation logs, and preparation of IEP documents. EASi will only bill APS only for services rendered. We will comply with all other state and federal requirements associated with provision of the services contemplated herein and not bill any other party (e.g. Medicaid, 3rd party insurance, or parents). It is understood that violation of this provision will result in termination of the contract.

EASi staff will remain as a participant in the IEP regardless if the 6.5 hours per day will be exceeded until the IEP is concluded or the need of EASi's Staff participation is no longer required. Whichever event occurs first will be the determining factor for time beyond the 6.5 hours per day.

Time will be paid in accordance to the agreed rate per hour.

If the IEP has been scheduled and it is known the IEP will exceed the 6.5 hours per day, EASi Staff will seek prior approval. If this is not known, EASi Staff will submit for approval for time beyond the 6.5 hours per day within 48 hours after the scheduled date of the IEP.

EASi will obtain prior approval from the District for a therapist to bill for hours beyond those specified above.

EASi will attach the approval documentation to the corresponding time sheet.

EASi will not make up service time for their own absences.

- E. EASi will not be compensated for any of the following: activities with APS outside the duty day, workshop or conference attendance. Compensation for workshop or conference attendance will be made only as a result of written invitation and approval from APS.
- F. EASi will not be paid mileage with the exception of To'hajiilee, Isleta, and homebound students. This mileage will be calculated from EASi's primary office in Albuquerque, New Mexico, with prior approval from the District. If multiple students are served on the same school day, the distance between the current student's location and the next student's location will serve as the mileage determination factor.
- G. Scheduled occupational and physical therapy appointments, meetings, or events shall be considered cancelled if APS schools are closed due to inclement weather. EASi will not bill APS for inclement weather appointments when the media announces that school will be cancelled. If school is delayed or cancelled the day of inclement weather, hours lost due to the delay/cancellation are not billable
- H. EASi Staff will not accept students for internship/practicum experience or supervisory duties associated with APS activities.
- I. EASi Therapy & Diagnostic Services Inc., at its own expense shall carry and maintain during the entire performance period of this contract the kinds and minimum amounts of insurance listed below that insures all EASi ancillary staff who will work for Albuquerque Public Schools. A copy of our Certificate of Insurance is included in Section F of this proposal. Contractor shall, for the duration of the contract, maintain professional liability and automobile liability insurance with limits of liability of no

less that the limits of liability for governmental entities as provided by the New Mexico Tort Claims Act. EASi shall provide APS with proof of such insurance as a condition precedent to the execution of this contract. Contractor also agrees to notify APS immediately if such insurance is out of force for any reason at any time during the life of the contract. Workers compensation insurance will also be provided where required by law. See Section F-“Proof of Insurance” for copy of certificate of insurance.

- J. EASi agrees to defend, indemnify, and hold harmless APS and its officials, agents, and employees from and against any and all claims, actions, suits or proceedings of any kind brought against said parties as a result of any services performed by the Contractor under this Agreement.
- K. A completed and signed copy of IRS W-9 Form is included in Section G-“Appendices” of this proposal.
- L. The Taxpayer Identification Number for EASi Therapy & Diagnostic Services, Inc. is included on the W-9 which is included in Section G- “Appendices” of this proposal.

A copy of EASi’s City of Albuquerque Business License is included in Section H - “Other Supporting Material” of this proposal.

A copy of EASi’ State of New Mexico Gross Receipts Tax Certificate is included Section H -“Other Supporting Material” of this proposal.

As further demonstration of EASi operating as a business offering services to the general public, our brochure and our website print screen are included in Section H-“Other Supporting Material” of this proposal.



## **D. PERSONNEL**

### **1. Staff Information Sheet**

Personnel information for EASi's Senior Occupational Therapist is included in this section. As soon as personnel are assigned to Albuquerque Public Schools, EASi will provide their information to the District.

<b>Staff Name:</b>	<b>Connie Behm</b>
<b>Profession:</b>	<b>Occupational Therapist</b>
<b>Professional License #:</b>	<b>1731</b>
<b>Public Education License #:</b>	<b>293821</b>
<b>Taxonomy Code:</b>	<b>225X00000X</b>
<b>NPI #:</b>	<b>1093852147</b>
<b>Medicaid ID #:</b>	<b>78354757</b>
<b>Baccalaureate Degree Institution:</b>	<b>San Jose State University, San Jose CA</b>
<b>Highest Degree:</b> <b>MA</b>	<b>Institution Name:      University of New Mexico, Albuquerque, NM</b>

## **D. PERSONNEL**

### **1. Staff Information Sheet**

Personnel information for EASi's Senior Physical Therapist is included in this section. As soon as personnel are assigned to Albuquerque Public Schools, EASi will provide their information to the District.

<b>Staff Name:</b>	<b>Gretchen Bedeaux</b>		
<b>Profession:</b>	<b>Physical Therapist</b>		
<b>Professional License #:</b>	<b>539</b>		
<b>Public Education License #:</b>	<b>204988</b>		
<b>Taxonomy Code:</b>	<b>225100000X</b>		
<b>NPI #:</b>	<b>1457458101</b>		
<b>Medicaid ID #:</b>	<b>71594</b>		
<b>Baccalaureate Degree Institution:</b>	<b>University of New Mexico</b>		
<b>Highest Degree:</b>	<b>BS</b>	<b>Institution Name:</b>	<b>University of New Mexico, Albuquerque, New Mexico</b>

## **D. PERSONNEL**

### **2. Current Licensure**

EASi Therapy & Diagnostic Services, Inc. will assure that employees assigned to Albuquerque Public Schools have appropriate New Mexico Regulation and Licensing Board and New Mexico Public Education Department licensure.

Licensure for EASi's Senior Occupational Therapist and Senior Physical Therapist are included in this section. As soon as personnel are assigned to Albuquerque Public Schools, EASi will provide copies of their licensure to the District

## **D. PERSONNEL**

**D. PERSONNEL**  
2. Current Licensure

# STATE OF NEW MEXICO



*In Recognition of  
The Fulfillment of the Requirements for  
School Personnel Licensure  
this*

**LEVEL TWO PRE K-12 OCCUPATIONAL THERAPIST LICENSE**

is issued to

**CONNIE GRANADO BEHM**


Effective from July 1, 2014 to June 30, 2023

Licensure Number: 293821

*Theresa Flinders*  
Secretary of Education

**D. PERSONNEL**  
**2. Current Licensure**

*State of New Mexico*



**BOARD OF EXAMINERS  
FOR OCCUPATIONAL THERAPY**

This is to certify that

**Connie Granado Behm** License No: **1731**

having complied with the provisions of the Occupational Therapy Act is hereby granted a license to practice in the State of New Mexico as an

**Occupational Therapist**

Issue Date: **10/15/2001** Date Expires: **10/10/2015**

**THIS LICENSE MUST BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS**

D. PERSONNEL  
2. Current Licensure

# STATE OF NEW MEXICO



*In Recognition of  
The Fulfillment of the Requirements for  
School Personnel Licensure  
this*

LEVEL THREE PPE K-12 PHYSICAL THERAPIST LICENSE

is issued to

**GRETCHEN K. BEDEAUX**

Effective from July 1, 2010 to June 30, 2010

Licensure Number: 284588

*Theresa Spindler*

Secretary of Education

**D. PERSONNEL**

**2. Current Licensure**



*State of New Mexico*

**REGULATION AND LICENSING DEPARTMENT  
NEW MEXICO PHYSICAL THERAPY BOARD**

P. O. Box 25101, Santa Fe, NM 87504-5101 (505) 476-4880

This is to certify that

**Gretchen K. Bedeaux**

License No: **539**

having complied with the provisions of the Physical Therapy Act is hereby granted a license to practice in the State of New Mexico as a  
**Physical Therapist**

Issue Date: **01/28/1983**

Date Expires: **02/01/2017**

**THIS LICENSE MUST BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS**

## **D. PERSONNEL**

### **3. Medicaid Provider Numbers**

Since EASi's occupational therapists and physical therapists are licensed through the New Mexico Regulation and Licensing Department, they are certified in accordance with Medicaid regulations. If the provider has a current New Mexico Medicaid Provider ID Number, EASi will affiliate that provider with Albuquerque Public Schools for Medicaid reimbursement purposes. For those without current Medicaid Provider ID numbers, EASi will complete the Medical Assistance Division Participation Application Agreement for that provider.

EASi will give Albuquerque Public Schools detailed data about each therapist who is assigned to serve the District. This data includes demographic information necessary to complete Medicaid reimbursement as well as FTE computations for each staff member assigned to the District.

Medicaid Provider ID numbers for EASi's Senior Occupational Therapist and EASi's Senior Physical Therapist are included in this section. As soon personnel are assigned to serve Albuquerque Public Schools, EASi will provide the detailed Medicaid provider information to the District.

<b>Staff Name</b>	<b>Medicaid Provider ID Number</b>
<b>Connie Behm, OT</b>	<b>78354757</b>
<b>Gretchen Bedeaux, PT</b>	<b>71594</b>



## E. COSTS

### 1. Economic and Price Consideration

#### OCCUPATIONAL AND PHYSICAL THERAPY SERVICES FOR SPECIAL EDUCATION 15-055SC-AM

Item	CATEGORY	HOURLY RATE
1.	Occupational Therapists	\$67.00 Per Hour. Plus 7.125% GRT

Item	CATEGORY	HOURLY RATE
1.	Physical Therapists	\$67.00 Per Hour. Plus 7.125% GRT

Per Hour plus NMGRT

Direct/Indirect service not exceed 6.5 hours per school day

School closures, delay day due to weather or other events in which the District determines the need exists to close a school(s), hours lost due to delay are not billable.