



**ALBUQUERQUE PUBLIC SCHOOLS - PROCUREMENT DIVISION
PO BOX 25704
ALBUQUERQUE, NEW MEXICO 87125
PHONE (505) 881-8415
FAX (505) 830-1181**

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School Specialty
W6316 Design Dr
Greenville, WI 54942

SHIP TO

Various APS Locations

**ATTENTION
OF**

DATE	VENDOR CODE
5/17/2016	12321

The Procurement Code, Sections 13-1-28 through 13-1-109 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico Criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

PLEASE SHOW PRICE AGREEMENT NUMBER ON ALL INVOICES, SHIPPING PAPERS, PACKAGES, CORRESPONDENCE, ETC. INVOICE IN DUPLICATE.

ITEMS, TERMS, & CONDITIONS

PRICE AGREEMENT

Math & Language Arts Manipulatives and Related Materials

Contract Term: May 23, 2013 to May 22, 2017

Per terms and conditions of: 13-044LJ-AM

Board Approved: 5/22/2013

Pricing Attached

SERVICES AND/OR GOODS TO BE PROVIDED: The Contractor shall provide the good(s) and/or service(s), as defined in this agreement, on an "as ordered" basis. This is not an order and no funds are obligated under this Pricing Agreement. Funds are obligated by approved purchase orders on an "as needed" basis. Contractor shall receive separate individual Purchase Orders for each individual requests.

MINIMUM AMOUNT: Albuquerque Public Schools does not guarantee a minimum amount of purchases in conjunction with this pricing agreement.

QUOTES AND PAYMENT: The Contractor shall include the APS Pricing Agreement Number on each quote and reflect the price as awarded. If a quote is based on a percentage discount, the quote should document the list price, discount percent, and final price. The invoice submitted for payment shall match the quote and shall note the purchase order number.

Amendments: This Pricing Agreement shall not be altered, changed, or amended except by written agreement signed by both parties.

Reason for Amendment: Extension

Contact: Joe Gooden

Phone: 888-388-3224

Email: bidnotices@schoolspecialty.com

PROCUREMENT DIVISION AUTHORIZED SIGNATURE

Samira Sanchez
Date 5-18-16

VENDOR AUTHORIZED SIGNATURE

Amy Juss
Date 5/27/16



April 22, 2013

School & Office Supplies



Arts Education



Early Childhood CHILD CRAFT

Physical Education & Health



Special Needs



Furniture & Equipment

Bid Questions

Phone: 800-554-7632

Fax: 800-675-1775

bidnotices@schoolspecialty.com

To Order

Phone: 888-388-3224

Fax: 888-388-6344

www.schoolspecialty.com



Use the following website to shop our digital catalogs.

<http://store.schoolspecialtyonline.net>

Albuquerque Public Schools
Account # 426546

School Specialty is pleased to respond to your Bid # 13-044LJ-AM

Discount:

List Price less 36% (item prefix of 8 or 9) on all current School Specialty EP priced catalogs (unless catalog bears notation: no other discounts apply).

List Price less 25% (item prefix of 6 or 7) on all current School Specialty List priced catalogs (unless catalog bears notation: no other discounts apply). Value Price will receive no additional discounts.

School Specialty Family of Catalogs

- School Specialty Education Essentials Catalog
- School Specialty Art Education Catalog/ Sax
- School Specialty Special Needs Catalog/ Abilitations
- School Specialty Physical Education Catalog/ Sportime
- School Specialty Early Education Catalog / Childcraft /ABC
- School Specialty Furniture & Equipment Catalog

Contract Period:

April 23, 2013 through April 22, 2014. Pricing for contract period effective upon notification of award referencing our Bid #7774410533 to bidnotices@schoolspecialty.com or call 800-554-7632

Freight Terms:

Free shipping on parcel shipped items (7 & 9 prefix items) for orders over \$49.00. Add \$9.95 if the subtotal is under \$49.00.

Truck and Freight Items (6 & 8 prefix items) will be charged a minimum of \$59.00 or 15% of the item price, whichever is greater. Furniture & Equipment orders may receive charges for inside delivery of \$45.00 or lift gate charges of \$69.00.

Sincerely,

Sharon Caldwell Ext 7261
Bid Operations Coordinator

**BID NO. 13-044LJ-AM
Math and Language Arts Manipulatives**

School Specialty _____

Firm Name _____

Bid No. 13-044LJ-AM

**MATH AND LANGUAGE ARTS MANIPULATIVES
AND RELATED MATERIALS - DISCOUNT FROM LIST**

Page 8

Item

No. Description

In the interest of fairness and sound business practice, please provide the following information regarding your company. No value will be assigned but it will be a factor in determining the responsive and responsible bidder(s). APS reserves the right to request additional information as necessary.

NOTE: Your bid will be rejected if the following information is not provided on these pages.

- 1. Contract Designee: (Name of person assigned to APS account. Include telephone and fax number. Please notify APS if contract designee changes.)**

Jessica Armijo- 505-400-1221 email Jessica.Armijo@schoolspecialty.com

- 2. Special Quotation/Reference/Account Number: (Optional. If applicable, indicate type and number.)**

7774410533

- 3. Order Address: (Mailing address for orders)**

School Specialty

PO BOX 1579

Appleton, WI 54912

- 4. Remit Address: (Mailing address for payments)**

School Specialty

MB UNIT 67-3106

Chicago, IL 60695

- 5.**
- _____

BID NO. 13-044LJ-AM
Math and Language Arts Manipulatives

School Specialty

Firm Name

Bid No. 13-044LJ-AM

**MATH AND LANGUAGE ARTS MANIPULATIVES
AND RELATED MATERIALS – DISCOUNT FROM LIST**

Page 9

Item

No. Description

- 6. Overall Catalog Discount: (Net, 10%, etc.) Cover letter explaining discounts is recommended.**

List Price less 36% on item prefix of 8 or 9 & List Price less 25% on item prefix of 6 or 7.

- 7. Individual Price List Discount: (Indicate area, i.e. live material, furniture, etc. which may be more or less than No. 6.)**

N/A

- 8. Discount Exceptions: (Indicate, if applicable, i.e. X amount or more pricing, motor freight items, etc.)**

List Price less 36% on item prefix of 8 or 9 & List Price less 25% on item prefix of 6 or 7.

- 9. Minimum Order/Delivery amount per order to qualify for discount: (If applicable.)**

None

- 10. Miscellaneous Charges: (i.e. small order charge, hazardous materials surcharge, etc. Please specify name of charge and amount or percentage.)**

Freight Charges:

Free shipping on parcel shipped items (7 & 9 prefix items) for orders over \$49.00. Add \$9.95 if the subtotal is under \$49.00. Truck and Freight Items (6 & 8 prefix items) will be charged a minimum of \$59.00 or 15%

of the item price, whichever is greater. Furniture & Equipment orders may receive charges for inside delivery of \$45.00 or lift gate charges of \$69.00.

BID NO. 13-044LJ-AM
Math and Language Arts Manipulatives

School Specialty _____

Firm Name _____

Bid No. 13-044LJ-AM

**MATH AND LANGUAGE ARTS MANIPULATIVES
AND RELATED MATERIALS - DISCOUNT FROM LIST**

Page 10

Item

No. Description

- 11. Delivery Charge Exceptions: (Indicate the amount, percent, etc. to be charged.) Before filling in this section, read General Requirements, F.O.B. Destination, page 6.**

Freight: 3-7 business days delivery on supplies, 2-6 weeks, delivery on furniture and equipment.
Charges: Free shipping on parcel shipped items (7 & 9 prefix items) for orders over \$49.00.

Add \$9.95 if the subtotal is under \$49.00. Truck and Freight Items (6 & 8 prefix items) will be charged a minimum of \$59.00 or 15% of the item price, whichever is greater. Furniture & Equipment orders may receive charges for inside delivery of \$45.00 or lift gate charges of \$69.00.

- 12. APS may on occasion require inside delivery of math and language arts manipulatives, and related materials to a certain location. Can your company deliver these types of manipulatives related material inside a building?**

Yes, supplies are delivered inside and the price is including with the freight charges above. Furniture & equipment will be charged \$45 for inside delivery or \$69 for lift gate charges.

- 13. Specify any exceptions and conditions that your company may require.**

Label each purchase order with our internal bid number to insure that the proper discount is given.

bid# 7774410533

- 14. What is your average lead-time after receipt of order?**

3-7 business days delivery on supplies, 2-6 weeks delivery on furniture and equipment.

- 15. What is your Return Policy? (Specify your return goods policy, restocking charges, exchanges, etc.)**

30 day return policy, after 30 days the manufacturer warranty takes effect. Literature will be included with each item to specify the manufacturer's warranty. A restocking fee on furniture and equipment of 15% may be charged if the error is no fault of School Specialty. Information will be included with the item ordered.

BID NO. 13-044LJ-AM
Math and Language Arts Manipulatives

School Specialty _____

Firm Name _____

Bid No. 13-044LJ-AM

MATH AND LANGUAGE ARTS MANIPULATIVES
AND RELATED MATERIALS – DISCOUNT FROM LIST

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Item

No. Description

16. Please explain your discount procedures as it applies to your invoice. (i.e. discount based on unit price, total extension of unit price, total order, etc.) **APS PREFERS DISCOUNT BY LINE ITEM.**

Discount is taken from each item ordered, line by line.

17. Does your company have a digital catalog or online ordering capabilities? If so please include detailed information on catalogs, ordering procedures, website information etc.

Yes, we have an digital catalog. If you are interested in online ordering please contact your account manager Jéssica Armijo. The website address is www.schoolspecialty.com

18. Add any other information regarding ordering procedures that has not been discussed that you wish to have considered.

2% additional discount for all online orders, the discount will be 38% off list price items with a 8 or 9 prefix and 27% off list price items with a 6 or 7 prefix.

19. Fax Number(s) for purchase orders:

888-388-3224

20. Email address for companies APS contact: (Used to get quotes, request returns, pricing problems)

quotes: bidnotices@schoolspecialty.com orders/pricing: orders@schoolspecialty.com

Note: Please include any attachments/procedures that display your companies' policies.

Previous Bid No. 09-066GR-SL