ALBUQUERQUE PUBLIC SCHOOLS

Accelerate Progress for Students

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Executive Director

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DATE: March 31, 2025
RFP NUMBER: 25-068RR
RFP TITLE: Workplace Injury Management Services
ADDENDUM NUMBER: 2

Please see Questions and Answers.

Question: Be an ODG certified facility through MCD to treat and report patient progress regularly within the mandated guidelines per the State of New Mexico Workers' compensation Administration (official Disability Guidelines/DOG).

Can the medical vendor be certified through another entity besides MCG?

Response:

- New Mexico adopted the Official Disability Guidelines (ODG) on July 1, 2013, for the treatment of workers' compensation injuries, with all medical services rendered according to the ODG's recommendations presumed reasonable and necessary
- Date of Adoption: July 1, 2013.
- Purpose: To guide the treatment of workers' compensation injuries.
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- Underlying Rules: ODG was implemented under Parts 4 and 7 of the Workers' Compensation Act (WCA) Rules.
- Presumption: All medical services rendered for recommended treatment contained in the most recent edition of the ODG are presumed reasonable and necessary.
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- Management: The ODG is now managed by MCG.
- Other Adoptions: New Mexico also adopted ACOEM (American College of Occupational and

- Environmental Medicine) guidelines, along with ODG

Question: Please provide a frequency number for each of the bullet points above, completed within a calendar year, so that the medical vendor can assess how much staffing will be required.

Response:

Injury Prevention:

- Provide on-site at APS premises injury prevention services based on the essential functions of the job as defined for departments referred by the APS Risk Management Director.
- Variable, based on the need but approximately 20-24 per year.
- Provide on-site at APS premises and/ or virtual follow-ups as requested by APS Risk Management and/or APS ADA Program.
- Approximately 100 per year.
- Provide Ergo Checln1ps to employees who file E-1 injury reports.
- Variable, approximately 25 per year
- Provide Ergonomic Posters and Handouts as requested by APS Risk Management. APS ADA Program staff. and/or various department within APS.
- Handouts and Posters are provided annually and also upon request if more are needed.
- Provide Group Presentations based on the essential functions of the job as defined by departments and employees as requested by APS Risk Management both in-person and or via a live interactive remote video conference.
- Approximately 25 Group presentations annually.

Question: Please provide a frequency number for each of the bullet points above, completed within a calendar year, so that the medical vendor can assess how much staffing will be required.

The desired Work-place Injury Management Program must include

the following: Staff Facility:

- Provide a CU1Tent Licensed Certified facility within the Albuquerque city limits to perfonn \York described.
- Provide NM licensed/ Physical and Occupational Therapists to pc1form work described.
- Provide adequate number of qualified Physical and Occupational Therapists local to the Albuquerque metro area to pc1form work described in the event of either planned or unplanned time off.
- Provide a dedicated licensed and trained Physical/ Occupational Therapy Manager who will be the point of contact for APS and resides in the Albuquerque Metro Arca.

What is the staffing model that the incumbent vendor is currently using? How many Occupational Therapists are being used to accommodate Albuquerque Public Schools? Are they full time are part time?

Response: Please consider contacting the current company for that information directly. All aspects of employment are not handled by APS. The current facility is an independent entity with its own strategies goals and operational decisions.

ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL:
Addenda not signed and returned may consider the RFP non-responsive and may be rejected.

_____
Company/Firm Name

_____
Signature

_____
Date