

**Addendum #2  
Questions and Answers**

**RFP 17-005 MG-RA  
Third Party Claim Administrator Services and/or Workers' Compensation Related Services**

**August 11, 2016**

This Addendum contains the submitted questions and answers regarding RFP 17-005 MG-RA Third Party Claim Administrator Services and/or Workers' Compensation Related Services.

Thank you for your interest in Albuquerque Public Schools.

**Acknowledge receipt of the Addendum in the Letter of Transmittal in the proposal.**

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Senior Buyer  
Albuquerque Public Schools  
Procurement Department**

## RFP 17-005 MG-RA

### Third Party Claim Administrator Services and/or Workers' Compensation Related Services

#### ADDENDUM 2 QUESTIONS AND ANSWERS

1. On the pricing sheet (Attachment C), reference is made to Binder two. This is the only reference to binder two in the document. To clarify, we should include technical specifications in Binder one and only the cost proposal in Binder two? Is this correct?

*APS Answer: Disregard any reference to Binder 2. The Proposal is to be submitted in one (1) binder only.*

2. May we submit technical specifications and cost proposal on the same USB drive, or do you prefer separate USB drives? (Hard copy cost proposal must be in a separate binder and sealed. How do we mirror that on the electronic version?)

*APS Answer: The electronic copy (USB drive) of the submitted proposal should mirror the hard copy. Do not separate the cost from the technical specifications. They are to be on one (1) electronic format, i.e. a USB drive.*

3. What is the current pricing structure of your bill review? What is the flat fee per bill? What is the percent savings off PPO?

*APS Answer: Percent of savings.*

4. Will the new TPA partner take over existing Medical Case Management files or will Corvel keep those files until closure?

*APS Answer: It is expected that the TPA will be handling all existing claims and any new claims.*

5. Is APS planning to keep any of the current staff in place?

*APS Answer: See Addendum 1, Question & Answer number 12.*

6. Does APS expect immediate response to bus accidents 24 hours a day/7 days a week?

*APS Answer: Yes.*

7. Can you please clarify what you mean by nurse triage on page 10 of Attachment A under item #2 – Medical Case Management? Do you mean nurse review of the file post-injury to determine if assigning a nurse would be beneficial, or do you mean nurse triage at the time of injury to “direct” care to an appropriate level of treatment (ER vs. Urgent Care vs. rest/ice)? Or something else?

*APS Answer: Full scope of medical and nurse case management services for all levels of care.*

8. Can you please clarify your expectation for “Faithful performance coverage with a minimum of \$1,000,000 per occurrence applied exclusively to the District.” (Section 1, item X on page 10 of Attachment A). Are you looking for a surety bond, or some other form of protection for the district?

*APS Answer: Faithful performance bond applied exclusively to the district will suffice.*