



Mark Heckart
EXECUTIVE DIRECTOR

BID NO: 15-001SC-AM

**ALBUQUERQUE PUBLIC SCHOOLS
PROCUREMENT DEPARTMENT**

**ADDENDUM #1 FOR BID NO: 15-001SC-AM
STUDENT MENTAL HEALTH SERVICES FOR SFCS**

Opening Date: July 2, 2014 - 11:00 A.M.

June 20, 2014

Please note the following questions/responses:

1. I am enquiring if letters of recommendations will be accepted as forms of additional supporting documentation to enhance descriptive narrative.

Response: Yes, It would a good idea to include them with your narrative

2. When I've submitted my previous 3 bids in the past 12 years, there has been a very specific order in which narratives and documents were supposed to be presented in the bid envelope. We were also supposed to provide 4 full copies of the bid. Are these conditions still required?

Response: Previous years were done with a RFP format. We are using a bid format this year. You can submit the documents in the order they are in the bid or follow the check list. There are no strict guidelines on how you respond. Also, you really only need to submit your original bid response. If you can provide one copy that would be great but only complete original bid response if required.

As I mentioned we are trying to implement this contract as a bid whereas in the past it has been a RFP.

3. I am a long-time (10+ years) independent contractor for the APS Mental Health Services bid. Because I last filled out the RFP before the new In-State resident business preference was in play, it is new to me and I will have to apply for the certificate. I just spoke with Tax and Rev and they told me it can take 30 days to process, which would take us past the July 2nd deadline for this bid. If my certificate comes through, which I expect it to, after July 2nd, is there a way I could submit it after?

Response: Please at least submit your application for use to review and if a contract is awarded we will need the certificate later.



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4. I am writing to request clarification regarding Bid 15-001Sc-AM Student Mental Health Services for SFCS. Does Albuquerque Public Schools have the need for School Psychologists to respond to this bid request?

Response: The contract is to provide site based services to students in APS. If you are willing to provide therapy at the prices which we put in the bid, ie., \$55/hr for therapy and \$45/hr for attendance to Health and Wellness Teams, it would be fine for your agency to respond. In terms of psychological evaluations, I don't think this particular contract would work.

We have contracts for Psychologists that we did through Special Education. So I do not believe that we need for you to respond with pricing for School Psychologists.

Thank you for your interest in Albuquerque Public Schools

PLEASE ACKNOWLEDGE THIS ADDENDUM BY SIGNING AND SUBMIT WITH FINAL BID DOCUMENTS.

COMPANY/FIRM NAME

SIGNATURE

DATE

Steven Carpenter

Steven Carpenter, District Buyer