

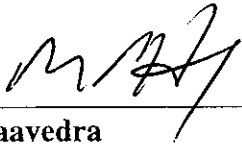
RFP NO. 12-067PS-SL

ALBUQUERQUE PUBLIC SCHOOLS  
PROCUREMENT DEPARTMENT  
ADDENDUM #1 FOR RFP NO. 12-067PS-SL  
SANITATION/TRAINING AND CLEANING PROGRAM

May 15, 2012

Please note the following answers to technical questions on the following pages.

**NOTE: OFFEROR MUST SUBMIT THIS ADDENDUM WITH YOUR RFP RESPONSE.  
FAILURE TO SIGN AND SUBMIT THIS ADDENDUM WITH YOUR RFP PACKAGE MAY BE  
CAUSE FOR REJECTION OF YOUR BID.**



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Priscilla A. Saavedra  
District Buyer

ACKNOWLEDGED BY:

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CONTRACTOR/BIDDER

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DATE OF ACKNOWLEDGMENT



**REQUEST FOR PROPOSAL  
RFP #12-067PS-SL  
SANITATION/TRAINING AND CLEANING SUPPLY PROGRAM**

**RESPONSE TO TECHNICAL AND PROCUREMENT QUESTIONS SUBMITTED**

*(Similar questions are grouped together)*

**TECHNICAL QUESTIONS**

**1. Questions regarding pricing**

Item #1

Currently Southwest Training Systems is working in 133 APS sites providing the existing sanitation and education program. The RFP states in Section 1.1 "Purpose of this Request for Proposals" the following –

Provide an on-going sanitation/training service and cleaning supplies program as needed for all 139 schools and/or contracted sites in the Albuquerque Public School District.

- Should pricing be based on the current 133 sites being serviced or should it be based on the 139 sites noted in the RFP?
- How will price adjustments in the future for any additional "contracted sites" or new sites added to the initial number of sites be handled?

*Currently service is being provided to 133 sites. Therefore, pricing should be based on the 133 sites.*

*A meeting will be called by procurement, to discuss the additions/changes, food services are requesting.*

*Additions to contract will be issued through amendment of the purchase agreement.*

**2. Questions regarding Technical Specifications**

3.

Item #2

In Section 4.4 "Technical Specifications" in the second bulleted paragraph on page 17 it states that in addition to electronic documentation being sent via email in a printable format to the director, operations manager, supervisors and site managers that a "hard copy" is to be provided as well. Our aim is to provide complete and comprehensive information and to do it in the most environmentally responsible manner possible as a result all reports are currently processed electronically.

- What is the definition of a "hard copy"? Hard copy means paper copy.

*Hard copy means paper copy.*

### Item #3

In Section 4.4 “Technical Specifications” on page 18 in regards to training being required, specifically the “all staff in-service” and ServSafe instruction.

- Will it be a requirement that all training be provided in both English and Spanish and in both cases will the instructor need to be appropriately certified? Although not all training scenarios will require a bilingual instructor. APS Foodservice will at times request a particular topic be provided in both languages. This will be determined by the Foodservice Director or Operations Manager. The instructor will need to be both HAACP and ServSafe certified.
- Will all education provided (site based & in-service) need to carry appropriate School Nutrition Association Continuing Education credits? Yes, all training will need to carry the appropriate CEU's.

*Although, not all training scenarios will require a bilingual instructor; APS Foodservice will at times request a particular topic be provided in both languages. This will be determined by the Food service Director or Operations Manager. The instructor will need to be both HAACP and ServSafe certified.*

*All training will need to carry the appropriate CEU's.*

### Item #4

In Section 4.5.1 “Authority to Provide Sanitation/Training, and Cleaning Supply Program for Nutrition Sites” on page 19 it states the following -

Offeror must have the legal authority to provide sanitation/training and cleaning supply program to public school districts in New Mexico as it relates to the needs of this RFP. A statement of concurrence required.

- Is there a form for the “statement of concurrence”? We have contacted other resources including CES (Cooperative Education Services) and have been unable to locate this item or a recommended format.

In this context; “a statement of concurrence” is merely a statement from the offeror saying that they have the legal authority to operate the program with school districts. Nothing more.