



July 27, 2015

FROM: Michael Madrid CPPB, Construction Buyer, Procurement Department

RE: RFI No. 16-001MM-KA – Jackson MS Specialized HVAC Systems

This letter is your notification that Albuquerque Public Schools (APS) has a current RFI for specialized equipment your firm provides/represents. RFI Documents may be obtained at NCA Architects Dropbox. Please contact Tom Wilber, Architect at NCA Architects – phone number 505-255-6400 to receive a Dropbox invite.

RFI Number: RFI 16-001MM-KA
RFI Name: Jackson MS Specialized HVAC Systems
Due Date/Time: August 24, 2015 at 2:00pm (5 CD COPIES OF SUBMITTAL IS REQUIRED)
Contact: Michael Madrid CPPB, michael.madrid@aps.edu, (505) 848-8826
Address: Off-site Procurement
915 Locust St. SE, 1st Floor, Rm 7.
Albuquerque, NM 87106

There will be a pre-proposal meeting on August 3, 2015, at 2:00 PM local time at First Floor Conference Room, Lincoln Complex Building A. All manufacturers' representatives are encouraged to attend. This meeting will allow discussion of the proposed project and the bidding/selection process. Please be prepared to address any requested clarification or interpretation of the RFI contract documents.

This electronic (email) notification process is intended to reduce postage and paper costs for the Albuquerque Public Schools. All future bids/RFPs/RFI notifications will utilize this process. APS will continue to advertise all bids in the Albuquerque Journal.

Any listed solicitation does not obligate the Albuquerque Public School district for any cost(s) associated with response preparation or return of a response, and is not to be considered a contract for any purchase of goods, services, or construction.

Please note that all bids/RFP's/RFI must be submitted by the due date and time as stated in the bid/RFP/RFI documents. The Albuquerque Public Schools does not accept responses electronically, by fax or email, as a hard copy with original signature must be submitted. Responses arriving after the due date or time will be returned unopened.

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