



**ALBUQUERQUE PUBLIC SCHOOLS
PROCUREMENT DEPARTMENT**

October 10, 2014

ADDENDA #1

RFP # 15-030MM-SL

Project: Reprographic Services on Demand

RFP Submittal Deadline: October 15, 2014 @ 2:00 p.m. local time
Albuquerque Public Schools
Offsite Procurement Office
Attn: Michael Madrid, CPPB - Construction Buyer
915 Locust St., SE Room 7
Albuquerque, NM 87106

Additions:

- Resident Veterans Preference Certification (See attached Appendix C)

Revisions:

- Pricing Form (See attachment) – Only those highlighted items have been edited.

NOTE: Your acknowledgement of this Addenda #1 shall be provided with your response.

Thank you for your interest in Albuquerque Public Schools.

ACKNOWLEDGE ADDENDUM WITH RFP:

COMPANY/FIRM NAME

SIGNATURE

DATE

PRICING SECTION

ITEM NO.	ESTIMATED QUANTITY	DESCRIPTION	UNIT	BID PRICE	TOTAL AMOUNT
1	322,692	B/W Copies, 8.5 x 11, 20# White Bond Or Equivalent, Per Impression, (double Sided = two impressions)	Per Impression	_____	_____
1a.	314	5 TH Cut Tabs & Configuration	Per Tab	_____	_____
1b.	47,402	Drilled	Per Impression	_____	_____
2	36,012	B/W Copies, 8.5 x 11, 20# Color Paper, Per Impression, (double sided – two impressions)	Per Impression	_____	_____
3	2,470	B/W Copies, 8.5 x 11, Card Stock, (White or Color) – Cover	Per Impression	_____	_____
4	341	B/W Copies, 11 x 17, 20# White Bond, “z”-folded	Per Impression	_____	_____
5	1	Full Color Copies, Small Format Up to 8.5” x 11”, 24# Bond	Per Impression	_____	_____
6	1	Full Color Copies, Small Format Up to 11” x 17”, 24# Bond	Per Impression	_____	_____
7	2,344	Full Color Copies, Small Format Up to 8.5” x 11”, 32# Bond	Per Impression	_____	_____
8	3,479	Full Color Copies, Small Format Up to 8.5” x 11”, 32# Bond – Double Sided	Per Impression	_____	_____
9	900	Full Color Copies, Small Format Up to 11” x 17”, 32# Bond	Per Impression	_____	_____
10	1	Color Plotting (Inkjet or Equivalent), from Disk Or Hard Copy, up to 36” wide – on 27# Presentation Bond	Sq Feet	_____	_____
11	54	Color Plotting (Inkjet or Equivalent), from Disk Or Hard Copy, up to 36” wide – on Coated 20 lb Paper	Sq Feet	_____	_____
12	191	Color Plotting (Inkjet or Equivalent), from Disk Or Hard Copy, up to 36” wide – on High-End Photo Gloss 32 lb Paper	Sq Feet	_____	_____
13	1	Digital, First Generation Full Size B/W Bond Plot (up to 36” x 48”) from disk	Sq Feet	_____	_____
14	903	Digital, First Generation Full Size B/W Mylar Plot (4 mil double matte, up to 36” x 48”) from disk	Sq Feet	_____	_____
15	745,226	Full Size B/W Bond Copy (up to 36” x 48”) from Hard Copy Original	Sq Feet	_____	_____
16	13,868	Digital, First Generation Half Size B/W Bond Plot (up to 18” x 24”) from disk	Sq Feet	_____	_____
17	19,000	Half Size B/W Bond Copy (up to 18” x 24”) From Hard Copy Original	Sq Feet	_____	_____
18	40	Computer labor, design, alter, correct	Hour	_____	_____

ITEM NO.	ESTIMATED QUANTITY	DESCRIPTION	UNIT	BID PRICE	TOTAL AMOUNT
19	1914	Scanning Large Document B/W	Sq Feet	_____	_____
20	50	Record to Offeror provided thumb drive/CD	Each	_____	_____
21	7488	Scanning Small Document B/W	Per Side	_____	_____
22	379	Scanning Small Document Color	Per Side	_____	_____
23	1,259	GBC binding up to 1 inch thick, 11" long	COST SHOULD BE INCLUDED IN PRINTING		
24	1,061	GBC binding over 1 inch thick, 11" long	COST SHOULD BE INCLUDED IN PRINTING		
25	32	Coil binding up to 30 mm, 11" long	COST SHOULD BE INCLUDED IN PRINTING		
26	2,900	Strip & Staple Binding, up to 36" long	COST SHOULD BE INCLUDED IN PRINTING		
27	273	Screw Post Binding, up to 36" long	COST SHOULD BE INCLUDED IN PRINTING		
28	56	Mounting, 3/16" White Foam Core Board	Sq Feet	_____	_____
29	24	Mounting, 3/16" White Gatorboard	Sq Feet	_____	_____
30	1	Mounting, Matte Board	Sq Feet	_____	_____
31	128	Hot Laminating, 5 mil Matte or Gloss (encapsulated)	Sq Feet	_____	_____
32	1	Cold laminating, 1.5 – 5 mil (per side)	Sq Feet	_____	_____
33	33	Cold laminating, 10 mil (per side) Black Vinyl Backs	Sq Feet	_____	_____
OTHER SERVICES					
34	400	Mailing bags (10 x 8 inch, mid-expansion), bid local shipments only	Each	_____	_____
35	400	Mailing boxes, bid distribution, non-local shipments only	Each	_____	_____
36	100	Pick-up and Delivery Services for Reprographics Orders On a Per Construction Project Basis	Project	_____	_____
37	24	Distribution of bidding sets on a per Construction Project basis including: managing deposit checks & out-of-town S & H (S & H reimbursed by APS, boxes & bags included in other bid items); storing returned bid documents for pick-up by selected contractor; sending updated plan holder's list to architect /engineer and to APS Facilities Design & Construction Dept. on a weekly basis and 24 hours before bid opening.	Project	_____	_____
38	26	Use of online electronic file mgt. (distribution) system.	Project	_____	_____
39	33	Distribution of Bid Addenda on a Per Addendum Basis Not including printing	Addendum	_____	_____
GRAND TOTAL ITEMS 1-39 (without tax)				\$_____	

APPENDIX C

RFP NO. 15-030MM-SL

Reprographic Services on Demand

Resident Veterans Preference Certification

_____ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box only

I declare under penalty of perjury that my business prior year revenue starting January ending December 31 is less than \$1M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$ 1M but less than \$5M allowing me the 8% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I declare under penalty of perjury that my business prior year revenue starting January ending December 31 is more than \$5M allowing me the 7% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I understand that knowingly giving false or misleading information on this report constitutes a crime."

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

(Signature of Business Representative)*

(Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or =award of the procurement involved if the statements are proven to be incorrect.