



*Accelerate Progress for Students*

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Executive Director

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Superintendent

DATE: 11/15/2024

BID NUMBER: 25-034AF

BID TITLE: Reprographic Services on Demand

ADDENDUM NUMBER: 1

Deadline to submit bid offers has been extend to 5:00 PM local time November 22, 2024.

See Attached Questions and Answers

**Question 1:**

What is APS' required delivery/turnaround-time for individual print jobs?

**Response:**

Typically, 2-3 days, but some projects may require same day turnaround.

**Question 2:**

Our company does not have a local New Mexico facility, but we can provide excellent pricing and service! Regarding scanning services on line items 19, 21, and 22, would APS be willing to ship documents to us for scanning needs (shipping costs would be at our expense)?

**Response:**

Due to school safety concerns, it is not desirable to ship these documents.

**Question 3:**

Regarding line item 37 "distribution of bidding sets," approximately what percentage of printing (line items 1,15,16, and 17) is distributed as bidding sets shipped to contractors/bidders?

**Response:**

The majority of jobs involve the printing and distribution of bid sets. Most of our contractors and subcontractors prefer to pick up bid sets from the printer.



11.15.2024

**ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL:**  
**Addenda not signed and returned may consider the BID non-responsive and may be rejected.**

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**COMPANY/FIRM NAME**

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**SIGNATURE**

\_\_\_\_\_  
**DATE**

