



Accelerate Progress for Students

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Acting Superintendent

DATE: April 4, 2024

RFP NUMBER: 24-067 RR

RFP TITLE: Refugee and Newcomer Support Program

ADDENDUM NUMBER: 1

See Question and Answers:

Question 1: How many participants will there be?

Response: In person and/or virtual PD will be conducted with groups of 30 or less. PDs will focus on small groups due to best practices and will focus on staff directly involved in serving MLLs in the International High School and International Welcome Center. In consultation with the vendor, PDs may be offered for larger groups if needed.

Question 2: What will be the roles and grouping of participants?

Response: Staff will include the Refugee & Newcomer Supports Program, staff at the International High School and the International Welcome Center. This will include Refugee Case Managers, Newcomer Specialists, Program Managers, District EL Coaches, all staff including teachers and support staff at International High School. PDs will be tailored to specific group needs such as teachers, educational assistants, administrators, community partners, district support or others. In consultation with the vendor, appropriate grouping will be determined to ensure PD is provided effectively with the appropriate staff.

Question 3: What is the time of year for professional learning?

Response: Professional learning may take place at any point in the year including while school is in session and during the summer. PD will be offered during staff contracting hours to ensure quality outcomes in attendance while

Question 4: What is the intensity of professional learning in the total number of hours per participant?

Response: Intensity of PD will depend on the PD needs and priorities. By front loading PD support at the beginning, we will ensure that staff are adequately prepared to do their jobs to their fullest ability then we will keep PD at a steady rate thereafter. Some PD will be offered during district PD days and some PD will be offered during the school year. We do not have a set number of hours per participant at this point in time.

Question 5: Is the district open to broad community engagement as part of the work?

Response: Community engagement is a priority in the establishment of the International High School and the International Welcome Center. Community partners may be included in PD as needed and as there are shared priorities and goals. Vendors may serve a supporting role in community engagement however, our departments will be responsible for building partnerships and consulting with the vendor to decide when it is or is not appropriate to include community partners in PD or other collaboration.

Question 6: Will APS be able to commit a dedicated core leadership team to be our close collaborators

Response: Yes. There is a dedicated core planning team for these initiatives who will be deeply involved in collaboration with the vendor at most stages. Our community involvement and expertise is critical to ensuring that these programs are planned and implemented effectively and we plan to be involved in most areas of collaboration.

Question 7: What is the structure and process for exemplary site visits: How many:

Response:

- **Sites** – 2 -3 sites
- **Staff** - Will include small groups of staff in site visits. Site visits will predominantly include leaders directly involved with the planning, development and growth of the AIHS and IWC.

- **Where in and of state?** Site visits will predominantly take place out of state, as there are no International Welcome Centers or International High Schools in the state of New Mexico. We will prioritize sites that 1) share our vision for extraordinary educational outcomes for MLLs through Project Based Learning and Language and Content Integration, 2) are secondary schools and 3) are as similar to the size and demographics of APS schools.

Question 8: What is the anticipated range of funding? Will firm fixed price offers be accepted?

Response: Funding may vary from year to year based on funding source. Yes

Question 9: What is the scoring rubric or system for pricing?

Response: There is a formula that is followed, based on the lowest price gets the highest score.

Question 10: Is there a public version available of the results of the most recent Skills, Habits, and Mindsets Student survey?

Response: No, there is not a public version at this time.

Question 11: Are there updates on when the contract would be awarded and when work could begin?

Response: You will be notified by email if you are awarded a contract.

ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL, AND SEE UPDATED EVALUATION CRITERIA IN THIS DOCUMENT:

Addenda not signed and returned may consider the RFP non-responsive and May be Rejected.

COMPANY/FIRM NAME

SIGNATURE

DATE