



Accelerate Progress for Students

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Executive Director

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Superintendent

DATE: September 03, 2025

RFP NUMBER: 26-020RR

RFP TITLE: Out of School Time Activities

ADDENDUM NUMBER: 1

Please see Attachment A – Tier 1 Comprehensive Program – Fee Response Form, and Attachment B – Tier 2 Enrichment Providers – Fee Response Form attached to this Addendum.

Questions and Responses listed below:

1. Is this RFP for stand-alone enrichment activities like soccer, chess, dance, etc., or could services include comprehensive before and after school childcare programs with components like homework, theme-based learning activities, etc., in addition to enrichments? Our programs run ~3 hours per day 5 days per week, is this something you are considering for this RFP?

Response: First, this RFP is for comprehensive before and after school providers. We will also accept service providers for activities such as soccer, chess, music, etc.

2. I would like to request clarification regarding program eligibility for this RFP. Specifically, are Language Instruction or Language Training Programs (such as English as a Second Language, world language enrichment, or bilingual support) considered eligible Out of School Time Activities under the current scope of work? If so, are there any particular guidelines or requirements we should be aware of when proposing such programming?

Response: Those services are not included in this scope of work for this Request for Proposal.

3. I am submitting a proposal for the OST RFP and had a question. My organization provides a curriculum, facilitator training, and materials to be used in OST activities taught by designated and agreed-upon staff at APS. I would still fill out the RFP and just note this as it says, correct?



6.15.2020

Response: You will need to follow all directions listed in the RFP to be considered for Out of School Time Activities for Albuquerque Public Schools.

4. Is APS interested in after-school intervention and tutoring services, and if so, will electronic programs via our platform be allowed/supported?

Response: Those services are not included in this scope of work for this Request for Proposal.

5. If I provide a curriculum and everything needed to run my program but I partner with APS teachers to deliver the program and facilitate it, can I still apply for this RFP?

Response: If a vendor is running their business and are contracting with school teachers to provide a service for before or after school activities, then they would still need to fill out all of the requirements of the RFP. Teachers would also need to be paid directly from the company, and background checked through APS under that vendor.

6. Is this the process that we need to go through in order to continue to be eligible to reserve space in facilitron to offer our fee-based chess clubs that families sign up for and pay or apply for a need-based scholarship on our website?

It seems from the RFP that came up when I went in to register, that it is for providers who do comprehensive before/after school care programs. We only run chess clubs once or twice a week for 75 minutes. Is there a different RFP for programs like ours?

I remember from the 2019 process, there was a different category for enrichment providers like ours.

Response: Yes, this is the process you will need to follow to offer your fee-based chess clubs. No, there will not be a different RFP for your type of program. There will be a Fee Response Form - Attachment B for Tier 2 Enrichment Providers for you to include with your proposal.

7. After reviewing the above-mentioned RFP, our organization has the following clarifying questions:

1. Is the District looking for providers for the current school year (25-26) or to vet providers for the future?
2. Will programming be district-paid or parent-paid (or some combination of both)?
3. How does the district decide which providers will serve specific schools?

Response: 1. This is for the current year, and the future as this will be a multiyear contract.

2. This will be for a combination of both.

3. This is a joint decision between school site leaders and district leadership based on Goals and Guardrails and school initiatives.



ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL:

Addenda not signed and returned may consider the RFP non-responsive and may be rejected.

Company/Firm Name

Signature

Date



6.15.2020

Attachment A – RFP# 26-020RR

Tier 1 Comprehensive Program - Fee Response Form

(Providers offering full-service daily, daily before and after school-care)

Submit with your Proposal

**Please provide all the following information requested below
related to cost per student or your proposal may be deemed non-
responsive:**

Cost per Student: _____

Cost per Day per Student _____

Cost Per Week per Student _____

Signature: _____

Date _____

Name of Person Signing (typed or printed): _____

Title: _____

Email: _____

Name of Company (typed or printed): _____

Attachment B – RFP# 26-020RR

Tier 2 Enrichment Providers - Fee Response Form

(Providers offering specialized limited-time activities, ex. chess, music art)

Submit with your Proposal

**Please provide all the following information requested below
related to cost per student or your proposal may be deemed non-
responsive:**

Cost per Student per Session: _____

Signature: _____

Date _____

Name of Person Signing (typed or printed): _____

Title: _____

Email: _____

Name of Company (typed or printed): _____