



**ALBUQUERQUE  
PUBLIC SCHOOLS**

*Accelerate Progress for Students*

**RFP NO. 20-015RR – NURSING SERVICES**

**Addendum #3**

October 25, 2019

Please note the following changes/corrections:

- Please see additional Questions and Answers for proposal #20-015RR.

Thank you for your interest in Albuquerque Public Schools,

**ACKNOWLEDGE ADDENDUM WITH RFP:**

**Addenda not signed and returned may consider the RFP non-responsive, and may be rejected.**

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**COMPANY/FIRM NAME**

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**SIGNATURE**

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**DATE**

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**Robert Russell, Director Procurement**



**Questions and Answers:  
(RFP# 20-015RR)**

Question #27:

Can the district please articulate what they mean when requesting for contractors to explain how they would interact with other contractors to ensure the seamless provision of nursing services? Typically our communication is very fluid with the school district, how does the district envision we work with other companies effectively?

Answer #27:

Simply share how you will ensure your communication. e.g. e-mail, designated personnel, written reports.

Question #28:

Can the district please clarify how needs for contractors will be disseminated to vendors post award?

Answer #28:

We will contact you via telephone or e-mail requesting providers.

Question #29:

Can the district please let us know if we will be penalized at all by not providing one of the two services being requested?

Answer #29:

Penalized? No, we would simply utilize a different vendor.

Question #30:

How does the district utilize Registered Nurses? Case management, health office, 1:1 capacity or all of the above?

Answer #30:

We utilize RN as almost exclusively as 1:1 providers. If there is a need, and a qualified candidate we may utilize them to staff a APS Health Office.

Question #31:

Can the district please articulate expected amount of weekly hours contracts are able to work?

Answer #31:

We are contracting for 1:1 providers for students. Usually 32/ hours a week, during the school year, 184 days, plus transportation time if needed.

Question #32:

What is the anticipated length of assignment once a contractor is requested for an assignment? A full school year or more short term?

Answer #32:

We cannot predict a client's health but we very much want continuity of care. Yearlong and whenever possible returning the following school year.

Question #33:

How many vendors does the district expect to award a contract to for the services requested in this solicitation?

Answer #33:

Unknown, typically 2-3 in order to meet our needs.

Question #34:

Can the district please share the amount of contracted FTE RN's and LPN's utilized during the 2018-19 SY?

Answer #34:

Previously answered –see previous Questions & Answers.

Question #35:

Can the district please share their anticipated amount of RNs and LPNs possibly needed during the 19-20 SY?

Answer #35:

Previously answered –see previous Questions & Answers.

Question #36:

Can the district please share their anticipated amount of RNs and LPNs possibly needed during the 19-20 SY?

Answer #36:

Previously answered –see previous Questions & Answers.

Question #37:

What travel between schools is expected for these providers?

Answer #37:

Per the RFP, we DO Not Pay Mileage.

Question #38:

Are contractors able to bill for mileage if requested to travel between many school sites or must it be included in the hourly BR's?

Answer #38:

Per the RFP, we DO Not Pay Mileage.

Question #39:

My company is looking to submit a bid for the subject RFP and I have a question on one of the requirements. If we do not have a City of Albuquerque Business License, is below suggesting we can provide something else?

\_\_\_\_\_ City of Albuquerque Business License (or city of the company business)

Answer #39:

Yes, it states that you can supply the City of Albuquerque Business License, or the license of City of your company business where your located.

Question #40:

1. Is the Gross Receipts Tax added in as a separate billable line item in addition to the hourly rate?
2. Since these are public schools, are vendors/contractors exempt from the Gross Receipts Tax?

Answer #40:

- 1). Yes, the Gross Receipts Tax is added in as a separate billable line item in addition to the hourly rate.
- 2). No, Albuquerque Public Schools is only exempt Good, but pays Gross Receipts Tax on Services?