



**ALBUQUERQUE  
PUBLIC SCHOOLS**

*Accelerate Progress for Students*

**RFP NO. 20-015RR – NURSING SERVICES**

**Addendum #1**

October 23, 2019

Please note the following changes/corrections:

- The Questions and Answers for proposal #20-015RR.

Thank you for your interest in Albuquerque Public Schools,

**ACKNOWLEDGE ADDENDUM WITH RFP:**

**Addenda not signed and returned may consider the RFP non-responsive, and may be rejected.**

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**COMPANY/FIRM NAME**

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**SIGNATURE**

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**DATE**

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**Robert Russell, Director Procurement**



**Questions and Answers:  
(RFP# 20-015RR)**

Question #1:

Is the Gross Receipts Tax added in as a separate billable line item in addition to the hourly rate?

Answer #1:

Yes

Question #2:

Since these are public schools, are vendors/contractors exempt from the Gross Receipts Tax?

Answer #2:

No, Albuquerque Public Schools pays taxes on Services.

Question #3:

Who are the current Vendor(s)?

Answer #3:

RCM Healthcare Services, Maxim Healthcare Services, Healthlinx Inc. dba Children's Nursing; Cross Country Staffing.

Question #4:

What is the projected number of personnel needed? Example: one per location

Answer #4:

The number of nurses depends on the amount of student we have. Estimate is 4-6 Rn/LPNs. Could be higher based on the student enrollment

Question #5:

What is the current bill rate per hour for LPNs?

Answer #5:

The current bill rate is \$26.93 – \$33.00.

Question #6:

What is the current bill rate per hour for RNs?

Answer #6:

\$26.93 - \$35.00 per hour

Question #7:

What is the projected Annual Spend?

Answer #7:

The Projected Annual Spend is \$160,000.

Question #8:

I have a question on pg. 30 it states \* A completed application for Medicaid Provider Number or assigned Medicaid Provider Number is required? Accountable does not have a MPN. Julie from our RFP/School Division asked if we apply for this.

Answer #8:

Regarding Medicaid Numbers: that is part of Medicaid in the schools process. Our Department will help them apply after hired.

Question #9:

Would you be able to tell me how many School Nurses you have on contract for the 2018/2019 school year, and what do you anticipate for the 2019/2020 school year?

Answer #9:

The number of nurses depends on the amount of student we have. Estimate is 4-6 Rn/LPNs. Could be higher based on the student enrollment.

Question #10:

How many nurses by discipline to you anticipate needing for the school year?

Answer #10:

The number of nurses depends on the amount of student we have. Estimate is 4-6 Rn/LPNs. Could be higher based on the student enrollment.

Question #11:

Have your current providers been able to meet all of your nursing needs?

Answer #11:

Yes

Question #12:

How many district nurses do you currently have on staff? How many are outsourced to vendors? How many positions are available to be filled per specialty?

Answer #12:

School nurses over 125 currently. We may utilize them for school coverage should an extreme staffing issue arise. For school coverage, only an RN may be utilized. In regards to how many nurses, we have in this capacity, currently there are six. The nurses we hire are not to provide care as a school Nurse- these nurse are providing 1:1 care aka private duty to students.

Question #13:

Are nurses' resumes and licensure requested or required with our proposal or at the time of award? Is it permissible to submit resumes, fingerprints and licenses of potential candidates after the contract is awarded?

Answer #13:

When the contract is awarded, APS will need resumes and licenses. APS will require its own fingerprinting and background process--the cost is \$44 per applicant. This cost will be absorbed by your agency.

Question #14:

Please provide a list of current vendors, respective rates, and how many nurses each company provides?

Answer #14:

RCM Healthcare Services, Maxim Healthcare Services, Healthlinx Inc. dba Children's Nursing; Cross Country Staffing.  
RN's - \$26.93 - \$35.00 per hour, LPN's \$26.93 – \$33.00.

Question #15:

Will your school provide an email account to the contracted providers during their assignment?

Answer #15:

Yes, the district will provide an email account and access to our online documentation system.

Question #16:

How many contracted hours of nurse services were utilized last contract/school year?

Answer #16:

Last years contracted hours 3083.50 hours.

Question #17:

Will nurses have access to internet capabilities/computers/fax machines?

Answer #17:

The nurse will have access to the internet. All schools have fax capabilities. We expect them to chart in our system so they will have either access to a computer or Chromebook to utilize while working.

Question #18:

How much lead-time selected agencies would have to prepare for the interviews?

Answer #18:

We do not anticipate Interviews for this Request for Proposal.

Question #19:

How many students throughout APS utilized Community Support Nursing Services in the prior 12 months?

Answer #19:

Six students were in need of 1:1 nursing support, four additional students are provided 1:1 private nursing supports through their personal waivers.

Question #20:

What are the current contracted rates for Community Support RN Services for APS?

Answer #20:

\$26.93 - \$35.00 per hour.

Question #21:

How many Community Support RN Services were utilized/reimbursed in the prior 12 months?

Answer #21:

Six students were in need of 1:1 nursing support, four additional students are provided 1:1 private nursing supports through their personal waivers.

Question #22:

What are the current contracted rates for Community Support LPN Services for APS?

Answer #22:

\$26.93 - \$35.00 per hour.

Question #23:

How many Community Support LPN Services were utilized/reimbursed in the prior 12 months?

Answer #23:

There were three Community Support LPN's.

Question #24:

Will answers to submitted questions be emailed to the requestor directly or posted APS.EDU/procurement website?

Answer #24:

Answers to the question will be posted to the Albuquerque Public Schools Website.

Question #25:

On Page 21 of the RFP under 1. Proposal Format in the second paragraph, there is a reference to Tab 1, 6 and 7. There is only an explanation of Tabs 1-6. What information should be submitted for Tab 7?

Answer #25:

There is no information that needs to be provided for Tab 7.

Question #26:

Is RFP #20-015RR actually an "open-ended" procurement opportunity? Please provide clarification of the following incongruent statements:

Answer #26:

Yes, that is correct this is an open-ended contract, depending on APS's future needs.