



Accelerate Progress for Students

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Executive Director Procurement

Scott Elder
Superintendent

DATE: November 21, 2023

RFP NUMBER: 24-030MS

RFP TITLE: Manufacturer Processing USDA Commodities

ADDENDUM NUMBER: 1

Please see Questions and Answers:

1. **Question:** Are electronic signatures accepted?
Answer: Yes
2. **Question:** Need clarification on Page 25 – “Customer Support Services”: Are we required to respond and submit with RFP for the section?
Answer: Yes, this section is part of the Evaluation Criteria for points on page 32 of the RFP.
3. **Question:** The RFP states that a certificate of insurance should be forwarded to the APS PO Box. Is this a requirement for submittal outside of the bid documents, or can this be submitted along with the RFP through Vendor Registry?
Answer: Please submit with your proposal through vendor registry.
4. **Question:** Does APS anticipate requesting samples for this RFP? If so, how many servings would be necessary?
Answer: If samples are requested from Food & Nutrition Services, no more than 1 case will be requested.
5. **Question:** Is this for direct shipment of products from Manufacturers or can distributors bid on this also?
6. **Answer:** This RFP is for State of New Mexico Approved Processors Only.

ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL:

Addenda not signed and returned may consider the RFP non-responsive and may be rejected.

COMPANY/FIRM NAME

6.15.2020

SIGNATURE

DATE



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