ALBUQUERQUE PUBLIC SCHOOLS

Accelerate Progress for Students

PROCUREMENT DEPARTMENT
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April 27, 2026

RFP # 26-052 RRR
TITLE: LEED SERVICES ON CALL

ADDENDUM #2

ACKNOWLEDGE ADDENDUM WITH RFP SUBMITTAL:
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Question: Is APS open to proposers including project examples that are still in progress/not certified yet, or should all examples reflect completed LEED certifications?

Answer: Completed projects are preferred, since they demonstrate successful certification. You are welcome to include in-progress projects to demonstrate your consulting rigor and innovation.

Question: Are graphics, workflow diagrams, or tables acceptable within the page limit (30 pages, per "Proposal Detailed Requirements"), or will APS evaluate strictly on narrative content?

Answer: Graphics, workflow diagrams or tables are acceptable. It is up to the submitter to decide their approach.

Question: If interviews are conducted, are they anticipated to be in-person or virtual, and does APS expect the proposed project manager only, or a broader team to attend?

Answer: If interviews are conducted, they will be held virtually. This RFQ is a selection of on Call companies and is not project specific, therefore, the person/s identified on page 31 items 2-4, of the RFP Titled: Letter of Transmittal Form, must be in attendance.

Question: The RFP indicates APS prefers local presence. Can APS confirm the minimum, expectations for local staffing and on-site response time (e.g., same-day/next-day) and whether remote support from non-local technical resources is acceptable when on-site presence is not required?

Answer: The LEED Consultant should be prepared to accommodate in-person meetings when requested; a few days' notice will typically be given. Clearly, a majority of the work can be done remotely, and remote support is always welcome.

Question: Are proposers expected to dedicate named key personnel for the full duration of the on-call, or may staffing flex by task order based on expertise and availability?

Answer: APS wants to confirm that an adequate team with appropriate qualifications is provided for our projects. Personnel may change over time, and according to specific project needs. We request you keep us informed of personnel changes as they occur.

Question: How many firms does APS anticipate awarding under this on-call contract?

Answer: APS does not have a specific number of awards. The goal is to have several contracts for each individual disciplines.

Question: How does APS expect to distribute task orders among awarded firms — rotationally, by specialty, by availability, or by best fit per assignment?

Answer: The goal is to distribute task orders to all awarded companies when possible. Internal quotes from several of the awarded companies for a specific task is the common practice. This assures that each awarded company is given the opportunity to compete.

Question: The Scope of Services references "LEED for Schools." LEED v5 does not include a specific requirement for Schools. Has APS evaluated LEED v4/4.1 against v5 to, identify gaps or additions? Should Offerors assume that such a comparison will be conducted in consultation with APS under the IDIQ?

Answer: This will be a multi-year award; we will rely on the LEED Consultant to keep APS up to date on changes in the Rating Systems and how they apply to our projects. Certain upcoming projects may have already been registered under LEED v4/4.1, especially in the phased 'Campus' path. The Consultant should suggest whatever path is most advantageous for the district/project. APS is in the process of identifying our credit priorities under LEED v5; this analysis will not be part of the scope of work for Offerors in this RFP.

Question: For acoustics in particular, past versions of LEED for Schools had acoustic prerequisites but v5 does not have such a prerequisite. LEED v5 BD+C incorporates acoustic performance as an option under the "Occupant Experience" credit for all project types. The acoustic performance section of this credit lacks the specific criteria found in the LEED for Schools v4.0 or v4.1 Minimum Acoustic Performance
Prerequisite.

a. What are APS's acoustic expectations under LEED v5?

Answer: Acoustical performance is a high priority for APS. We would expect the performance levels under LEED v5 to be similar to or better than the previous prerequisites.

b. Should Offerors assume a general assessment of acoustic performance under v5 in consultation with APS to set baseline performance expectations for future projects, or will criteria be established project by project?

Answer: A general assessment will develop over time as we become more familiar with LEED v5.

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Question: For LEED acoustical testing: When testing completed projects, could interior spaces be sampled or are measurements of all spaces expected? Would testing be scheduled prior to building turnover? If testing uncovers deficiencies from established criteria, what expectations does APS have for remediation on the part of the Contractor/Design team? Would APS anticipate the consultant to develop the sampling plan?

Answer: Sampling is allowed, per accepted industry standards; the proposed sampling plan would be provided by the Consultant. Testing should be completed prior to turnover. The Project Team is responsible for addressing any deficiencies not excused by the Owner.

Question: For LEED acoustical testing: LEED for Schools v4/v4.1 acoustic prerequisite or enhanced performance credit allows conformance to be documented via design calculations rather than testing. Similarly, we expect that the acoustic points available in LEED v5 Occupant Experience do not require field verification testing and can be documented with design calculations. Does APS expect that design teams will pursue a design documentation conformance path for acoustic performance submissions to GBCI and that post-construction verification testing is part of APS's internal quality control? Or does APS desire results from verification tests to be submitted, of at all, in the LEED documentation to GBCI?

Answer: Unless particular challenges are identified, we typically submit acoustical conformance via design calculations. The Acoustical Consultant may wish to evaluate outside ambient noise levels with on-site testing.

Question: For Acoustical Analysis, should it be assumed that acoustics personnel will be integrated throughout the design/construction process for new projects, working as consultants to the Design Architect?

Answer: Yes, but as consultants directly to APS, informing the Design & Construction Teams.

Question: Item 7 of the Scope of Work states that consultants must have their own transportation, mileage/vehicle charges will not be billed separately, and transportation must be included in hourly rates, with exceptions sometimes granted when out-of-town travel is requested by APS and approved in advance.

a. If specialized personnel for certain services (e.g., acoustical testing) must travel from out of state at APS's request, would those travel costs be treated as a pre-approved reimbursable under the Item 7 exception? If so, should Offerors (a) include anticipated travel within hourly rates, or (b) propose travel as a separate, pre-approved reimbursable line item when APS requests out-of-town travel?

I. If travel is reimbursable when requested/approved by APS, are there limits or preferred bases APS will apply (e.g., GSA per diem rates, mileage rate, airfare class, lodging caps), and what documentation is required for reimbursement (receipts, invoices, travel log)?

II. Please confirm the process and timing for travel authorization under the exception (e.g., travel must be approved in writing prior to booking, and will a not-to-exceed amount be issued with each task order).

Answer: If specialized personnel is required, all travel will be reviewed by the project manager. The quotation should have an itemized breakdown. Travel is governed by the states Per Diem and Mileage Act (NMAC 2.42.2) which mirrors GSA federal rates for lodging meals, airfare etc. If travel is required the exception clause will be allowed. All other fees should be factored into the hourly rates, such as clerical copies, etc.

Question: Under LEED v5, there are additional prerequisites which will require different consulting skills. Under the Materials and Resources Prerequisite: Quantify & Assess Embodied Carbon (MRp2), projects must calculate the cradle-to-gate global warming potential (GWP) of the structure, enclosure, and hardscape, with optional points available for further reduction under the MRc2 Reduce Embodied Carbon Credit. Does APS intend embodied carbon consulting (MRp2/MRc2 support) to be a required capability for all awarded firms, or an optional service to be scoped per task order? If optional, which project types are anticipated to include this scope (e.g., new construction, major renovations, additions)?

Answer: Since MRp2 is a prerequisite, the LEED Consultant must be prepared to guide the Design Team in all aspects of compliance and documentation.

Question: We are submitting suggested revisions to the Terms and Conditions; please let us know if they are acceptable. They are submitted as separate documents in the attachments of the email: RFP 26-052 RRR LEED On Call Terms & Conditions Mark up.

Answer: The Terms and Conditions in the RFP will remain in effect as is. Once the selection process has occurred and the recommended companies will have the opportunity to review the contract agreement for possible adjustments.

Question: Would APS consider a short extension of the proposal due date?

Answer: No change to the submittal date: The RfP Due Date will remain May 4, 2026: 2:00PM MST.

Addendums not signed and returned may cause RFP submittal to be non-responsive, and maybe rejected.

_____
COMPANY/FIRM NAME

_____
SIGNATURE

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