

EVALUATION CRITERIA

Proposals must address each of the following criteria. Each proposal may be awarded points up to the numeric value listed. Points will be awarded in compliance with NMSA 13-1-21 for New Mexico In-State Resident Business and Resident Veteran Business. If proposal is Joint Venture, Offeror shall state in submitted proposal the percentage of work that will be performed by Resident Business and/or Resident Veteran Business. Please Note: An Offeror cannot be awarded both a resident preference and a resident veteran business preference. Offerors shall include in their proposal a copy of certificate issued by State of New Mexico Taxation & Revenue. **Note: FAILURE** to adequately address and meet the above requirements may be cause for the proposal to be deemed non-responsive by the procurement officer.

	Possible Points	Points This RFP
<p>Costs A fee proposal shall be included; list your firms’ detailed pricing for the services.</p>	30	
<p>Experience and Capacity Overview of current and prior experience in work comparable to the scope of services required in this request for proposals. Include years of experience providing these services for similar districts of comparable size and complexity.</p>	35	
<p>Assigned Personnel that will be providing services to APS Provide background, qualifications, education, and training and years of experience of personnel that will be providing the services to APS.</p> <p>Approach/Methodology Provide an in-depth response to the requested Scope of Work with detailed description of services to be offered and an indication of capabilities to provide these services.</p>	25	
<p>References Include a list of at least three (3) client references, names and telephone numbers of clients for which these discretionary services have been performed, currently or in the recent past. Please do not include Albuquerque Public School Personnel.</p>	10	
Total Possible Points	100	
<p>New Mexico Resident Business Preference: Five percent of the total possible points to a resident business. Offeror shall include a copy of their In-State Certificate issued by State of New Mexico Taxation & Revenue Department.</p>	5	
<p>Veteran New Mexico Resident Business Preference : Ten percent of the total possible points to a resident veteran business that has annual gross revenues of up to three million dollars in the preceding tax year. To qualify an Offeror shall include a copy of their Resident Veteran Certificate issued by State of New Mexico Taxation & Revenue Department.</p>	10	
Total Possible Awarded Points	100-110	

Note: FAILURE to adequately address and meet the above requirements may be cause for the proposal to be deemed non-responsive by the procurement officer. The Evaluation Committee may interview the Offerors. Preference may also be given for bundled services. If an interview is deemed necessary, the finalist will be evaluated on the criteria noted above keeping in mind the submitted offer and information gathered from the interview.