



Expect Great Things!

Mark Heckart, C.P.M.
Executive DIRECTOR/PROCUREMENT MANAGER

August 16, 2013

FROM: Michael Madrid CPPB, Construction Buyer, Procurement Department

RE: RFP 14-014MM-AM – Food and Nutrition Services Central Kitchen/Storage

This letter is your notification that the Albuquerque Public Schools (APS) has a current bid or RFP in an area you identified in your vendor registration packet. Proposal Documents may be obtained at Albuquerque Reprographics upon payment of **\$150.00** for each complete set. CHECKS SHOULD BE MADE PAYABLE TO ALBUQUERQUE PUBLIC SCHOOLS. Incomplete sets will not be issued. A compact disc containing the RFP documents only is available for a fee of ten dollars (\$10.00) from Albuquerque Reprographics. The successful Offeror will receive a refund of his deposit, and any unsuccessful Offeror who returns the Proposal Documents in good and complete condition within fifteen (15) days of the Proposal Opening will also receive refund of this deposit. No deposits will be returned after the fifteen-day period.

Bid/RFP Number: RFP 14-014MM-AM
RFP Name: Food and Nutrition Services Central Kitchen/Storage
Due Date/Time: September 19, 2013 at 2:00 p.m.
Contact: Michael Madrid CPPB, michael.madrid@aps.edu, (505) 848-8826

There will be a MANDATORY pre-proposal meeting and/or walk-through on September 5, 2013 at 10:00 a.m. local time at 800 Louisiana Blvd NE, Albuquerque NM 87110. All general contractors are required to attend. All subcontractors and prospective offerors are encouraged to attend. This meeting will allow discussion of the proposed project. Please be prepared to address any requested clarification or interpretation of the proposed contract documents.

Pre-proposal meeting is mandatory for the Prime Contractors; subcontractors are encouraged to attend but are not required. Attendees should be aware that delays could be encountered in getting access to the base through the various security entrances. It shall be the contractor's responsibility to allow sufficient time to coordinate security access and arrive at the pre-proposal meeting timely.

This notification process is intended to reduce postage and paper costs for the Albuquerque Public Schools. All future bids/RFPs notifications will utilize this process. APS will continue to advertise all bids in the Albuquerque Journal.

Any listed solicitation does not obligate the Albuquerque Public School district for any cost(s) associated with any response preparation, the return of a response, and is not to be considered a contract for any purchase of goods, services, or construction.

Please note that all bids/RFP's must be submitted by the due date and time as stated in the bid/RFP documents. The Albuquerque Public Schools does not accept responses electronically, by fax or email as a hardcopy with original signature must be submitted. Responses arriving after the due date or time will be returned unopened.

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Celebrate the 8 essential goals toward better education for the Albuquerque community!