



**ALBUQUERQUE  
PUBLIC SCHOOLS**

*Accelerate Progress for Students*

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**RFP NO. 17-048RR-RA  
ADDENDUM #2**

December 8, 2016

Please note the following clarification regarding the RFP:

- Questions and Answers see attachment pages 1 - 3.
- Appendix H Submittals Check Off List (Revised)

**ACKNOWLEDGE ADDENDUM WITH RFP:**

**Addenda not signed and returned may consider the RFP non-responsive and may be rejected.**

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**COMPANY/FIRM NAME**

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**SIGNATURE**

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**DATE**

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**Robert Russell, Senior Buyer**

## Questions and Answers

1. **Question:** Through-out the RFP there are confusing references to the Purchaser being APS, yet in other places it says State of New Mexico.

**Answer:** This RFP was issued by Albuquerque Public Schools. The Purchaser is Albuquerque Public Schools (APS).

2. **Question:** On page 3 of the RFP it says the Buyer is Mr. Russell, but elsewhere it references (capitalized) "Procurement Manager". Who is the Procurement Manager?

**Answer:** Robert Russell is the Buyer and Procurement Manager for this RFP.

3. **Question:** Should we be notifying the Buyer or the Procurement Manager?

**Answer:** Please notify Robert Russell at [Russell\\_r@aps.edu](mailto:Russell_r@aps.edu).

4. **Question:** Page 3, Item 7: Is this calendar days, or business days?

**Answer:** Calendar Days

5. **Question:** Can a proposal be submitted from more than one entity? For example: could two or more companies team to provide the solution? Company A provides equipment and Company B provides the connectivity ?

**Answer:** Yes, more than one entity could team up to provide a solution. However, one should be the main or general contractor and the others the sub-contractors.

6. **Question:** Page 5, Item 12. You state this is the minimum requirements and that minor deviations may be considered? Why limit it to minor deviations ? Please define "minor deviations".

**Answer:** The district prefers a solution that fully meets its requirements and major deviations may not allow for the goals of this procurement to be met. A minor deviation is a deviation that does not materially impact the overall project or in any way limit the district's ability to meet the goals of this procurement.

7. Question: Page 6, Item 24. Are these the only terms and conditions? There may be other terms and conditions that apply that have not been called out in the RFP and / or are subject to any final contract negotiations.

Answer: Yes, there may be other terms and conditions that apply that have not been called out in RFP and/ are subject to contract negotiations.

8. Question: Page 10, Item 1 (Public Works). This implies that to submit a bid the vendor must tie up cash resources or other fiscal resources and yet there is no assurance of award. This is an unreasonable fiscal burden on respondents. Would it be acceptable to state that such bond will be available within XX days of award?

Answer: The Proposal Security-Bid Bond is a requirement and bids will not be accepted from a bidder that does not meet this requirement. If a potential bidder is not financially solvent enough to meet this requirement they can choose to not bid on the RFP.

9. Question: Why is this considered a public works project?

Answer: One of the options is self-provision fiber construction to install new fiber that has not existed. The installation of this new fiber may include construction that falls under public works.

10. Question: Please define the term "Public Works" including all relevant statutes, code, laws, rules, etc.

Answer: State Statute – Article 4 NMSA 13-4-1; Please contact State of New Mexico Construction Industries Division , City of Albuquerque, Bernalillo County, and Sandoval County , for more information regarding code, laws, rules, etc.

11. Question: The RFP mixes terms like Owner, Agency, "The Purchaser". There should be consistency in the use of these terms. Some are defined, others are not.

Answer: Page 4 – Item 11 Definition of terminology states that "Agency" shall mean Albuquerque Public Schools.

"Owner" shall mean Albuquerque Public Schools

"The Purchaser" shall mean Albuquerque Public Schools

12. Question: Page 13, Schedule. When will APS provide written responses to questions?

Answer: The district will respond to the questions in a timely manner.

13. Question: Will there be sufficient time to further clarify those written responses?

Answer: The district has provided two separate opportunities for vendors to ask questions. After the second round of questions additional questions will not be considered.

14. Question: Please define "financial letters of reference".

Answer: Examples: Bank reference letter; Independent appraisal of financial stability from an external auditor, credit worthiness references.

15. Question: Page 17. "...and ending with Attachment" Ending with what attachment? This is missing. Not sure if we have a complete RFP.

Answer: Attachment G- Wage Rates

16. Question: Appendix F. Veteran Resident. One part of this document implies that the natural person is a not a veteran, and another part implies that the business is a veteran. What are you wanting certified here? The business or some person within the business? If the business is not operating as a Veteran Owned business???

Answer: Resident Veteran Preference is awarded or given by State of New Mexico Taxation and Revenue. Please check with them regarding your inquiry on receiving this preference.

17. Question -Your Appendix H is not correct. It references other Appendix's incorrectly.

Answer: - Please see attached revised Appendix H.

**APPENDIX H SUBMITTALS  
CHECK OFF LIST  
17-048 RR-RA 16-024RR-KM  
FIBER OPTIC WIDE AREA NETWORK SOLUTION**

|     | <b>Appendix</b>   | <b>Form Submitted &amp; Signed Yes/No</b> |
|-----|---|---|
| 1.  | Acknowledgement of Receipt Form (Appendix A)<br>(Can be faxed or emailed)       |   |
| 2.  | Letter of Transmittal Form (Appendix B)   |   |
| 3.  | Campaign Contribution Disclosure Form (Appendix C)                              |   |
| 4.  | Conflict of Interest and Debarment Form (Appendix D)                            |   |
| 5.  | Statement of Confidentiality (Appendix E)                                       |   |
| 6.  | Resident Veterans Preference Certification (Appendix F)                         |   |
| 7.  | Offeror Information/Signature Page (Appendix G)                                 |   |
| 8.  | Submittal Check off List (Appendix H)   |   |
| 9.  | Subcontractor Listing (I)   |   |
| 10. | Request for Taxpayer Identification Number and Certification (W-9) (Attachment) |   |
| 11. | Addendum(s) (if applicable)   |   |

**Note: Documents must be in a sealed envelope(s)/box(es) with RFP number, company name, address, city state, ZIP code, and the date and time by proposal due date and time.**

\_\_\_\_\_  
Offeror Company Name

\_\_\_\_\_  
Authorized Printed Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date