



Mark Heckart, C.P.M.  
DIRECTOR/PROCUREMENT MANAGER

February 21, 2013

**FROM: Michael Madrid, Construction Buyer, Procurement Department**

**RE: RFP 13-037MM-SL - Del Norte High School Industrial and Fine Arts Building**

**This letter is your notification that the Albuquerque Public Schools (APS) has a current RFP in an area you identified in your vendor registration packet.** Proposal Documents may be obtained at Albuquerque Reprographics upon payment of **\$250.00** for each complete set. CHECKS SHOULD BE MADE PAYABLE TO ALBUQUERQUE PUBLIC SCHOOLS. Incomplete sets will not be issued. A compact disc containing the RFP documents only is available for a fee of ten dollars (\$10.00) from Albuquerque Reprographics. The successful Offeror will receive a refund of his deposit, and any unsuccessful Offeror who returns the Proposal Documents in good and complete condition within fifteen (15) days of the Proposal Opening will also receive refund of this deposit. No deposits will be returned after the fifteen-day period. **STAMPED AND SIGNED DRAWINGS WILL BE MADE AVAILABLE TO GC' 03/04/2013.**

**Bid/RFP Number:** RFP 13-037MM-SL  
**RFP Name:** Del Norte HS Industrial and Fine Arts Building  
**Due Date/Time:** April 02, 2013 at 2:00 p.m.  
**Contact:** Michael Madrid, [Michael.madrid@aps.edu](mailto:Michael.madrid@aps.edu), (505) 848-8826

There will be a **MANDATORY** pre-proposal meeting and/or walk-through on March 18, 2013 at 10:00 a.m., local time, at Del Norte, HS New Library, 5323 Montgomery Blvd. NE, use visitor's parking lot and check-in at Administration. All general contractors are required to attend and all subcontractors and prospective offerors are encouraged to attend. This meeting will allow discussion of the proposed project. Please be prepared to address any requested clarification or interpretation of the proposed contract documents.

This notification process is intended to reduce postage and paper costs for the Albuquerque Public Schools. All future bids/RFPs notifications will utilize this process. APS will continue to advertise all bids in the Albuquerque Journal.

Any listed solicitation does not obligate the Albuquerque Public School district for any cost(s) associated with any response preparation, the return of a response, and is not to be considered a contract for any purchase of goods, services, or construction.

Please note that all bids/RFP's must be submitted by the due date and time as stated in the bid/RFP documents. The Albuquerque Public Schools does not accept responses electronically, by fax or email as a hardcopy with original signature must be submitted. Responses arriving after the due date or time will be returned unopened.

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