

**Addendum #2
BID 18-016AM
Custodial Supplies on Demand for APS Warehouse**

October 10, 2017

Questions & Answers:

1. As I look through the packet I cannot find the "Specification Exception Form"
ANSWER: See Addendum 1 for the Specification Exception Form

2. I cannot see the "Resident Contractor (Or Veteran Resident Contractor) Preference Certificate" in the bid. Would these forms be something I would know I had?
ANSWER: The Resident Contractor (Or Veteran Resident Contractor) Preference Certificate is something that a business must apply for from the New Mexico State Department of Tax and Revenue. If accepted, they will issue a certificate. You would provide a copy of that certificate with your bid submission.

3. Do I need to include the instructions with the bid or just the required documents?
ANSWER: As the Bid document becomes the contract if awarded, please include the entire bid packet, which includes all required documents that must be completed and signed. Also include a travel drive or CD containing the complete bid submission.

4. We have two different grades [of a product] that would satisfy your specifications, I have written the difference between them on the specifications exemption form; would that ok?
ANSWER: No. Per the instructions on the Specifications Exception Form, it is for goods that do not meet the specifications. For any goods that you intend to offer APS on this bid, that do meet the specifications, you may include them on an additional sheet with Attachment B in your bid submission.

5. We also have different color shades. (See attached for Specifications Sheet). Where do we send the samples or do we wait for the bid to be awarded?
ANSWER: See Paragraph 10, pages 18-19. Ship to same address as for Bid submission.

6. If we don't offer all the items on Attachment A: Bid Items List, can we submit a bid for just those items that we sell?
ANSWER: Yes.

Thank you for your interest in Albuquerque Public Schools.

Include this signed and dated Addendum with your Bid submission. If Bid has already been submitted to APS, email signed and dated Addendum to Marilee.Gallacher@aps.edu. Addenda Acknowledgement not returned may deem the Bid submission as non-responsive and may be rejected.

ADDENDUM #2 ACKNOWLEDGEMENT:

Company/Firm Name

Authorized Signature

Date

Abigail Manzanares
Junior Buyer