



Accelerate Progress for Students

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Executive Director

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Superintendent

DATE: 02/29/2024

RFP NUMBER: 24-056CG

RFP TITLE: Cosmetology Supplies and Equipment

ADDENDUM NUMBER: 1

Questions submitted by due date and time:

Question: As a small drop shipping manufacturer, how do the terms and conditions apply for Compliance with 2 C.F.R. Partin Appendix II?

Does that apply to on-site work only?

Response from APS: All vendors must be in compliance with any local, state and federal applicable laws.

Question: How do shipping rates work with the contract? Are they a fixed rate/price for the term of the contract or is it to ensure that we provide shipping availability?

Response from APS: Discounts shall be submitted in the form of a single minimum firm-fixed percentage discount to be deducted from the current preprinted catalog, electronic catalog, or manufacturer prices and must include all delivery, freight, unloading and/or shipping and handling costs to the ordering location unless otherwise noted on the bid.

Vendors should include NY exceptions or stipulations for minimums to receive free shipping or when a shipping charge may be required.

Question: Under the scope of work section could you please define unloading? typically we use national carriers with drop ship abilities but do not offer a carry in service option.

Response from APS: Unloading may be requested by the department or school for certain equipment and or furniture. State in your response any exceptions you may have.

ACKNOWLEDGE ADDENDUM #1 WITH SUBMITTED PROPOSAL:

Addenda not signed and returned may consider the RFP non-responsive and may be rejected.

COMPANY/FIRM NAME

SIGNATURE

DATE