



Accelerate Progress for Students

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DATE: 02/16/2022

RFP NUMBER: 22-042 NMM

RFP TITLE: Consulting Services - ERP Business Process Requirement Documentation

ADDENDUM NUMBER: 1

See Question and Answers

Question: “Your RFP identifies a number of third-party applications currently deployed that provide functionality which is often included within the capabilities of a modern ERP (Third Party Software/Applications table on pp.22-23 of the RFP). Are bidders required to include scope to define requirements and processes for these functions in addition to the Lawson core modules that are deployed?”

Response: Yes.

Question: “Has APS developed a budget for this project? If so, will you please to share it?”

Response: Please provide your best cost.

Question: “Does APS have a preferred timeline for starting and/or ending for this project? If so, will you please share it?”

Response: Please provide the most efficient and effective timeline that the company can provide.

Question: “Does APS have a preferred duration for this project? If so, will you please share it?”

Response: No

Question: “How many APS departments will need to be involved in the scope of services to cover financial management, procurement, human resources, payroll administration, and other administrative business needs?”

Response: Approximately 5-10 departments

Question: “In addition to financial management, procurement, human resources, and payroll administration, what are the other APS administrative business needs that are cited in Section 1.2 Project Background?”

Response: Other business need include but are not limited to the development and technical writing of Business Process Requirements for Accounts Payable, Business Systems Department, Accounting, Grant departments, and possibly more.



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Question: “Does a vendor need to have school experience, or will public sector experience be sufficient?”

Response: Public School experience is preferred.

Question: “Will the answers to questions be posted online?”

Response: Yes, the questions will be posted on Vendor Registry and the APS Website.

Question: “Is the development of the RFP an optional part of the Scope of Work? If not, who is developing the RFP? When will the APS ERP RFP be issued to the vendor community?”

Response: No, APS Procurement Department. Unknown.

Question: “Page 25 of 37 in the RFP uses the term joint venture, however, joint venture is not defined in the glossary. Please provide APS’s definition of Joint Venture?”

Response: Two or more businesses working together

Question: “Please move the proposal due date to at least 5 business days after the APS has issued the response to the questions.”

Response: It will be posted 5 calendar days prior.

Question: “Page 23 of the RFP states “APS would request services to develop and document our future or desired state.” Please provide additional information regarding the future or desired state. Is APS looking for business process flows, with swim lanes? For what functional areas should future or desired state documentation be produced?”

Response: We will work with the successful offeror on desired state. Looking for business process documentation.

Question: “Will APS also accept rates to provide APS with implementation phase Quality Assurance or Independent Project Management/Oversight services?”

Response: No

ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL:

Addenda not signed and returned may consider the RFP non-responsive and may be rejected.

COMPANY/FIRM NAME

SIGNATURE

DATE



6.15.2020