

Addendum #1
Bid #18-008KN Bookroom Ready Books
Written Response to Questions

December 11, 2017

The following additions/changes/deletions shall be made and incorporated in the subject bid document:

Question 1: Is the district hoping for a single publisher that meets all requirements?

Answer 1: Once proposals are received, the district reserves the right to award a contract or multiple contracts required to meet the needs of our students and the best interest of the district.

Question 2: What is the ultimate goal of this RFP? Is it to refresh existing bookrooms at schools across the district? Or is it to establish new bookrooms at campuses that don't have them?

Answer 2: Both, new and existing.

Question 3: What is the minimum number of titles that should be included in the proposed set? How many books per level will be required?

Answer 3: Please include enough titles to demonstrate that you meet the criteria for quality as listed in the RFP. Actual orders will vary and it will be up to school staff to determine the number of titles they wish to have in their bookroom(s).

Question 4: How many sets of titles is the district looking to purchase?

Answer 4: This RFP is to establish contracts for bookroom ready books on an as needed basis. The district does not have a set number determined at this time.

Question 5: Will sets of titles be shipped directly to each campus or will titles be available through a depository?

Answer 5: Bookroom ready books will be shipped to the school requesting the books.

Question 6: What percentage of titles in the complete set must be Spanish?

Answer 6: Actual orders will vary and it will be up to school staff to determine the number of titles they wish to have available in Spanish.

Question 7: Of that percentage (see question 6), across which reading levels should the Spanish titles be present?

Answer 7: Any and all levels.

Question 8: What grades are covered by the RFP?

Answer 8: Elementary & Middle School (Kindergarten – 8th grade)

Question 9: How many Bookrooms will be serviced as part of the RFP? For example, is there one Bookroom per building?

Answer 9: This RFP is for Bookrooms as needed. It is up to the school how many bookrooms they have or want to have. That information is not available at this time.

Question 10: Is the District seeking customized or pre-packaged Bookrooms for consideration?

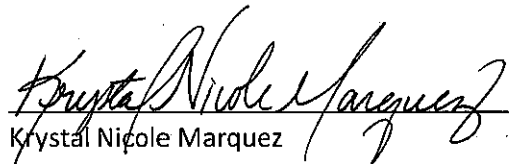
Answer 10: Both. If a pre-packaged set will work for a school they can certainly order it. However, if they school needs something more custom, that is also covered by this RFP.

Question 11: Regarding the packaging, the RFP requests that "books of same title, subject, reading level, etc. should be packaged and shipped together in one box. APS prefers to purchase titles in increments of 6 copies." Does that mean that if more than one title is at the same level (example, GRA level of A, DRA level of A-1, and Lexile level of 25) that the 6 copies for each of those titles should be shipped in the same box? Or is it that all copies of the same title should be kept together and shipped in the same box—i.e., not broken out between different boxes that make up the overall shipment?

Answer 11: Please keep all same titles together in one box and package similar subjects, reading levels, etc. together so it is easier to sort and shelve once it arrives at the school.

All other terms and conditions remain unchanged.

NOTE: FAILURE TO SIGN AND SUBMIT THIS ADDENDUM WITH YOUR BID PACKAGE MAY CAUSE YOUR BID TO BE REJECTED.



Krystal Nicole Marquez
District Buyer

ACKNOWLEDGED BY:

NAME OF PERSON SIGNING ADDENDUM (Please Print)

SIGNATURE DATE

COMPANY NAME (Please Print)