



Accelerate Progress for Students

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Executive Director

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Superintendent

DATE: 08/08/2022

RFP NUMBER: 23-010 PL

RFP TITLE: Boards and Related Accessories

ADDENDUM NUMBER: 1

See Question and Answers:

1. Can you please clarify the contract term?

- Page 1 under bid term states: APS reserves the right to enter into, not to exceed (3) year, indefinite quantity contract with the awarded bidder(s):
- Is this saying you would like an initial contract term of 3 years?

Answer: Yes, the initial contract term will be three (3) years.

2. Pricing provided should be for delivery only, no installation services are being requested for this bid, correct?

Answer: Correct, APS Maintenance & Operations Department, Carpenter Shop will handle all installations.

3. Page 23 talks about samples, at the top of the page it calls out that you only need a 4 x 8 ft. white board and a 4 x 4 ft. corkboard. However, a little further down #7 it says, if requested, a sample of substitute product must be shipped.

- Please clarify, if we are bidding alternates to the "**POLYVISION**" do we need to send two sample items listed above prior to bid due date?

Answer: Please include the appropriate product information with your bid. The only samples needed if offering a substitute are the 4x8 white board or 4 x 4 cork board (full scale) no other sizes are needed but can be smaller. Please ship your product to the following address and be sure to reference the bid number and indicate sample for bid:

APS Maintenance & Operations Department, Carpenter Shop
915 Locust Street SE Albuquerque, NM 8710
ATTN: NOEL GARZA

The district expects the 4 x 8 ft. white board and a 4 x 4 ft. cork board samples within two weeks after the bid due date to allow adequate time for evaluation of the alternates.

4. Must we bid on all lines to be considered?

Answer: No, awards will be based upon deepest discount/best bid pricing for comparable list/product or group of products. Delivery comprehensiveness and currency of price list, and the best interests of the District, unusually high minimum orders may be factors in bid.

5. Given market volatility and fluctuating pricing will you accept our bid if we only list price and manufacturer discount pricing?

Answer: Please follow instructions listed in the bid or your bid may be deemed non-responsive. Awards will be based upon deepest discount/best bid pricing for comparable list/product or group of products. Delivery comprehensiveness and currency of price list, and the best interests of the District, unusually high minimum orders may be factors in bid.

6. Can you please advise us as to when you are expecting to release the addendum?

Answer: Addendum #1 will be posted to the Vendor Registry and the APS Website on Monday, August 8, 2022.

ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL:

Addenda not signed and returned may consider the RFP non-responsive and may be rejected.

COMPANY/FIRM NAME

SIGNATURE

DATE