



Accelerate Progress for Students

Rennette R. Apodaca, MPA, CPPPO
Executive Director

Raquel Reedy
Superintendent

RFP NO. 18-046

ADDENDUM #1

February 1, 2018

Please note the following responses to questions regarding RFP:

- 1.) Does your current provider of volunteer background checks integrate with WinOcular systems?

This is a new request, it was not part of previous or current contract.

- 2.) Verifying that APS currently pays \$10 inclusive for the items listed.

Please see RFP, we listed the searches that we pay \$10

- 3.) In relation to the Private Investigator license requirement; if the Owner/CEO is a licensed private investigator in New Mexico is that sufficient, or does our entity have to hold a PI license?

If the Owner/CEO is a licensed private investigator in New Mexico, please see the regulations concerning the entity obtaining a PI Company license.

<http://164.64.110.239/nmac/parts/title16/16.048.0002.htm>

It is highly desired that the entity have the PI Company license in New Mexico and not only one individual in the organization.

- 4.) Can you give us an idea of the scheduling of these requests, what the seasonal highs look like?

There is not a set schedule of these requests. Season highs are at beginning of school (August and September) and end of school year (March, April and May).

- 5.) Why does APS require Offerors on this type of RFP for Background Checks to have a private investigation licenses? This RFP is strictly for background searches which is all internet based or API integration via the Offeror's system. The RFP is not for Background Checks Investigations.

APS reserves the right to set minimum requirements that are in the best interest of the District.

6.) I understand that but why is this a minimum requirement??

The goal of this RFP is to contract with a company that will provide APS with accurate and extensive background data to mitigate the risk of allowing persons with criminal records to be in contact with students and staff. The successful offeror must have the capacity to conduct extensive background searches and through investigations to yield the most accurate results.

There have been situations where a background check requires more thorough investigation that involves verification of identity, inquiries and verification of employment, inquiries of movement or location and related investigations of a person. If a more thorough investigation is required, APS must ensure that the successful offeror has the ability to conduct the investigations.

Thank you for your interest in Albuquerque Public Schools

ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL: Addenda not signed and returned may consider the RFP non-responsive and may be rejected.

COMPANY/FIRM NAME

SIGNATURE

DATE

**Rennette R Apodaca
Executive Director Purchasing**