



Mark Heckart, C.P.M.  
DIRECTOR/PROCUREMENT OFFICER

**Addendum #1  
Bid # 13-014DJ-SL Administrative and Classroom Furniture  
Written Response to Questions**

October 22, 2012

The following additions/changes/deletions shall be made and incorporated in the subject bid document.

**Page 1** Delete paragraph 2 and replace with the following:

- 2. Instructions for Bid Submittal Response:** Include the manufacturer name, check mark the appropriate furniture category and the percentage of discount from list being offered according to the deliverables (see example on attachment A). If additional sheets are required please copy as to use the same format. It is not required that you respond to each category and it is acceptable to bid only for the manufacturer(s) that you represent.

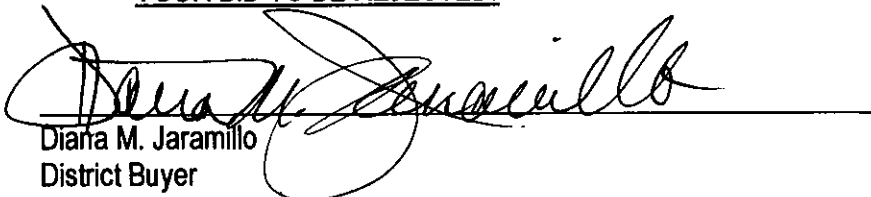
Bid response **must** be submitted with **one (1) complete paper copy** of the bid along with an electronic version of pricing structure (attachment A). Include one (1) paper copy and **one (1) electronic copy** of the current catalog and price list from which discount applies. All catalog/price lists must be labeled with the bidders name and contact information. New price list(s) must be supplied in **electronic format** to APS as they become available and will go into effect when accepted by the Procurement Officer.

**Question:** Could APS provide the word document for pages 9-12 and Excel for Attachment A?

**Answer:** These documents are not available in these formats

All other terms and conditions remain unchanged.

**NOTE: FAILURE TO SIGN AND SUBMIT THIS ADDENDUM WITH YOUR BID PACKAGE MAY CAUSE YOUR BID TO BE REJECTED.**

  
Diana M. Jaramillo  
District Buyer

cc: Bid file

ACKNOWLEDGED BY:

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NAME OF PERSON SIGNING ADDENDUM (Please Print)

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SIGNATURE DATE

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COMPANY NAME (Please Print)