

Addendum #1

Bid#21-044DD

As Needed- Acrylic Dividers

February 8, 2021

- **New Opening Date and Time Change:**  
**February 17, 2021 @ 3:00 PM (Local Time)**
- **Changes to Mandatory Requirements:**

**Experience: Pass/Fail**

Submit a list of three different (3) references where Bidder has provided (sold, delivered, and been paid) like product(s) to K-12 School Districts or other local government organizations. Submit entity name, contact name, phone number, and email. Do not submit a link to these, must be a written list. APS reserves the right to check reference and make determination of pass/fail.

**Any Bidder who fails to meet this mandatory requirement will be considered non-responsive and will not be considered further by the District in this Procurement Process.**

- **Clarification on Delivery Terms**

Delivery is FOB: Destination; NO SHIPPING CHARGES can be add

**Questions & Answers:**

1. **Can we have a Bid Tabulation from a prior bid for these items?**

**This is the first bid for Acrylic Dividers that APS has put out. There is no prior bid tabulation for these items**

2. **Does APS require a business license?**

**Yes to be set up as a vendor with APS, you must have a business license.**

3. **Do we need to have a physical office?**

**A physical office may be a determination for a “responsible bidder”; See Mandatory Requirements and Mandatory Disclosure Form**

**4. Can we provide International Product?**

**Please submit for consideration; APS reserves the right to be sole judge of meets or exceeds specifications.**

**5. Is there an estimated delivery time?**

**Please provide a lead time for your product to be delivered. Products need to be provided in a timely fashion, with no delay to the District**

**6. Will APS accept a substitute item for the acrylic divider?**

**Please submit for consideration; APS reserves the right to be sole judge of meets or exceeds specifications.**

**7. What is the delivery address for the acrylic boards?**

**The delivery address will vary based on the school that is placing the order. Each PO will have the delivery address on where the items will need to be shipped to.**

**8. Can we bid on only the items that we can produce/distribute?**

**Yes, you can bid on only the items you can produce/distribute. Any items you are not bidding on, please put N/A in those sections so we know that you are not going to bid on that item.**

**9. Are you looking for install as well or material only?**

**We are looking for material only at this time.**

**10. The minimum term for the line items is for 3 years, are we not allowed to raise prices for the term of the contract?**

**The price that you submit should be valid for 1 year from award and if a price increase is necessary, with valid documentation from the vendor as to valid reason for increase, we can do an addendum for an increase agreed upon by APS and your company.**

**11. Is there an estimate on the quantity we should anticipate on each item ordered?**

**There is not an estimate on usage for these items at this time.**

**12. Will there be a guarantee of quantity to be ordered?**

**No, this is an "As Needed" bid and no minimum is guaranteed.**

**13. Will there be a purchasing schedule implemented?**

**No, this is an "As Needed" bid and items will be ordered by each school as the need arises.**

**Include this signed and dated Addendum with your Bid submission. If Bid has already been submitted to APS, email signed and dated Addendum to [Daniel.Dominguez@aps.edu](mailto:Daniel.Dominguez@aps.edu). Addenda Acknowledgement not returned may deem the Bid submission as non-responsive and may be rejected.**

Thank you for your interest in Albuquerque Public Schools.

Daniel Dominguez  
District Buyer

**ADDENDUM #1 ACKNOWLEDGEMENT:**

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Company/Firm Name

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Authorized Signature

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Date