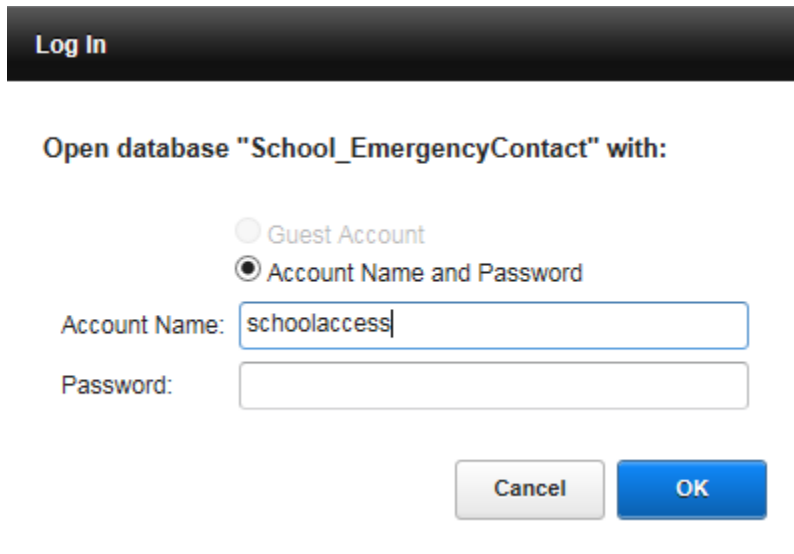ALBUQUERQUE
PUBLIC SCHOOLS

School Emergency Contact List:

1. Click the link or copy the link to your browser

   http://172.18.5.66/fmi/webd#School_EmergencyContact

2. Enter SchoolAccess for the Account Name, leave the Password blank, click OK

Log In

Open database "School_EmergencyContact" with:

○ Guest Account
● Account Name and Password

Account Name: schoolaccess

Password:

Cancel   OK

3. Select your school, enter your school passcode, then click on View Emergency Contacts

ALBUQUERQUE
PUBLIC SCHOOLS
Police Communications

**Police Dispatch
Emergency Contact
Non School Hours**

School Emergency Contact

Only 4 Emergency Contacts Permitted: If you need assistance call 505.243.7712

Select your School   999   **Enter Passcode**   99999   **View Emergency Contacts**

ALBUQUERQUE
PUBLIC SCHOOLS

4. Enter 4 employees by clicking on the Add Employee button, delete an entire click: X

ALBUQUERQUE
PUBLIC SCHOOLS
Police Communications

**Police Dispatch
Emergency Contact
Non School Hours**

EXIT

School: 999 Test Test School
Principal: Test Principal
Email: Test.principal@aps.edu

Phone Numbers Format:
999.999.9999

Add Employee

Only 4 Emergency Contacts Permitted: Delete X a record to add records

	Emp Number	Last Name	Middle Name	First Name	Employee Title	Home Phone	Cell Phone	
1								X

Passcode and assistance with the website contact APS School Police: (505) 243-7712;

E-Mail: Dispatchforms@aps.edu