

**Unified ARTS Resource Library**  
**Lincoln Complex**  
**912 Oak St SE, Building M, Room 142**  
**Albuquerque, NM 87106**  
**(505) 880-8295**

<https://www.aps.edu/libraries/professional-libraries/unified-resources>

**Library Statement of Responsibility**

Please complete and return to the Unified ARTS Resource Library. If items have already been picked up, please attach a list of the items to be transferred (description and barcode).

I, THE UNDERSIGNED, AGREE THAT SHOULD ANY OF THE MATERIALS BORROWED BE LOST OR DAMAGED WHILE IN MY POSSESSION, I AM RESPONSIBLE FOR THEIR FULL REPLACEMENT COST.

**Name of person responsible for materials:** \_\_\_\_\_

Employee Number: \_\_\_\_\_

School or Location: \_\_\_\_\_

School Phone Number: \_\_\_\_\_

School Fax: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Signature Date

**Name of person picking up materials:** \_\_\_\_\_

Employee Number: \_\_\_\_\_ School: \_\_\_\_\_

\_\_\_\_\_  
Signature Date

**Form should be renewed each new school year.**