

## **RECONTRACTING UNDER P.L. 93-638:**

The following documents need to be submitted 90 days before end of contract period:

1. **Letter-of-Intent:** gives notice of intent to recontract a mature or indefinite contract, or second and third year of a three-year contract.  
For initial contracts, the tribe submits a contract application per 25 CFR 900.8 What must an Initial Contract Proposal contain?  
For Johnson-O'Malley (JOM) initial contract, tribe submits a new JOM application, with documentation supporting education plan approval by the Indian Education Committee (IEC).
2. **Budget:** If program budget remains the same, state that; if it is revised attach the revised budget. For JOM, if the program budget is revised, there must be attached documentation verifying IEC approval.
3. **Budget Justification:** breakdown of Budget items to clarify categorical line items. Budget Narrative should receive official approval by IEC.
4. **Tribal Resolution:** If the previous one is still in effect, reference it with correct #; if it is a new TR, attach it.
5. **Carryover funds:** Whatever carryover funds remain they become part of the new contract amount and will not affect the new contract award.

### **Fiscal Year Contracts (October 1-Sept. 30):**

Application/reapplication/recontract deadline is 90 days before end of contract period or approximately July 1, annually. Fiscal Year contract applications received on those dates were/are in process of being awarded. Fiscal Year contracts' Annual Reports are due December 31, annually or 90 days after the end of the contract period.

### **Calendar Year Contracts (Jan.1-Dec. 31):**

Applications/reapplication/recontract deadline is 90 days before end of contract period or approximately October 1, annually. Calendar Year contract applications received on those dates were/are in process of review for declination and approval. The awards are expected to occur on or near January 2, annually. Annual reports for Calendar Year contracts will be due 90 days after contract period ends or March 31, annually.

### **School Year Contracts (July 1-June 30):**

Applications/reapplication/recontract deadline is 90 days before end of contract period or approximately March 1, annually. School Year contract applications received on those dates were/are in process of review for declination and approval. The awards are expected to occur on or near July 1, annually. Annual reports for School Year contracts will be due 90 days after contract period ends or September 30, annually.