**Improvement Plan Matrix**

Plan Start Date:

Employee Name:

Employee Number:

Grade/Subject:

School Location:

Evaluator:

Cc: Personnel File

Please mark with an ‘X’ below:

* \_\_\_\_\_ District Improvement Plan (2.0-2.49 points - Minimally Effective)
* \_\_\_\_\_ District Intensive Evaluation Plan (1.0-1.99 points – Ineffective)

|  |  |  |  |
| --- | --- | --- | --- |
| **Domain** | **Concern** | **Expectations** | **Support Plan** |
| **#**  |  |  | PAR Consulting TeacherLearning Loop Videos in OasysReview of weekly lesson plansGrade Level PLC/CollaborationObserve other teachersBi-Weekly Plan Progress ConferencesEmployee Handbook |
| **#** |  |  |  |
| **#**Essential Functions and Policies:Serve as a leader in the school and community to promote and support student success. Maintain professional relationships and works cooperatively with administration, employees, students, the community and other professionals. |  | Turn in lesson plans for upcoming week every XXXXX by XXX p.m.Comply with APS Employee Handbook. Comply with job description.Comply with School Handbook. | Employee Assistance Program (EAP)District has published the APS Employee handbook on its website at aps.edu/ human-resources/current-employees/employee-handbook. A copy of your job description will be given to you. |

45 work day Target Date: \_\_\_\_\_

(Excluding holidays & weekends)

90 work day Target Date: \_\_\_\_\_

(Excluding holidays & weekends)

Conference Dates to review progress of plan: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Bi-weekly – every other week)

Employee Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluator Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_